



**Data File Documentation  
Public Libraries Survey  
Fiscal Year 2008**

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## I. Introduction

The Public Libraries Survey (PLS) is a voluntary survey conducted annually by the Institute of Museum and Library Services (IMLS). IMLS collects these data under the mandate in the Museum and Library Services Act of 2003 as stated in SEC. 210. The U.S. Census Bureau is the data collection agent for IMLS. The Fiscal Year (FY) 2008 survey is the 21st in the series.

The data file includes all public libraries identified by state library agencies in the 50 States, the District of Columbia, and the outlying areas of Guam, the Northern Mariana Islands, Puerto Rico and the U.S. Virgin Islands. The reporting unit for the survey is the *administrative entity*, defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. In this survey, the term public library means an administrative entity. The administrative entity may have a single outlet or multiple outlets (single- and multiple-outlet libraries that do not have a central outlet are listed in Appendix E). The data for a multiple-outlet library are combined. The survey questionnaire is in Appendix F--see item 203 in the Administrative Entity Data Element Definitions for the definition of a FSCS Public Library.

The FY 2008 PLS collected the following information:

- State characteristics data, including the reporting period starting and ending dates, the official state total population estimate, and the total unduplicated population of legal service areas for the state (see the survey questionnaire in Appendix F, items 100-103). Each state library agency reported these data on the "State Characteristics" record because they are not library-level data.
- Data on each public library, such as its name and address, population of legal service area, service outlets, collections, full-time-equivalent staff, and operating revenue and expenditures (see Appendix F, items 150-651). These data were reported on the "Administrative Entity" record.
- Data on each public library service outlet, such as its name and address, type, county location, metropolitan status, and square footage (see Appendix F, items 700-712). These data were reported on the "Outlet" record.

Note: The Public Library Data File is available in two versions: a public-use data file (available to all users with some data suppressed) and a restricted-use data file. Data users should contact IMLS about obtaining access to the restricted-use data files. This document is the documentation for the public-use data file. See *Confidentiality* and *Public- and Restricted-Use Data Files* in the next section for more information.

Three public-use data files (see below) were generated from the FY 2008 PLS, in Microsoft Access and ASCII format<sup>1</sup>. These are the final data files.

1. Public Library Data File (pupld08a.mdb and pupld08a.txt). This file (also known as the Administrative Entity file) includes a total of 9,284 records. This file includes data for 9,259 public libraries (9,221 public libraries in the 50 states, the District of Columbia, and 38 public libraries in the outlying areas of Guam, the Northern Mariana Islands, Puerto Rico and the U.S. Virgin Islands). The remaining 25 records are administrative entities that closed for FY 2008 (STATSTRU, Structure Change Code, is '03'). Beginning with this FY 2008 file, records for public libraries that closed for the current year are included on the file for that year only. Each library's data consist of one record. Appendix A contains the record layout.

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<sup>1</sup>The Microsoft Access data file has the .mdb extension, and the ASCII data file has the .txt extension.

2. Public Library State Summary/State Characteristics Data File (pusum08a.mdb and pusum08a.txt). The data for each state or outlying area consist of one record (a total of 55 records are on the data file). Appendix B contains the record layout. No data are suppressed. The file includes:
  - a. State summary data. These are state (and outlying area) totals of the numeric data on the restricted-use Public Library Data File.
  - b. State characteristics data. These data consist of four items reported by each state (and outlying area) on a "state characteristics" record: the earliest reporting period starting date and the latest reporting period ending date for their public libraries, the state population estimate, and the total unduplicated population of legal service areas in the state.
3. Public Library Outlet Data File (puout08a.mdb and puout08a.txt). This file includes a total of 17,546 total records. This file includes identifying information and a few basic data items for 17,445 public library service outlets (central, branch, bookmobile, and books-by-mail-only outlets) (17,386 outlets in the 50 states and the District of Columbia and 59 outlets in the outlying areas). The remaining 101 records are outlets that closed for FY 2008 (STATSTRU, Structure Change Code, is '03'). Beginning with this FY 2008 file, records for public libraries that closed for the current year are included on the file for that year only. The data for each outlet consist of one record. Appendix C contains the record layout. No data are suppressed.

## **II. User's Guide**

### **II. A. Survey Methodology**

#### **Survey Universe**

The PLS is designed as a universe survey. The survey frame consists of 9,259 public libraries (9,221 public libraries in the 50 states and the District of Columbia and 38 public libraries in the outlying areas of Guam, the Northern Mariana Islands, Puerto Rico and the Virgin Islands), as identified by state library agencies. (Public libraries in one outlying area, American Samoa, are not included in the survey frame because their state library agency has never responded to the request for participation in the survey. Because their public libraries have not been identified, they are not included in the response rate calculations.) The survey frame (and the survey response rates in the next section) includes 296 public libraries that do not meet all the criteria in the FSCS Public Library Definition (see Appendix F, item 203 of the Administrative Entity definitions for the criteria). These libraries are included because they qualify as public libraries under state law. Military libraries that provide public library service and libraries that serve residents of institutions are not included. Data were not systematically collected from public libraries on Native American reservations, although 48 such libraries were reported.

#### **Survey Response**

**Unit response.** A total of 9,073 of the 9,259 public libraries in the survey frame responded to the FY 2008 PLS (including Guam and Puerto Rico), for a unit response rate of 98.0 percent. Respondents to the survey are defined as public libraries for which the following data were reported: population of the legal service area and at least three of the five following items: total paid employees, total operating revenue, total operating expenditures, print materials, and total circulation. (Note: Some individual survey items, such as population of legal service area, service outlets, and type of legal basis have a 100.0 percent response rate for their state because the state library agency provided these data for all public libraries in their state). See the table below for unit response rates by geographic area.

**Total response.** The base for calculating response rates to individual survey items is the total number of libraries in the survey frame, including unit nonrespondents.

**Data File and Publication Response Rates.** The total response rates on the data file differ from the total response rates in the published report because the nonresponding outlying areas of the Northern Mariana Islands and the Virgin Islands are included on the data file but are not included in the publication. The responding outlying areas of Guam and Puerto Rico are included in both the data file and the publication. The response rates for the outlying territories are not included in the national totals in the publication.

## Library unit response rates

Geographic area	Respondents	Total units	Unit response rate
AK	86	86	100.0
AL	210	210	100.0
AR	49	51	96.1
AZ	82	86	95.3
CA	179	181	98.9
CO	115	115	100.0
CT	181	195	92.8
DC	1	1	100.0
DE	21	21	100.0
FL	77	80	96.3
GA	59	59	100.0
GU	1	1	100.0
HI	1	1	100.0
IA	522	539	96.8
ID	102	104	98.1
IL	626	634	98.7
IN	238	238	100.0
KS	323	327	98.8
KY	116	116	100.0
LA	68	68	100.0
MA	367	370	99.2
MD	24	24	100.0
ME	259	272	95.2
MI	382	384	99.5
MN	138	138	100.0
MO	152	152	100.0
MP	0	1	0.0
MS	50	50	100.0
MT	80	80	100.0
NC	77	77	100.0
ND	81	81	100.0
NE	222	270	82.2
NH	227	231	98.3
NJ	281	303	92.7
NM	91	91	100.0
NV	22	22	100.0
NY	755	755	100.0
OH	251	251	100.0
OK	115	115	100.0
OR	125	126	99.2
PA	455	457	99.6
PR	25	35	71.4
RI	47	48	97.9
SC	42	42	100.0

Geographic area	Respondents	Total units	Unit response rate
SD	105	114	92.1
TN	187	187	100.0
TX	561	561	100.0
UT	68	69	98.6
VA	91	91	100.0
VI	0	1	0.0
VT	171	183	93.4
WA	64	64	100.0
WI	381	381	100.0
WV	97	97	100.0
WY	23	23	100.0
US	9,073	9,259	98.0

### Caveats for Using these Data

The data include imputations, at the unit and item levels, for nonresponding libraries. See the *Imputation* section for a discussion of the imputation methodology. Comparisons to data prior to FY 1992 should be made with caution, as earlier data do not include imputations for nonresponse, and the percentage of libraries responding to a given item varied widely among the states.

State data comparisons should be made with caution because of differences in reporting periods (see Table A-1) and adherence to survey definitions. The definitions used by some states in collecting data from their public libraries may not be consistent with the PLS definitions. The 1994 NCES *Report on Coverage Evaluations of the Public Library Statistics Program* (NCES 94-430) and the 1995 NCES *Report on Evaluation of Definitions Used in the Public Library Statistics Program* (NCES 95-430) address issues of consistency in definitions among states. For information on these reports, visit the NCES web site at:

<http://nces.ed.gov/pubsearch/getpubcats.asp?sid=041#052>.

The District of Columbia, while not a state, is included in this report. Special care should be used in comparing data for a city to state data. Caution should also be used in comparing Hawaii's data to other states as all public library data are reported under one entity, the Hawaii State Public Library System.



**Reporting period.** The FY 2008 PLS requested data for state fiscal year 2008. In some states, the FY reporting period varies among local jurisdictions (these states are listed in the *Other* column in Table A–1 below). However, each public library provided data for a 12-month period. Note: The FY starting date and ending date of *each* public library are included on the data file.

**Table A–1. Reporting periods of public libraries: Fiscal Year 2008**

July 2007 through June 2008	January 2008 through December 2008	Other <sup>1</sup>
Arizona	Arkansas	Alabama <sup>2</sup>
California	Colorado	Alaska <sup>3</sup>
Connecticut	Indiana	District of Columbia <sup>2</sup>
Delaware	Kansas	Florida <sup>2</sup>
Georgia	Louisiana	Idaho <sup>2</sup>
Hawaii	Minnesota	Illinois <sup>11</sup>
Iowa	North Dakota	Maine <sup>5</sup>
Kentucky	New Jersey	Michigan <sup>6</sup>
Maryland	Ohio	Mississippi <sup>2</sup>
Massachusetts	South Dakota	Missouri <sup>7</sup>
Montana	Washington	Nebraska <sup>4</sup>
Nevada	Wisconsin	New Hampshire <sup>8</sup>
New Mexico	Puerto Rico	New York <sup>9</sup>
North Carolina		Pennsylvania <sup>8</sup>
Oklahoma		Texas <sup>10</sup>
Oregon		Utah <sup>8</sup>
Rhode Island		Vermont <sup>3</sup>
South Carolina		Guam <sup>2</sup>
Tennessee		
Virginia		
West Virginia		
Wyoming		

<sup>1</sup>The reporting period varies among localities for the states in this column; however, each public library provided data for a 12-month period.

<sup>2</sup>October 2007 to September 2008.

<sup>3</sup>January 2007 to September 2008.

<sup>4</sup>January 2007 to December 2008.

<sup>5</sup>April 2007 to December 2008.

<sup>6</sup>December 2006 to September 2008.

<sup>7</sup>October 2006 to December 2008.

<sup>8</sup>July 2007 to December 2008.

<sup>9</sup>March 2007 to December 2008.

<sup>10</sup>February 2007 to December 2008.

<sup>11</sup>October 2006 to June 2008.

SOURCE: Institute of Museum and Library Services, Survey of Public Libraries in the United States, Fiscal Year 2008.

## Survey Population Items

The PLS has three population items: (1) Population of Legal Service Area for each public library, (2) Total Unduplicated Population of Legal Service Areas for each state, and (3) State Total Population Estimate. The population data are provided by the state library agency. The methods of calculation of the first two items vary significantly among states, and the state reporting periods also vary. The Total Unduplicated Population of Legal Service Areas does not include unserved areas and may vary from data provided by sources using standard methodology (e.g., the Census Bureau).

The total Population of Legal Service Area for all public libraries in a state may exceed the state's Total Unduplicated Population of Legal Service Areas or the State Total Population Estimate. This happens in states where there are overlaps in population of legal service areas served by individual libraries, resulting in the same population being counted twice. Twenty-three states had such overlapping service areas in FY 2008. (See following table.)

**Table A–2. States with public libraries with overlapping service areas: Fiscal Year 2008**

Arkansas	Nebraska
Connecticut	New Hampshire
Florida	New Jersey
Idaho	New York
Indiana	Pennsylvania
Kansas	Rhode Island
Louisiana	South Dakota
Maine	Utah
Massachusetts	Vermont
Michigan	Virginia
Minnesota	Puerto Rico
Mississippi	

SOURCE: Institute of Museum and Library Services, Survey of Public Libraries in the United States, Fiscal Year 2008.

To enable meaningful state comparisons using total Population of Legal Service Area data (for example, the number of print materials per capita), the Population of Legal Service Area data were adjusted to eliminate duplicative reporting due to overlapping service areas. The Public Library Data File includes a derived unduplicated population of legal service area figure for *each library* for this purpose (the variable is called POPU\_UND). This value was prorated for each library by calculating the ratio of a library's Population of Legal Service Area to the state's total Population of Legal Service Area and applying the ratio to the state's Total Unduplicated Population of Legal Service Areas. (The latter item is a single, state-reported figure found on the Public Library State Summary/State Characteristics Data File; the variable is called POPU\_UND on this file also.)

## Confidentiality

Two separate laws cover the protection of the confidentiality of individually identifiable information collected by the Institute of Museum and Library Services - the Privacy Act of 1974 and the E-Government Act of 2002. The Guidelines for Ensuring and Maximizing the Quality, Objectivity, Utility, and Integrity of Information Disseminated by the Institute of Museum and Library Services are prepared under the Treasury and General Government Appropriations Act for Fiscal Year 2001, Section 515(b). IMLS releases data to the public to use for statistical purposes only. Record matching or deductive disclosure by any user is prohibited. Procedures for disclosure avoidance were used in preparing public-use data files and tables of salary information for release.

## Public- and Restricted-Use Data Files

The Public Library data file is available in two versions: public-use data (available to all data users with some data suppressed) and restricted-use data. Data users should contact IMLS about obtaining access to the restricted-use data files.

**Public-use data.** On the public-use Public Library data file, selected expenditures data (i.e., Salaries, Employee Benefits, Total Staff Expenditures, and Other Operating Expenditures) of public libraries have been removed (i.e., the field is blank) when their total full-time equivalent (FTE) staff is less than or equal to 2.00, to protect the confidentiality of respondents. These data may also be suppressed for other libraries to ensure that all states that have suppressed data have a minimum of 3 suppressed records. The library's Total Operating Expenditures and Other Expenditures Data are not affected by the suppression of these data. No data are suppressed on the public-use versions of the Public Library State Summary/State Characteristics Data File or Public Library Outlet Data File.

**Restricted-use data.** No data are suppressed on the restricted-use versions of the Public Library data file, Public Library State Summary/State Characteristics data file, or Public Library Outlet data file. The inclusion of all expenditures data irrespective of the number of FTE staff enables the identification of individual salary data for some libraries. Researchers requiring access to the restricted-use data must contact IMLS to obtain use of the data.

## Data Collection

The FY 2008 PLS was released to the states over the Internet on December 10, 2008. States were placed into one of three reporting groups (with survey due dates of April 15, July 29, or August 26, 2009), based on their fiscal cycles or claim of extraordinary reporting hardship. States reported their data over the Internet via a web-based reporting system called WebPLUS (Web Public Library Universe System). WebPLUS was developed by the Census Bureau (the data collection agent). Edit follow-up was completed in December of 2009. The editing process is described below.

## Editing

**State level.** The respondent generates an Edit Report following direct data entry or import of their data into WebPLUS. The Edit Report, which can be viewed on-screen or printed, is used to identify and correct any errors, and to confirm the accuracy of data that generated edit warnings but required no change, before submitting the final file to the Census Bureau. In the FY 2008 PLS, four types of edit checks were performed:

1. *Relational edit checks.* This is a data consistency check between related data elements. For example, an edit message is generated if the number of "ALA-MLS" Librarians (librarians with master's degrees from programs of library and information studies accredited by the American Library Association) is greater than "Total Librarians".
2. *Out-of-range edit checks.* This is a range check that compares the data reported for an item to the "acceptable range" of numeric values for the item. For example, an edit message is generated if average Public Service Hours per outlet per week is less than 11.16 or greater than 129.67, or if the current year/past year change in Children's Circulation is less than 0.30 or greater than 3.44.

3. *Arithmetic edit checks.* This is an arithmetical accuracy check of a reported total and its parts to the generated total. For example, an edit message is generated if Total Operating Revenue is not equal to the sum of its parts (Local Government Revenue, State Government Revenue, Federal Government Revenue, and Other Revenue).
4. *Blank, zero, or invalid data edit checks.* This is a check of reported data against acceptable values. For example, an edit message is generated if the Reporting Period Start Date is missing, or Print Materials is 0, or the Legal Basis Code is not a valid code.

The WebPLUS application generates state summary tables (showing state totals for all numeric data items) and single-library tables (showing data for individual public libraries in a state). Respondents were encouraged to review the tables for data quality issues before submitting their data to IMLS. State data submissions also included a signed form from the Chief Officer of the State Library Agency certifying the accuracy of the data.

**National level.** The Census Bureau and IMLS reviewed and edited the state data submissions, working closely with the PLS State Data Coordinators.

### **Imputation**

Imputation is a procedure for entering a value for a specific data item where the response is missing. This is done to give the researcher a complete data set, as well as to give estimates of totals for the entire universe. This section describes the imputation methods that were used to fill in the missing data items for the 2008 survey year.

The responding and nonresponding libraries were sorted into imputation cells based on OBE region code and the size of the population. The cumulative root frequency method was used to determine the imputation cells. In survey year 2008, there were a total of 51 items subjected to imputations. The variable Registered Borrowers and the detail variables for Database (State Database, Local Database, and Other Database) were new items in survey year 2006. These variables were first imputed in survey year 2008. Data from 2006 and 2007 were used to impute these 4 new items. The other 47 items used data from survey years 2004 to 2007.

The imputation for nonresponding libraries was performed using the data calculated from respondents in their imputation cells. Item imputation was performed on each record with items that were not reported. All imputed data are flagged. See Appendix G for definitions of the flags.

Imputations were performed in two distinct stages. In the first stage, imputations were carried out for nearly all missing values using the following methods: prior year data times the mean growth rate, adjusted cell mean, cell mean, prior year ratio, cell median ratio, direct substitution of prior year data, and cell median. In the second stage, imputed values were adjusted for some missing values (based on the variable) using the following methods: obtained value by relationship of total to detail items, raking, special imputations, and consistency checks.

#### **First Stage: Initial imputations**

One or more of the methods outlined below is used to impute for nearly all missing values in the list of targeted variables for the FY 2008 PLS data set. Only the missing values for TOTSTAFF were not imputed in the first stage.

**METHOD 1:** Prior year multiplied by mean growth rate. The imputed value is equal to the prior year reported data times the cell mean growth rate. The growth rate is calculated by the mean of the growth rates of all the respondents in the imputation cells. It goes back as far as four years to find reported data.

METHOD 2: Adjusted cell mean. The adjustment factor is the ratio of the library's Population of Legal Service Area to the cell mean Population of Legal Service Area. The imputed value is equal to the cell mean of the item times the adjustment factor.

METHOD 3: Cell mean. The imputed value is equal to the mean of all respondents in a cell for that item.

METHOD 4: Prior year ratio to another item. The imputed value is equal to the current year data of a highly correlated item times the ratio of prior year data for the item to be imputed to prior year's data for the other item.

METHOD 5: Cell median ratio with another item. The imputed value is equal to the current year data of a highly correlated item times the cell median ratio. The cell median ratio is calculated by finding the median of all ratios of the item to be imputed to the other item for all respondents in the cell.

METHOD 6: Direct substitution of prior year data.

METHOD 7: Cell median. The imputed value is equal to the median of all respondents in the cell for that item.

### **Group One:**

A group of PLS variables was imputed using method 1 (the prior year data multiplied by the mean growth rate); if prior year reported data were not available then method 2 (the adjusted cell mean) was used; if the adjusted cell mean could not be calculated then method 3 (the cell mean) was used. Variables in this first group include:

- **Master (MASTER)**
- **Librarians (LIBRARIA)**
- **Other Paid Employees (OTHPAID)**
- **Local Government (LOCGVT)**
- **Total Operating Revenue (TOTINCM)**
- **Salaries (SALARIES)**
- **Total Staff Expenditures (STAFFEXP)**
- **Other Materials Expenditures (OTHMATEX)**
- **Total Collection Expenditures (TOTEXPCO)**
- **Other Operating Expenditures (OTHOPEXP)**
- **Total Operating Expenditures (TOTOPEXP)**
- **Print Materials (BKVOL)**
- **Audio (AUDIO)**
- **Video (VIDEO)**
- **Electronic Subscriptions (ESUBSCRIP)**
- **Library Visits (VISITS)**
- **Total Circulation (TOTCIR)**
- **Total Attendance at Library Programs (TOTATTEN)**
- **Registered Borrowers (REGBOR)**

### **Group Two:**

A second group of variables was imputed using method 2 (adjusted cell mean); if the adjusted cell mean could not be calculated, then method 3 (the cell mean) was used. These variables include:

- **Total Capital Expenditures (CAPITAL)**
- **Databases (DATABASE)**
- **Print Subscriptions (SUBSCRIP)**
- **Reference Transactions (REFERENC)**

### **Group Three:**

A third group of variables was imputed using method 1 (prior year multiplied by mean growth rate); if prior year reported data was not available to calculate growth rates, then method 7 (cell median) was used. These variables include:

- **State Government (STGVT)**
- **Other Revenue (OTHINCM)**
- **Local Capital Revenue (LCAP\_REV)**
- **Total Capital Revenue (CAP\_REV)**
- **Electronic Books (EBOOK)**
- **Other Databases (DB\_OTH)**

### **Group Four:**

A fourth group of variables was imputed using only method 7 (cell median); these variables were:

- **Federal Government (FEDGVT)**
- **State Capital Revenue (SCAP\_REV)**
- **Federal Capital Revenue (FCAP\_REV)**
- **Other Capital Revenue (OCAP\_REV)**
- **Local Databases (DB\_LOC)**

### **Group Five:**

A fifth group of variables was imputed using method 4 (prior year ratio to another item); if prior year reported data were not available, then method 2 (adjusted cell mean) was used; if the adjusted cell mean could not be calculated, then method 3 (cell mean) was used. The variables in the fifth group, along with the highly correlated variable(s) in the prior year ratio, include:

- **Benefits (BENEFIT):**
  - Total Staff Expenditures (STAFFEXP)
- **Electronic Materials Expenditures (ELMATEXP):**
  - Total Collection Expenditures (TOTEXPCO)
- **Hours Open (HRS\_OPEN):**
  - Total number of outlets. The total number of outlets is equal to the sum of Central Library (CENTLIB), Branches (BRANLIB), and Bookmobiles (BKMOB).
- **Loans To (LOANTO):**
  - Loans From (LOANFM)
- **General Public Terminals(GPTERMS):**
  - Visits(VISITS)

### **Group Six:**

A sixth group of variables was imputed using method 5 (cell median ratio with another item); if prior year reported data were not available, then method 2 (adjusted cell mean) was used; if the adjusted cell mean could not be calculated, then method 3 (cell mean) was used. The variables in the sixth group, along with the highly correlated variable(s) used in the cell median ratio, include:

- **Printed Material Expenditures (PRMATEXP):**
  - Total Collection Expenditures (TOTEXPCO)
- **State Databases (DB\_ST):**

- Database (DATABASE)
- **Children's Circulation (KIDCIRCL):**
  - Total Circulation (TOTCIR)
- **Loans From (LOANFM):**
  - Loans To (LOANTO)
- **Total Library Programs (TOTPRO):**
  - Children's Programs (KIDPRO)
- **Children's Program Attendance (KIDATTEN):**
  - Total Attendance at Library Programs (TOTATTEN)
- **Electronic Users (PITUSR):**
  - General Public Terminals (GPTERMS)

The **Children's Program (KIDPRO)** variable can be considered part of both Groups One and Six. If missing values are imputed using method 5, then the **Total Library Programs (TOTPRO)** is used as the highly correlated value in the cell median calculations.

### **Second Stage: Adjustments**

The methods listed below adjust imputations for some of the missing values, based on the PLS variable. These adjustments verify that detail items sum to totals, making corrections as necessary.

METHOD 8: Obtained value by relationship of total to detail items.

The imputed value of a total is adjusted using its relationship with reported detail items.

METHOD 9: Raking of detail items to match total.

The imputed value for a detail item is adjusted by raking methods so that it matches a reported total.

METHOD 10: Special impute for an item.

The imputed value of an item is adjusted using its relationship with another reported item.

METHOD 11: Changed by consistency check.

The imputed value is adjusted using customized consistency checks specific to that variable.

### **Group One:**

These variables were adjusted using method 8 (Obtained value by relationship of total to detail items) or method 9 (Raking) after the initial stage of imputation:

- **Other Paid Employees (OTHPAID)**
- **Local Capital Revenue (LCAP\_REV)**
- **State Capital Revenue (SCAP\_REV)**
- **Federal Capital Revenue (FCAP\_REV)**
- **Other Capital Revenue (OCAP\_REV)**

### **Group Two:**

These variables were adjusted using method 8 (Obtained value by relationship of total to detail items) after the initial stage of imputation:

- **Total Staff (TOTSTAFF)**

- **Salaries (SALARIES)**
- **Benefits (BENEFIT)**
- **Total Staff Expenditures (STAFFEXP)**
- **Print Materials Expenditures (PRMATEXP)**
- **Total Collection Expenditures (TOTEXPCO)**
- **Other Operating Expenditures (OTHOPEXP)**
- **Total Operating Expenditures (TOTOPEXP)**
- **Total Capital Revenue (CAP\_REV)**
- **Other Databases (DB\_OTH)**
- **Databases (DATABASE)**

#### **Group Three:**

These variables were adjusted using method 9 (Raking) after the initial stage of imputation:

- **State Databases (DB\_ST)**
- **Local Databases (DB\_LOC)**
- **Other Databases (DB\_OTH)**

#### **Group Four:**

These variables are adjusted using method 10 (Special Impute) after the initial stage of imputation:

- **Total Capital Expenditures (CAPITAL)**
- **Hours Open (HRS\_OPEN)**

#### **Group Five:**

These variables are adjusted using method 11 (Consistency Check) after the initial stage of imputation:

- **Total Circulation (TOTCIR)**
- **Loans From (LOANFM)**
- **Total Library Programs (TOTPRO)**
- **Children's Programs (KIDPRO)**
- **Total Attendance at Library Programs (TOTATTEN)**
- **Children's Program Attendance (KIDATTEN)**
- **General Public Terminals (GPTERMS)**
- **Electronic Users (PITUSR)**

The variable **Librarians (LIBRARIA)** is adjusted using methods 8 (Obtained value by relationship of total to detail items), 9 (Raking) or 11 (Consistency Check) after the initial stage of imputation.

The variable **Master (MASTER)** is adjusted using methods 8 (Obtained value by relationship of total to detail items) or 11 (Consistency Check) after the initial stage of imputation.

#### **Nonsampling Errors**

Because all units in the universe are surveyed, the data are not subject to sampling error, but they are subject to nonsampling errors, such as errors in response, nonresponse errors, coverage errors arising from an incomplete listing of public libraries, coding errors, or processing errors.

Every effort is made to mitigate such errors. The editing efforts described above are designed to decrease the number of errors due to inaccurate response or due to processing problems. Imputation lessens the effect of nonresponse. Efforts are made to obtain complete listings of public libraries from the



state library agencies. Although such efforts are made, some nonsampling error likely remains in the data.

## Geocoding

The following supplemental geography information is provided with this data release:

- Longitude
- Latitude
- FIPS State Code
- FIPS County Code
- FIPS Place Code
- County Population
- Locale Code
- Census Tract
- Census Block
- Congressional District
- Match Centroid

This supplemental geographic information is only available for administrative entities and outlets that are central or branch libraries. Bookmobiles and books by mail only outlets were not geocoded. All supplemental geography codes are assigned based on the address information reported by the respondent.

Data users should be aware that the file may have two values for a state or county designation. The respondent provided values for state and county, represented by codes in the variables PUB\_FIPS and CNTYFIPS. When supplemental geocodes are provided, similar codes are also on the file resulting from the geocoding processing for FIPSSST and FIPSCO.

The geocodes were processed in batch using an online geocoding service. Respondents' addresses (state, city, address, zip code, zip code + 4) were input into the server, processed and sent back to IMLS as a text file. There were four different geographic levels at which an address could be matched. The most exact match was an address-level match; these are cases where the exact street address of the library or outlet was matched (in a small number of cases, a nearby intersection or close alternate address was used to approximate an address-level match). When the geoprocessing software was unable to match the exact street address, it returned the centroid of the smallest zip code-based area that it could identify based on the input address. The most exact zip code centroid match is the zip code + 4, followed by the zip code + 2. The least exact zip code centroid match is the 5-digit zip code. Users can identify the geographic level of the match using the variable MAT\_CENT.

Of the 9,259 libraries in the 50 states, the District of Columbia, Puerto Rico and Guam that appear in the administrative entity level file 9,255 libraries were geocoded. Of the geocoded libraries, 90.6 percent of the records were address level matches, 6.9 percent of the matches were 5-digit zip code matches, 1.6 percent were zip code + 4 matches and 0.8 percent were zip code + 2 matches. Less than 0.1 percent of the records went unmatched. Of the 17,445 central and branch outlets in the 50 states, the District of Columbia, Puerto Rico and Guam that appear in the outlet-level file 16,716 outlets were geocoded. Of the geocoded outlets, 89.2 percent of the records were address level matches, 7.5 percent of the matches were 5-digit zip code matches, 2.2 percent were zip code + 4 matches and 0.9 percent were zip code + 2 matches, and 0.2 percent of the records went unmatched.

Beginning with the FY 2008 data file, locale codes were added to the dataset. These locale codes allow users to quickly identify whether or not library outlets and administrative entities are located in cities, suburbs, towns or rural areas. These locale codes were assigned to libraries using the same methodology that is used to assign public schools locale codes in the National Center for Education

Statistics' Common Core of Data datasets. The 12 different locale codes and the criteria for assigning them are described below:

**11 - City, Large:** Territory inside an urbanized area and inside a principal city with population of 250,000 or more.

**12 - City, Midsize:** Territory inside an urbanized area and inside a principal city with population less than 250,000 and greater than or equal to 100,000.

**13 - City, Small:** Territory inside an urbanized area and inside a principal city with population less than 100,000.

**21 - Suburb, Large:** Territory outside a principal city and inside an urbanized area with population of 250,000 or more.

**22 - Suburb, Midsize:** Territory outside a principal city and inside an urbanized area with population less than 250,000 and greater than or equal to 100,000.

**23 - Suburb, Small:** Territory outside a principal city and inside an urbanized area with population less than 100,000.

**31 - Town, Fringe:** Territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area.

**32 - Town, Distant:** Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area.

**33 - Town, Remote:** Territory inside an urban cluster that is more than 35 miles from an urbanized area.

**41 - Rural, Fringe:** Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster.

**42 - Rural, Distant:** Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster.

**43 - Rural, Remote:** Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster.

Library outlets were assigned locale codes based on the geocoded latitude and longitude values of their street addresses. Bookmobiles and books by mail only outlets were not assigned locale codes. Administrative entities were assigned locale codes based on the locale code that the most stationary outlets (central and branch libraries) within that library system had. Whenever there was a tie, priority was given to the locale code corresponding to the administrative entity's street address. If the tie involved locale codes that were different from the locale code corresponding to the administrative entity's street address, the most urban code of the tied locale codes was assigned to that administrative entity (the order of urbanicity of locale codes, from highest to lowest is 11, 12, 13, 21, 22, 23, 31, 32, 33, 41, 42, 43).

The geocoding service returned the following geographic identifiers that appear on the administrative entity and outlet-level files: longitude, latitude, FIPS state code, FIPS county code, FIPS place code, Census tract, Census block and match centroid. IMLS added Congressional district to the file. The Census Bureau added county population estimates to the file. Locale codes were added to the file by IMLS and the Census Bureau. The World Geodetic System 1984 (WGS 1984, Mercator Web) map projection was used throughout the geocoding process.

## II. B. Guidelines for Processing the Data Files

See *Introduction, Confidentiality, and Public- and Restricted-Use Data Files* above for a description of the files.

The Census Bureau developed the software that the states used to report the PLS data. At survey mail-out, all numeric data fields were initialized with “-2”, and respondents were instructed to replace the “-2” with valid data. Alphanumeric fields that are blank or that contain “M” and numeric fields that contain “-1” indicate nonresponse. A zero (0) response is reported data and indicates the library or outlet had none of the item. (Note: On the public-use file, blank fields for the variables SALARIES, BENEFIT, STAFFEXP, and OTHOPEXP indicate that the data have been removed to protect the confidentiality of individual respondents.) For the 50 states and the District of Columbia, missing data for numeric items were imputed. Missing data were not imputed for outlying areas. See the *Imputation* section above for a discussion of the imputation methodology. See Appendix G for imputation flags and their definitions.

**How to remove imputed values from the data.** Every variable that has the possibility of being imputed has a flag. If the value of that flag is R\_08, then the value for the associated variable was reported. If the value of the flag begins with 'I', then the value for the associated variable was imputed. To remove all imputed values from the data, the values of variables that have an associated imputation flag beginning with 'I' should be removed. (Note: The flag variable is a four-character, left-justified field.)

**Appendix A—Record Layout for Public Library Data File, FY 2008  
(pupld08a.mdb and pupld08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
<b>Data Source: Public Libraries Survey, Fiscal Year 2008</b> <b>Number of records = 9,284 (one record per observation)</b> <b>Number of fields per record = 150</b> <b>ASCII file (pupld08a.txt) is fixed width (file size = 10,010 KB)</b>					
STABR	02	1	A	†	<b>IDENTIFICATION</b> Two-letter Federal Information Processing Standards (FIPS) State Code. (See Appendix D for list of State Codes.)
FSCSKEY	06	3	A	150	Library identification code assigned by IMLS
LIBID	20	9	A	151	Library identification code assigned by the state. IMLS assigns the FSCSKEY to this field if the state did not assign a code.
LIBNAME	60	29	A	152	Name of library (administrative entity)
<b>STREET ADDRESS</b>					
ADDRESS	35	89	A	153	Street address of administrative entity
CITY	20	124	A	154	City or town (of street address) of administrative entity
ZIP	05	144	A	155	Standard five-digit postal zip code (of street address) of administrative entity. M = Missing (unknown, not reported)
ZIP4	04	149	A	156	Four-digit postal zip code extension (of street address) of administrative entity. M = Missing (unknown, not reported)
<b>MAILING ADDRESS</b>					
ADDRES_M	35	153	A	157	Mailing address of administrative entity
CITY_M	20	188	A	158	City or town (of mailing address) of administrative entity
ZIP_M	05	208	A	159	Standard five-digit postal zip code (of mailing address) of administrative entity M = Missing (unknown, not reported)
ZIP4_M	04	213	A	160	Four-digit postal zip code extension (of mailing address) of administrative entity M = Missing (unknown, not reported)
CNTY	20	217	A	161	County of library
PHONE	10	237	A	162	Telephone number, in following format: area code/exchange/number (for example, 7037315072) M = Missing (unknown, not reported) -3 = Not applicable
WEB_ADDR	80	247	A	163	Web address of the administrative entity. M = Missing (unknown, not reported) -3 = Not applicable
C_RELATN	02	327	A	200	Interlibrary Relationship Code HQ—Headquarters of a federation or cooperative

**Appendix A—Record Layout for Public Library Data File, FY 2008  
(pupld08a.mdb and pupld08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
					ME—Member of a federation or cooperative NO—Not a member of a federation or cooperative
C_LEGBAS	02	329	A	201	Legal Basis Code CC—City/County CI—Municipal Government (city, town, or village) CO—County/Parish LD—Library District MJ—Multi-jurisdictional NL—Native American Tribal Government NP—Non-profit Association or Agency SD—School District OT—Other (Note: Prior to FY 98, this variable was called C_LEGBASE.)
C_ADMIN	02	331	A	202	Administrative Structure Code MA—Administrative Entity with multiple direct service outlets where administrative offices are separate MO—Administrative Entity with multiple direct service outlets where administrative offices are not separate SO—Single Outlet Administrative Entity
C_FSCS	01	333	A	203	FSCS Public Library Definition (Public library meets all criteria in the definition.) Y—Yes N—No
GEOCODE	03	334	A	204	Geographic Code C11—Municipal Government (city, town, or village) (exactly) C12—Municipal Government (city, town, or village) (most nearly) CO1—County/Parish (exactly) CO2—County/Parish (most nearly) MA1—Metropolitan Area (exactly) MA2—Metropolitan Area (most nearly) MC1—Multi-County (exactly) MC2—Multi-County (most nearly) SD1—School District (exactly) SD2—School District (most nearly) OTH—Other
LSABOUND	01	337	A	205	Legal service area boundary change in last year Y—Yes N—No
STARTDAT	10	338	A	206	Reporting period starting date, in mm/dd/yyyy format (e.g., 07/01/2007) M = Missing (unknown, not reported)
F_STDAT	04	348	A	†	STARTDAT imputation flag. (See Appendix G for definition of flags.)
ENDDATE	10	352	A	207	Reporting period ending date, in mm/dd/yyyy format (e.g., 06/30/2008) M = Missing (unknown, not reported)
F_ENDDAT	04	362	A	†	ENDDATE imputation flag. (See Appendix G for definition of flags.)

**Appendix A—Record Layout for Public Library Data File, FY 2008  
(pupld08a.mdb and pupld08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
					<b>POPULATION</b>
POPU_LSA	09	366	N	208	Population of the Legal Service Area
F_POPLSA	04	375	A	†	POPU_LSA imputation flag. (See Appendix G for definition of flags.)
POPU_UND	09	379	N	209	Unduplicated population of the legal service area for the library. This value is calculated by prorating the library's population of legal service area (POPU_LSA) to the state's total population of legal service areas (total POPU_LSA), and applying the ratio to the state-reported total unduplicated population of legal service areas. The latter item, a single figure reported by the state data coordinator, is also named POPU_UND but is located on the State Summary/State Characteristics Data File.
F_POPUND	04	388	A	†	POPU_UND imputation flag. (See Appendix G for definitions of flags.)
					<b>SERVICE OUTLETS</b>
CENTLIB	03	392	N	210	Number of central libraries
F_CENLIB	04	395	A	†	CENTLIB imputation flag. (See Appendix G for definitions of flags.)
BRANLIB	03	399	N	211	Number of branch libraries
F_BRLIB	04	402	A	†	BRANLIB imputation flag. (See Appendix G for definitions of flags.)
BKMOB	03	406	N	212	Number of bookmobiles
F_BKMOB	04	409	A	†	BKMOB imputation flag. (See Appendix G for definitions of flags.)
					<b>FULL-TIME EQUIVALENT (FTE) PAID STAFF</b>
MASTER	09	413	N	250	"ALA-MLS" Librarians. Number of FTE paid librarians with Master's degrees from programs of library and information studies accredited by the American Library Association. This field consists of six integers and two decimals, with an explicit decimal point.
F_MASTER	04	422	A	†	MASTER imputation flag. (See Appendix G for definitions of flags.)
LIBRARIA	09	426	N	251	Total number of FTE employees holding the title of librarian. This field consists of six integers and two decimals, with an explicit decimal point.
F_LIBRAR	04	435	A	†	LIBRARIA imputation flag. (See Appendix G for definitions of flags.)
OTHPAID	09	439	N	252	All other paid FTE employees. This field consists of six integers and two decimals, with an explicit decimal point.
F_OTHSTF	04	448	A	†	OTHPAID imputation flag. (See Appendix G for definitions of flags.)

**Appendix A—Record Layout for Public Library Data File, FY 2008  
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Variable name	Field length	Start position	Data type	Survey item	Description
TOTSTAFF	10	452	N	253	Total paid FTE employees (i.e., sum of LIBRARIA and OTHPAID). This field consists of seven integers and two decimals, with an explicit decimal point.
F_TOTSTF	04	462	A	†	TOTSTAFF imputation flag. (See Appendix G for definitions of flags.)
<b>OPERATING REVENUE</b>					
LOGVGT	09	466	N	300	Operating revenue from local government
F_LOGVGT	04	475	A	†	LOGVGT imputation flag. (See Appendix G for definitions of flags.)
STGVT	09	479	N	301	Operating revenue from state government
F_STGVT	04	488	A	†	STGVT imputation flag. (See Appendix G for definitions of flags.)
FEDGVT	09	492	N	302	Operating revenue from federal government
F_FEDGVT	04	501	A	†	FEDGVT imputation flag. (See Appendix G for definitions of flags.)
OTHINCM	09	505	N	303	Other operating revenue (i.e., operating revenue not included in LOGVGT, STGVT, and FEDGVT)
F_OTHINC	04	514	A	†	OTHINCM imputation flag. (See Appendix G for definitions of flags.)
TOTINCM	10	518	N	304	Total operating revenue (i.e., sum of LOGVGT, STGVT, FEDGVT, and OTHINCM)
F_TOTINC	04	528	A	†	TOTINCM imputation flag. (See Appendix G for definitions of flags.)
<b>OPERATING EXPENDITURES</b>					
<b>Staff Expenditures</b>					
SALARIES	09	532	N	350	Salaries and wages for all library staff
F_SALX	04	541	A	†	SALARIES imputation flag. (See Appendix G for definitions of flags.)
BENEFIT	09	545	N	351	Employee benefits for all library staff
F_BENX	04	554	A	†	BENEFIT imputation flag. (See Appendix G for definitions of flags.)
STAFFEXP	09	558	N	352	Total staff expenditures (i.e., sum of SALARIES and BENEFIT)
F_TOSTFX	04	567	A	†	STAFFEXP imputation flag. (See Appendix G for definitions of flags.)
<b>Collection expenditures</b>					
PRMATEXP	09	571	N	353	Operating expenditures for print materials (including books, serial back files, current serial subscriptions, government documents, and any other print acquisitions)

**Appendix A—Record Layout for Public Library Data File, FY 2008  
(pupld08a.mdb and pupld08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_PRMATX	04	580	A	†	PRMATEXP imputation flag. (See Appendix G for definitions of flags.)
ELMATEXP	09	584	N	354	Operating expenditures for electronic (digital) materials (including e-books, e-serials, government documents, databases, electronic files, reference tools, scores, maps, or pictures, including materials digitized by the library)
F_ELMATX	04	593	A	†	ELMATEXP imputation flag. (See Appendix G for definitions of flags.)
OTHMATEX	09	597	N	355	Operating expenditures for all other library materials (microform, audio, video, DVD, and new formats)
F_OTMATX	04	606	A	†	OTHMATEX imputation flag. (See Appendix G for definitions of flags.)
TOTEXPCO	09	610	N	356	Total expenditures on library collection (i.e., sum of PRMATEXP, ELMATEXP, and OTHMATEX)
F_TOCOLX	04	619	A	†	TOTEXPCO imputation flag. (See Appendix G for definitions of flags.)
OTHOPEXP	09	623	N	357	<b>Other operating expenditures</b> Other operating expenditures (i.e., operating expenditures not included in STAFFEXP and TOTEXPCO)
F_OTHOPX	04	632	A	†	OTHOPEXP imputation flag. (See Appendix G for definitions of flags.)
TOTOPEXP	10	636	N	358	Total operating expenditures (i.e., sum of STAFFEXP, TOTEXPCO, and OTHOPEXP)
F_TOTOPX	04	646	A	†	TOTOPEXP imputation flag. (See Appendix G for definitions of flags.)
LCAP_REV	09	650	N	400	<b>CAPITAL REVENUE</b> Local government capital revenue
F_LCAPRV	04	659	A	†	LCAP_REV imputation flag. (See Appendix G for definitions of flags.)
SCAP_REV	09	663	N	401	State government capital revenue
F_SCAPRV	04	672	A	†	SCAP_REV imputation flag. (See Appendix G for definition of flags.)
FCAP_REV	09	676	N	402	Federal government capital revenue
F_FCAPRV	04	685	A	†	FCAP_REV imputation flag. (See Appendix G for definitions of flags.)
OCAP_REV	09	689	N	403	Other capital revenue (i.e., capital revenue not included in LCAP_REV, SCAP_REV, and OCAP_REV)



**Appendix A—Record Layout for Public Library Data File, FY 2008  
(pupld08a.mdb and pupld08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_OCAPRV	04	698	A	†	OCAP_REV imputation flag. (See Appendix G for definition of flags.)
CAP_REV	09	702	N	404	Total capital revenue (i.e., sum of LCAP_REV, SCAP_REV, FCAP_REV, and OCAP_REV)
F_TCAPRV	04	711	A	†	CAP_REV imputation flag. (See Appendix G for definitions of flags.)
<b>CAPITAL EXPENDITURES</b>					
CAPITAL	09	715	N	405	Total capital expenditures
F_TCAPX	04	724	A	†	CAPITAL imputation flag. (See Appendix G for definitions of flags.)
<b>LIBRARY COLLECTION</b>					
BKVOL	09	728	N	450	Print materials (including books, serial back files, and government documents)
F_BKVOL	04	737	A	†	BKVOL imputation flag. (See Appendix G for definitions of flags.)
EBOOK	09	741	N	451	Electronic books (E-books) (digital documents, including non-serial government documents in digital format)
F_EBOOK	04	750	A	†	EBOOK imputation flag. (See Appendix G for definitions of flags.)
AUDIO	09	754	N	452	Audio materials (including records, audiocassettes, audio cartridges, audio discs—including audio-CD-ROMS, audio reels, talking books, and other sound recordings)
F_AUDIO	04	763	A	†	AUDIO imputation flag. (See Appendix G for definitions of flags.)
VIDEO	09	767	N	453	Video materials (including video tapes, DVDs, video CD-ROMS, etc.)
F_VIDEO	04	776	A	†	VIDEO imputation flag. (See Appendix G for definitions of flags.)
<b>LICENSED DATABASES</b>					
DB_LOC	09	780	N	454	Local licensed databases
F_DB_LOC	04	789	A	†	DB_LOC imputation flag. (See Appendix G for definitions of flags.)
DB_ST	09	793	N	455	State (state government or state library) licensed databases
F_DB_ST	04	802	A	†	DB_ST imputation flag. (See Appendix G for definitions of flags.)
DB_OTH	09	806	N	456	Other licensed databases (cooperative agreements or consortia within state or region.)
F_DB_OTH	04	815	A	†	DB_OTH imputation flag. (See Appendix G for definitions of flags.)

**Appendix A—Record Layout for Public Library Data File, FY 2008  
(pupld08a.mdb and pupld08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
DATABASE	09	819	N	457	Total Licensed Databases
F_DBASE	04	828	A	†	DATABASE imputation flag. (See Appendix G for definitions of flags.)
SUBSCRIP	09	832	N	455	Current print serial subscriptions
F_PRSUB	04	841	A	†	SUBSCRIP imputation flag. (See Appendix G for definitions of flags.)
ESUBSCRIP	09	845	N	456	Current electronic serial subscriptions
F_ESUB	04	854	A	†	ESUBSCRIP imputation flag. (See Appendix G for definitions of flags.)
<b>PUBLIC SERVICE HOURS</b>					
HRS_OPEN	09	858	N	500	Total annual public service hours for all service outlets
F_HRS_OP	04	867	A	†	HRS_OPEN imputation flag. (See Appendix G for definitions of flags.)
<b>LIBRARY SERVICES</b>					
VISITS	09	871	N	501	Total annual library visits
F_VISITS	04	880	A	†	VISITS imputation flag. (See Appendix G for definitions of flags.)
REFERENC	09	884	N	502	Total annual reference transactions
F_REFER	04	893	A	†	REFERENC imputation flag. (See Appendix G for definitions of flags.)
REGBOR	09	897	N	503	Registered Borrowers
F_REGBOR	04	906	A	†	REGBOR imputation flag. (See Appendix G for definitions of flags.)
<b>CIRCULATION</b>					
TOTCIR	09	910	N	550	Total annual circulation transactions
F_TOTCIR	04	919	A	†	TOTCIR imputation flag. (See Appendix G for definitions of flags.)
KIDCIRCL	09	923	N	551	Total annual circulation (including renewals) of all children's materials in all formats to all users
F_KIDCIR	04	932	A	†	KIDCIRCL imputation flag. (See Appendix G for definitions of flags.)
<b>INTER-LIBRARY LOANS</b>					
LOANTO	06	936	N	552	Total annual loans provided to other libraries
F_LOANTO	04	942	A	†	LOANTO imputation flag. (See Appendix G for definitions of flags.)
LOANFM	06	946	N	553	Total annual loans received from other libraries

**Appendix A—Record Layout for Public Library Data File, FY 2008  
(pupld08a.mdb and pupld08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_LOANFM	04	952	A	†	LOANFM imputation flag. (See Appendix G for definitions of flags.)
<b>LIBRARY PROGRAMS</b>					
TOTPRO	09	956	N	600	Total library programs
F_TOTPRO	04	965	A	†	TOTPRO imputation flag. (See Appendix G for definitions of flags.)
KIDPRO	09	969	N	601	Total children's programs
F_KIDPRO	04	978	A	†	KIDPRO imputation flag. (See Appendix G for definitions of flags.)
TOTATTEN	09	982	N	602	Total audience at all library programs
F_TOTATT	04	991	A	†	TOTATTEN imputation flag. (See Appendix G for definitions of flags.)
KIDATTEN	09	995	N	603	Total audience at all children's programs
F_KIDATT	04	1004	A	†	KIDATTEN imputation flag. (See Appendix G for definitions of flags.)
<b>ELECTRONIC TECHNOLOGY</b>					
GPTERMS	06	1008	N	650	Internet computers used by general public
F_GPTERM	04	1014	A	†	GPTERMS imputation flag. (See Appendix G for definitions of flags.)
PITUSR	09	1018	N	651	Users of public internet computers per year
F_PITUSR	04	1027	A	†	PITUSR imputation flag. (See Appendix G for definitions of flags.)
<b>OTHER</b>					
PUB_FIPS	02	1031	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. (See Appendix D for list of State Codes.)
CNTYFIPS	03	1033	A	†	Three-digit FIPS County Code M =Missing
YR_SUB	04	1036	A	†	FSCS submission year of public library data in 4-digit format (YYYY)
OBereg	02	1040	A	†	Bureau of Economic Analysis Code (formerly, Office of Business Economics) 01—New England (CT ME MA NH RI VT) 02—Mid East (DE DC MD NJ NY PA) 03—Great Lakes (IL IN MI OH WI) 04—Plains (IA KS MN MO NE ND SD) 05—Southeast (AL AR FL GA KY LA MS NC SC TN VA WV) 06—Soutwest (AZ NM OK TX) 07—Rocky Mountains (CO ID MT UT WY) 08—Far West (AK CA HI NV OR WA) 09—Outlying Areas (AS GU MP PR VI)

**Appendix A—Record Layout for Public Library Data File, FY 2008  
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Variable name	Field length	Start position	Data type	Survey item	Description
RSTATUS	01	1042	A	†	Reporting status 1—Respondent, with no imputed data 2—Respondent, with both reported and imputed data 3—Nonrespondent, not imputed 4—Nonrespondent with imputed data
STATSTRU	02	1043	A	†	Structure Change Code 00—No change from last year 01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet 02—Newly created Administrative Entity or Outlet 03—Closed 04—Move Outlet to a newly created Administrative Entity 05—Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet 06—(reserved) 07—(reserved) 08—Restored a closed Administrative Entity or Outlet record 09—Restored an incorrectly deleted Administrative Entity or Outlet 10—Delete an incorrect record 11—Outlet moved to a different previously existing Administrative Entity 12—(reserved) 13—Add an existing Administrative Entity or Outlet not previously reported (Note: This code records structure changes to administrative entities and outlets, and is included on the Public Library Data File and the Public Library Outlet File. Structure changes include actions such as adding, deleting, or merging administrative entities or outlets. The full list of codes is provided; however, some codes are specific to one of the data files (e.g., code 11 would appear only on the Public Library Outlet Data File.)
STATNAME	02	1045	A	152A	Name Change Code 00—No change from last year 06—Official name change 14—Minor name change
STATADDR	02	1047	A	153A	Address Change Code 00—No change from last year 07—Moved to a new location 15—Minor address change
LONGITUD	11	1049	N	†	Longitude. This field consists of a negative sign, three integers and six decimal places, with an explicit decimal point.
LATITUDE	09	1060	N	†	Latitude. This field consists of two integers and six decimal places, with an explicit decimal point.
FIPSST	02	1069	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. See Appendix D for list of State Codes.
FIPSCO	03	1071	A	†	Three-digit FIPS County Code

**Appendix A—Record Layout for Public Library Data File, FY 2008  
(pupld08a.mdb and pupld08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
FIPSPLAC	05	1074	A	†	FIPS Place
CNTYPOP	08	1079	N	†	County Population
LOCALE	02	1087	A	†	<p>Urban-centric locale code. The geographic location in terms of the size of the community in which it is located and the proximity of that community to urban and metropolitan areas.</p> <p>. –Missing</p> <p>11–City, Large: Territory inside an urbanized area and inside a principal city with population of 250,000 or more</p> <p>12–City, Mid-size: Territory inside an urbanized area and inside a principal city with a population less than 250,000 and greater than or equal to 100,000</p> <p>13–City, Small: Territory inside an urbanized area and inside a principal city with a population less than 100,000</p> <p>21–Suburb, Large: Territory outside a principal city and inside an urbanized area with population of 250,000 or more</p> <p>22–Suburb, Mid-size: Territory outside a principal city and inside an urbanized area with a population less than 250,000 and greater than or equal to 100,000</p> <p>23–Suburb, Small: Territory outside a principal city and inside an urbanized area with a population less than 100,000</p> <p>31–Town, Fringe: Territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area</p> <p>32–Town, Distant: Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area</p> <p>33–Town, Remote: Territory inside an urban cluster that is more than 35 miles from an urbanized area</p> <p>41–Rural, Fringe: Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster</p> <p>42–Rural, Distant: Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster</p> <p>43–Rural, Remote: Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster</p>
CENTRACT	07	1089	N	†	<p>Census Tract. A small, relatively permanent statistical subdivision of a county or statistically equivalent entity delineated by local participants as part of the Census Bureau’s Participant Statistical Areas Program. This field consists of four integers and two decimals, with an explicit decimal point.</p>

**Appendix A—Record Layout for Public Library Data File, FY 2008  
(pupld08a.mdb and pupld08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
CENBLOCK	04	1096	N	†	Census Block. An area bounded on all sides by visible features, such as streets, roads, streams, and railroads tracks, and by invisible boundaries, such as city, town, township, and county limits, property lines, and short, imaginary extensions of streets and roads (designated by the Census Bureau).
CDCODE	02	1100	A	†	Congressional District. FIPS code based on the location of the administrative entity/outlet. Legislatively defined subdivisions of the state for the purpose of electing representatives to the House of Representatives of the U.S. Congress.
MAT_CENT	01	1102	A	†	Match Centroid. The geographic level at which the address was matched. 0—Matched the actual street of this location 4—The centroid of the 5-digit zip code + 4 area that the location falls within 2—The centroid of the 5-digit zip code + 2 area that the location falls within X—The centroid of the 5-digit zip code that the library or administrative entity is located in

N Numeric field.

A Alpha character field.

† Not applicable.

NOTE: The survey questionnaire is in Appendix F.

**Appendix B—Record Layout for Public Library State Summary/  
State Characteristics Data File, FY 2008  
(pusum08a.mdb and pusum08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
<b>Data Source: Public Libraries Survey, Fiscal Year 2008</b>					
<b>Number of records = 55 (one record per observation)</b>					
<b>Number of fields per record = 116</b>					
<b>ASCII file (pusum08a.txt) is fixed width (file size = 42 KB)</b>					
<b>IDENTIFICATION</b>					
STABR	02	1	A	†	Two-letter Federal Information Processing Standards (FIPS) State Code. (See Appendix D for list of State Codes.)
<b>POPULATION</b>					
POPU_LSA	10	3	N	208	Population of the legal service area
F_POPLSA	04	13	A		POPU_LSA imputation flag. (See Appendix G for definitions of flags.)
POPU_UND	10	17	N	103	Total unduplicated population of legal service areas. (Note: This is a single, state-reported figure. This item is on the State Characteristics data entry screen.)
F_POPUND	04	27	A	†	POPU_UND imputation flag. (See Appendix G for definitions of flags.)
POPU_ST	10	31	N	102	Reported state total population estimate. (Note: This item is on the State Characteristics data entry screen.)
F_POPST	04	41	A	†	POPU_ST imputation flag. (See Appendix G for definitions of flags.)
<b>SERVICE OUTLETS</b>					
CENLIB	05	45	N	209	Number of central libraries
F_CENLIB	04	50	A	†	CENLIB imputation flag. (See Appendix G for definitions of flags.)
BRANLIB	05	54	N	210	Number of branch libraries
F_BRLIB	04	59	A	†	BRANLIB imputation flag. (See Appendix G for definitions of flags.)
BKMOB	05	63	N	211	Number of bookmobiles
F_BKMOB	04	68	A	†	BKMOB imputation flag. (See Appendix G for definitions of flags.)
<b>FULL-TIME EQUIVALENT (FTE) PAID STAFF</b>					
MASTER	11	72	N	250	"ALA-MLS" Librarians. Number of FTE paid librarians with master's degrees from programs of library and information studies accredited by the American Library Association. This field consists of eight integers and two decimals, with an explicit decimal point.
F_MASTER	04	83	A	†	MASTER imputation flag. (See Appendix G for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/  
State Characteristics Data File, FY 2008  
(pusum08a.mdb and pusum08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
LIBRARIA	11	87	N	251	Total number of FTE employees holding the title of librarian. This field consists of eight integers and two decimals, with an explicit decimal point.
F_LIBRAR	04	98	A	†	LIBRARIA imputation flag. (See Appendix G for definitions of flags.)
OTHPAID	11	102	N	252	All other paid FTE employees. This field consists of eight integers and two decimals, with an explicit decimal point.
F_OTHSTF	04	113	A	†	OTHPAID imputation flag. (See Appendix G for definitions of flags.)
TOTSTAFF	12	117	N	253	Total paid FTE employees (i.e., sum of LIBRARIA and OTHPAID). This field consists of nine integers and two decimals, with an explicit decimal point.
F_TOTSTF	04	129	A	†	TOTSTAFF imputation flag. (See Appendix G for definitions of flags.)
<b>OPERATING REVENUE</b>					
LOGVGT	11	133	N	300	Operating revenue from local government
F_LOGVGT	04	144	A	†	LOGVGT imputation flag. (See Appendix G for definitions of flags.)
STGVT	11	148	N	301	Operating revenue from state government
F_STGVT	04	159	A	†	STGVT imputation flag. (See Appendix G for definitions of flags.)
FEDGVT	11	163	N	302	Operating revenue from federal government
F_FEDGVT	04	174	A	†	FEDGVT imputation flag. (See Appendix G for definitions of flags.)
OTHINCM	11	178	N	303	Other operating revenue (i.e., revenue not included in LOGVGT, STGVT, and FEDGVT)
F_OTHINC	04	189	A	†	OTHINCM imputation flag. (See Appendix G for definitions of flags.)
TOTINCM	12	193	N	304	Total operating revenue (i.e., sum of LOGVGT, STGVT, FEDGVT, and OTHINCM)
F_TOTINC	04	205	A	†	TOTINCM imputation flag. (See Appendix G for definitions of flags.)
<b>OPERATING EXPENDITURES</b>					
<b>Staff expenditures</b>					
SALARIES	11	209	N	350	Salaries and wages for all library staff
F_SALX	04	220	A	†	SALARIES imputation flag. (See Appendix G for definitions of flags.)
BENEFIT	11	224	N	351	Employee benefits for all library staff



**Appendix B—Record Layout for Public Library State Summary/  
State Characteristics Data File, FY 2008  
(pusum08a.mdb and pusum08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_BENX	04	235	A	†	BENEFIT imputation flag. (See Appendix G for definitions of flags.)
STAFFEXP	11	239	N	352	Total staff expenditures (i.e., sum of SALARIES and BENEFIT)
F_TOSTFX	04	250	A	†	STAFFEXP imputation flag. (See Appendix G for definitions of flags.)
PRMATEXP	09	254	N	353	<b>Collection Expenditures</b> Operating expenditures for print materials (including books, serial back files, current serial subscriptions, government documents, and any other print acquisitions)
F_PRMATX	04	263	A	†	PRMATEXP imputation flag. (See Appendix G for definitions of flags.)
ELMATEXP	09	267	N	354	Operating expenditures for electronic (digital) materials (including e-books, e-serials, government documents, databases, electronic files, reference tools, scores, maps, or pictures, including materials digitized by the library)
F_ELMATX	04	276	A	†	ELMATEXP imputation flag. (See Appendix G for definitions of flags.)
OTHMATEX	09	280	N	355	Operating expenditures for other library materials (microform, audio, video, DVD, and new formats)
F_OTMATX	04	289	A	†	OTHMATEX imputation flag. (See Appendix G for definitions of flags.)
TOTEXPCO	11	293	N	356	Total expenditures on library collection (i.e., sum of PRMATEXP, ELMATEXP, and OTHMATEX)
F_TOCOLX	04	304	A	†	TOTEXPCO imputation flag. (See Appendix G for definitions of flags.)
OTHOPEXP	11	308	N	357	<b>Other operating expenditures</b> Other operating expenditures (i.e., operating expenditures not included in STAFFEXP and TOTEXPCO)
F_OTHOPX	04	319	A	†	OTHOPEXP imputation flag. (See Appendix G for definitions of flags.)
TOTOPEXP	12	323	N	358	Total operating expenditures (i.e., sum of STAFFEXP, TOTEXPCO, and OTHOPEXP)
F_TOTOPX	04	335	A	†	TOTOPEXP imputation flag. (See Appendix G for definitions of flags.)
LCAP_REV	10	339	N	400	<b>CAPITAL REVENUE</b> Local government capital revenue

**Appendix B—Record Layout for Public Library State Summary/  
State Characteristics Data File, FY 2008  
(pusum08a.mdb and pusum08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_LCAPRV	04	349	A	†	LCAP_REV imputation flag. (See Appendix G for definitions of flags.)
SCAP_REV	10	353	N	401	State government capital revenue
F_SCAPRV	04	363	A	†	SCAP_REV imputation flag. (See Appendix G for definitions of flags.)
FCAP_REV	10	367	N	402	Federal government capital revenue
F_FCAPRV	04	377	A	†	FCAP_REV imputation flag. (See Appendix G for definitions of flags.)
OCAP_REV	10	381	N	403	Other capital revenue (i.e., capital revenue not included in LCAP_REV, SCAP_REV, and FCAP_REV)
F_OCAPRV	04	391	A	†	OCAP_REV imputation flag. (See Appendix G for definitions of flags.)
CAP_REV	11	395	N	404	Total capital revenue (i.e., sum of LCAP_REV, SCAP_REV, FCAP_REV, and OCAP_REV)
F_TCAPRV	04	406	A	†	CAP_REV imputation flag. (See Appendix G for imputation flags.)
					<b>CAPITAL EXPENDITURES</b>
CAPITAL	11	410	N	405	Total capital expenditures
F_TCAPX	04	421	A	†	CAPITAL imputation flag. (See Appendix G for definitions of flags.)
					<b>LIBRARY COLLECTION</b>
BKVOL	11	425	N	450	Print materials (including books, serial back files, and government documents)
F_BKVOL	04	436	A	†	BKVOL imputation flag. (See Appendix G for definitions of flags.)
EBOOK	09	440	N	451	Electronic books (E-books) (digital documents, including non-serial government documents in digital format)
F_EBOOK	04	449	A	†	EBOOK imputation flag. (See Appendix G for definitions of flags.)
AUDIO	11	453	N	452	Audio materials (including records, audiocassettes, audio cartridges, audio discs—including audio-CD-ROMS, audio reels, talking books, and other sound recordings)
F_AUDIO	04	464	A	†	AUDIO imputation flag. (See Appendix G for definitions of flags.)
VIDEO	11	468	N	453	Video materials (including video tapes, DVDs, video CD-ROMs, etc.)
F_VIDEO	04	479	A	†	VIDEO imputation flag. (See Appendix G for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/  
State Characteristics Data File, FY 2008  
(pusum08a.mdb and pusum08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
					<b>LICENSED DATABASES</b>
DB_LOC	09	483	N	454	Local licensed databases
F_DB_LOC	04	492	A	†	DB_LOC imputation flag. (See Appendix G for definitions of flags.)
DB_ST	09	496	N	455	State (state government or state library) licensed databases
F_DB_ST	04	505	A	†	F_DB_ST imputation flag. (See Appendix G for definitions of flags.)
DB_OTH	09	509	N	456	Other licensed databases (cooperative agreements or consortia within state or region)
F_DB_OTH	04	518	A	†	F_DB_OTH imputation flag. (See Appendix G for definitions of flags.)
DATABASE	09	522	N	457	Total Licensed Databases
F_DBASE	04	531	A	†	DATABASE imputation flag. (See Appendix G for definitions of flags.)
SUBSCRIP	11	535	N	455	Current print serial subscriptions
F_PRSUB	04	546	A	†	SUBSCRIP imputation flag. (See Appendix G for definitions of flags.)
ESUBSCRIP	09	550	N	456	Current electronic serial subscriptions
F_ESUB	04	559	A	†	ESUBSCRIP imputation flag. (See Appendix G for definitions of flags.)
					<b>PUBLIC SERVICE HOURS</b>
HRS_OPEN	11	563	N	500	Total annual public service hours for all service outlets
F_HRS_OP	04	574	A	†	HRS_OPEN imputation flag. (See Appendix G for definitions of flags.)
					<b>LIBRARY SERVICES</b>
VISITS	11	578	N	501	Total annual library visits
F_VISITS	04	589	A	†	VISITS imputation flag. (See Appendix G for definitions of flags.)
REFERENC	11	593	N	502	Total annual reference transactions
F_REFERER	04	604	A	†	REFERENC imputation flag. (See Appendix G for definitions of flags.)
REGBOR	11	608	N	503	Registered Borrowers
F_REGBOR	04	619	A	†	F_REGBOR imputation flag. (See Appendix G for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/  
State Characteristics Data File, FY 2008  
(pusum08a.mdb and pusum08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
<b>CIRCULATION</b>					
TOTCIR	11	623	N	550	Total annual circulation transactions
F_TOTCIR	04	634	A	†	TOTCIR imputation flag. (See Appendix G for definitions of flags.)
KIDCIRCL	09	638	N	551	Total annual circulation (including renewals) of all children's materials in all formats to all users
F_KIDCIR	04	647	A	†	KIDCIRCL imputation flag. (See Appendix G for definitions of flags.)
<b>INTER-LIBRARY LOANS</b>					
LOANTO	08	651	N	552	Total annual loans provided to other libraries
F_LOANTO	04	659	A	†	LOANTO imputation flag. (See Appendix G for definitions of flags.)
LOANFM	08	663	N	553	Total annual loans received from other libraries
F_LOANFM	04	671	A	†	LOANFM imputation flag. (See Appendix G for definitions of flags.)
<b>LIBRARY PROGRAMS</b>					
TOTPRO	09	675	N	600	Total library programs
F_TOTPRO	04	684	A	†	TOTPRO imputation flag. (See Appendix G for definitions of flags.)
KIDPRO	09	688	N	601	Total children's programs
F_KIDPRO	04	697	A	†	KIDPRO imputation flag. (See Appendix G for definitions of flags.)
TOTATTEN	09	701	N	602	Total audience at all library programs
F_TOTATT	04	710	A	†	TOTATTEN imputation flag. (See Appendix G for definitions of flags.)
KIDATTEN	09	714	N	603	Total audience at all children's programs
F_KIDATT	04	723	A	†	KIDATTEN imputation flag. (See Appendix G for definitions of flags.)
<b>OTHER ELECTRONIC INFORMATION</b>					
GPTERMS	06	727	N	650	Internet computers used by general public
F_GPTERM	04	733	A	†	GPTERMS imputation flag. (See Appendix G for definitions of flags.)
PITUSR	09	737	N	651	Users of public Internet computers per year
F_PITUSR	04	746	A	†	PITUSR imputation flag. (See Appendix G for definitions of flags.)

**Appendix B—Record Layout for Public Library State Summary/  
State Characteristics Data File, FY 2008  
(pusum08a.mdb and pusum08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
STARTDAT	07	750	A	100	<b>OTHER</b> Reporting period starting date, in mm/yyyy format (e.g., 07/2007). (Note: This item is on the State Characteristics data entry screen.) M = Missing (unknown, not reported)
F_STDAT	04	757	A	†	STARTDAT imputation flag. (See Appendix G for definitions of flags.)
ENDDATE	07	761	A	101	Reporting period ending date, in mm/yyyy format (e.g., 06/2008). (Note: This item is on the State Characteristics data entry screen.) M = Missing (unknown, not reported)
F_ENDDAT	04	768	A	†	ENDDATE imputation flag. (See Appendix G for definitions of flags.)
PUB_FIPS	02	772	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. (See Appendix D for list of State Codes.)
YR_SUB	04	774	A	†	FSCS submission year of public library data in 4-digit format (YYYY)
OBereg	02	778	A	†	Bureau of Economic Analysis Code (formerly, Office of Business Economics) 01—New England (CT ME MA NH RI VT) 02—Mid East (DE DC MD NJ NY PA) 03—Great Lakes (IL IN MI OH WI) 04—Plains (IA KS MN MO NE ND SC) 05—Southeast (AL AR FL GA KY LA MS NC SC TN VA WV) 06—Southwest (AZ NM OK TX) 07—Rocky Mountains (CO ID MT UT WY) 08—Far West (AK CA HI NV OR WA) 09—Outlying Areas (AS GU MP PR VI)

N Numeric field.

A Alpha character field.

† Not applicable.

NOTE: The survey questionnaire is in Appendix F.

**Appendix C—Record Layout for Public Library Outlet Data File, FY 2008  
(puout08a.mdb and puout08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
<b>Data Source: Public Libraries Survey, Fiscal Year 2008</b>					
<b>Number of records = 17,546 (one record per observation)</b>					
<b>Number of fields per record = 34</b>					
<b>ASCII file (pusum08a.txt) is fixed width (file size = 4,764 KB)</b>					
STABR	02	1	A	†	Two-letter Federal Information Processing Standards (FIPS) State Code. (See Appendix D for list of State Codes.)
FSCSKEY	06	3	A	700	Outlet identification code assigned by IMLS. Outlets of an administrative entity have the same FSCSKEY as their administrative entity. The outlet is separately identified by a unique 3-digit suffix called FSCS_SEQ.
FSCS_SEQ	03	9	A	†	Outlet's unique three-digit suffix to FSCSKEY, assigned by IMLS.
LIBID	20	12	A	701	Outlet identification code assigned by the state. If the state did not assign a code, IMLS assigns a combination of FSCSKEY and FSCS_SEQ, separated by a dash (e.g., AK0003-002).
LIBNAME	60	32	A	702	Name of outlet
ADDRESS	35	92	A	703	Complete street address of outlet
CITY	20	127	A	704	City or town of outlet
ZIP	05	147	A	705	Standard five-digit postal zip code for street address of outlet M = Missing (unknown, not reported)
ZIP4	04	152	A	706	Four-digit postal zip code extension for street address of outlet M = Missing (unknown, not reported)
CNTY	20	156	A	707	County of outlet
PHONE	10	176	A	708	Telephone number of the outlet, in following format: area code/exchange/number (e.g., 7037315072) M = missing (unknown, not reported) -3 = Not applicable
C_OUT_TY	02	186	A	709	Outlet type CE—Central Library BR—Branch Library BS—Bookmobile(s) BM—Books-by-Mail Only
C_MSA	02	188	A	710	Metropolitan Status Code CC—Central City NC—Metropolitan Area, but not within central city limits NO—Not in a Metropolitan Area M—Missing (unknown, not reported)
SQ_FEET	08	190	N	711	Area in square feet of the public library outlet

**Appendix C—Record Layout for Public Library Outlet Data File, FY 2008  
(puout08a.mdb and puout08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
F_SQ_FT	04	198	A	†	SQ_FEET imputation flag. (See Appendix G for definitions of flags.)
L_NUM_BM	02	202	N	712	Number of bookmobiles in the bookmobile outlet record (i.e., record with C_OUT_TY = BS)
F_BKMOB	04	204	A	†	L_NUM_BM imputation flag. (See Appendix G for definitions of flags.)
PUB_FIPS	02	208	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. See Appendix D for list of State Codes.
CNTYFIPS	03	210	A	†	Three-digit FIPS County Code M = Missing
YR_SUB	04	213	A	†	FSCS submission year of public library data in 4-digit format (YYYY)
STATSTRU	02	217	A	†	Structure Change Code 00—No change from last year 01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet 02—Newly created Administrative Entity or Outlet 03—Closed 04—Move Outlet to a newly created Administrative Entity 05—Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet 06—(reserved) 07—(reserved) 08—Restored a closed Administrative Entity or Outlet record 09—Restored an incorrectly deleted Administrative Entity or Outlet 10—Delete an incorrect record 11—Outlet moved to different previously existing Administrative Entity 12—(reserved) 13—Add an existing Administrative Entity or Outlet not previously reported  (Note: This code records structure changes to administrative entities and outlets, and is included on the Public Library Data File and the Public Library Outlet File. Structure changes include actions such as adding, deleting, or merging administrative entities or outlets. The full list of codes is provided; however, some codes are specific to one of the data files (e.g., code 11 would appear only on the Public Library Outlet Data File).
STATNAME	02	219	A	702A	Name Change Code 00—No change from last year 06—Official name change 14—Minor name change
STATADDR	02	221	A	703A	Address Change Code 00—No change from last year 07—Moved to a new location

**Appendix C—Record Layout for Public Library Outlet Data File, FY 2008  
(puout08a.mdb and puout08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
					15—Minor address change
LONGITUD	11	223	N	†	Longitude. This field consists of a negative sign, three integers and six decimal places, with an explicit decimal point.
LATITUDE	09	234	N	†	Latitude. This field consists of two integers and six decimal places, with an explicit decimal point.
FIPSSST	02	243	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. (See Appendix D for list of State Codes.)
FIPSCO	03	245	A	†	Three-digit FIPS County Code
FIPSPLAC	05	248	A	†	FIPS Place
CNTYPOP	08	253	N	†	County Population
LOCALE	02	261	A	†	Urban-centric locale code. The geographic location in terms of the size of the community in which it is located and the proximity of that community to urban and metropolitan areas. . —Missing 11—City, Large: Territory inside an urbanized area and inside a principal city with population of 250,000 or more 12—City, Mid-size: Territory inside an urbanized area and inside a principal city with a population less than 250,000 and greater than or equal to 100,000 13—City, Small: Territory inside an urbanized area and inside a principal city with a population less than 100,000 21—Suburb, Large: Territory outside a principal city and inside an urbanized area with population of 250,000 or more 22—Suburb, Mid-size: Territory outside a principal city and inside an urbanized area with a population less than 250,000 and greater than or equal to 100,000 23—Suburb, Small: Territory outside a principal city and inside an urbanized area with a population less than 100,000 31—Town, Fringe: Territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area 32—Town, Distant: Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area 33—Town, Remote: Territory inside an urban cluster that is more than 35 miles from an urbanized area



**Appendix C—Record Layout for Public Library Outlet Data File, FY 2008  
(puout08a.mdb and puout08a.txt)**

Variable name	Field length	Start position	Data type	Survey item	Description
					41—Rural, Fringe: Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster
					42—Rural, Distant: Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster
					43—Rural, Remote: Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster
CENTRAC	07	263	N	†	Census Tract. A small, relatively permanent statistical subdivision of a county or statistically equivalent entity delineated by local participants as part of the Census Bureau's Participant Statistical Areas Program. This field consists of four integers and two decimals, with an explicit decimal point.
CENBLOCK	04	270	N	†	Census Block. An area bounded on all sides by visible features, such as streets, roads, streams, and railroad tracks, and by invisible boundaries, such as city, town, township, and county limits, property lines, and short, imaginary extensions of streets and roads (designated by the Census Bureau).
CDCODE	02	274	A	†	Congressional District. FIPS code based on the location of the administrative entity/outlet. Legislatively defined subdivisions of the state for the purpose of electing representatives to the House of Representatives of the U.S. Congress.
MAT_CENT	01	276	A	†	Match Centroid. The geographic level at which the address was matched. 0—Matched the actual street of this location 4—The centroid of the 5-digit zip code + 4 area that the location falls within 2—The centroid of the 5-digit zip code + 2 area that the location falls within X—The centroid of the 5-digit zip code that the library or administrative entity is located in

N Numeric field.

A Alpha character field.

† Not applicable.

NOTE: The survey questionnaire is in Appendix F.

## Appendix D – State Codes

FIPS 2-Letter State Code	State	FIPS 2-Digit State Code <sup>2</sup>
AL	Alabama	01
AK	Alaska	02
AZ	Arizona	04
AR	Arkansas	05
CA	California	06
CO	Colorado	08
CT	Connecticut	09
DE	Delaware	10
DC	District of Columbia	11
FL	Florida	12
GA	Georgia	13
HI	Hawaii	15
ID	Idaho	16
IL	Illinois	17
IN	Indiana	18
IA	Iowa	19
KS	Kansas	20
KY	Kentucky	21
LA	Louisiana	22
ME	Maine	23
MD	Maryland	24
MA	Massachusetts	25
MI	Michigan	26
MN	Minnesota	27
MS	Mississippi	28
MO	Missouri	29
MT	Montana	30
NE	Nebraska	31
NV	Nevada	32
NH	New Hampshire	33
NJ	New Jersey	34
NM	New Mexico	35
NY	New York	36
NC	North Carolina	37
ND	North Dakota	38
OH	Ohio	39
OK	Oklahoma	40
OR	Oregon	41
PA	Pennsylvania	42
RI	Rhode Island	44
SC	South Carolina	45
SD	South Dakota	46
TN	Tennessee	47
TX	Texas	48
UT	Utah	49
VT	Vermont	50
VA	Virginia	51
WA	Washington	53
WV	West Virginia	54
WI	Wisconsin	55
WY	Wyoming	56
<b>Outlying Areas</b>		
GU	Guam	66
MP	Northern Mariana Islands	69
PR	Puerto Rico	72
VI	Virgin Islands	78

<sup>2</sup>Federal Information Processing Standards codes (FIPS codes) are a standardized set of numeric or alphabetic codes issued by the National Institute of Standards and Technology (NIST) to ensure uniform identification of geographic entities through all federal government agencies.

## Appendix E – Libraries With No Central Outlet

179 libraries reporting no central outlet

Obs	FSCS ID#	Library Name	Total	Centrals	Branches	Bookmobiles
1	AL0123	MARSHALL COUNTY COOPERATIVE LIBRARY	1	0	0	1
2	AZ0001	APACHE COUNTY LIBRARY DISTRICT OFFICE	7	0	7	0
3	AZ0028	MARICOPA COUNTY LIBRARY DISTRICT OFFICE	16	0	15	1
4	AZ0042	MOHAVE COUNTY LIBRARY DISTRICT	11	0	10	1
5	AZ0067	YAVAPAI COUNTY LIBRARY DISTRICT	11	0	11	0
6	AZ0177	LA PAZ COUNTY SERVICES	3	0	2	1
7	AR0002	WASHINGTON COUNTY LIBRARY SYSTEM	8	0	8	0
8	AR0003	MARION COUNTY LIBRARY	1	0	1	0
9	AR0007	WHITE RIVER REGIONAL LIBRARY	14	0	14	0
10	AR0049	CARROLL AND MADISON LIBRARY SYSTEM	6	0	6	0
11	AR0070	JIM G. FERGUSON SEARCY COUNTY LIBRARY	1	0	1	0
12	CA0028	CONTRA COSTA COUNTY LIBRARY	25	0	25	0
13	CA0047	IMPERIAL COUNTY LIBRARY	8	0	8	0
14	CA0062	COUNTY OF LOS ANGELES PUBLIC LIBRARY	88	0	84	4
15	CA0071	MONO COUNTY FREE LIBRARY	8	0	7	1
16	CA0073	MONTEREY COUNTY FREE LIBRARIES	20	0	17	3
17	CA0084	ORANGE COUNTY PUBLIC LIBRARY	30	0	30	0
18	CA0109	SAN BERNARDINO COUNTY LIBRARY	31	0	30	1
19	CA0112	SAN DIEGO COUNTY LIBRARY	35	0	33	2
20	CA0120	SAN MATEO COUNTY LIBRARY	13	0	12	1
21	CA0126	SANTA CLARA COUNTY LIBRARY	10	0	8	2
22	CA0136	SOLANO COUNTY LIBRARY	8	0	8	0
23	CA0152	VENTURA COUNTY LIBRARY	15	0	15	0
24	CA0157	YOLO COUNTY LIBRARY	7	0	7	0
25	CA0199	RIVERSIDE COUNTY LIBRARY SYSTEM	35	0	33	2
26	CO0001	RANGEVIEW LIBRARY DISTRICT	7	0	6	1
27	CO0005	ARAPAHOE LIBRARY DISTRICT	9	0	8	1
28	CO0037	DOUGLAS COUNTY LIBRARIES	6	0	5	1
29	CO0039	EAGLE VALLEY LIBRARY DISTRICT	3	0	3	0
30	CO0040	ELBERT COUNTY LIBRARY DISTRICT	4	0	4	0
31	CO0049	GARFIELD CO PUBLIC LIBRARY DISTRICT	6	0	6	0
32	CO0051	GRAND COUNTY LIBRARY DISTRICT	5	0	5	0
33	CO0060	JEFFERSON COUNTY PUBLIC LIBRARY	11	0	10	1
34	CO0094	PARK COUNTY PUBLIC LIBRARY	4	0	4	0
35	CO0103	SOUTH ROUTT LIBRARY DISTRICT	2	0	2	0
36	CO0143	CLEAR CREEK LIBRARY DISTRICT	2	0	2	0
37	CO0144	DELTA COUNTY PUBLIC LIBRARY DISTRICT	5	0	5	0
38	CO0145	HIGH PLAINS LIBRARY DISTRICT	12	0	11	1

## Appendix E – Libraries With No Central Outlet

Obs	FSCS ID#	Library Name	Total	Centrals	Branches	Bookmobiles
39	CO9026	NORTHEAST COLORADO BOOKMOBILE SERVICES	1	0	0	1
40	DE0030	SUSSEX COUNTY DEPT. OF LIBRARIES	4	0	3	1
41	DE0046	DEPARTMENT OF COMMUNITY SERVICES	9	0	9	0
42	FL0018	CITRUS COUNTY LIBRARY SYSTEM	5	0	5	0
43	FL0039	LAKE COUNTY LIBRARY SYSTEM	13	0	13	0
44	FL0042	LEE COUNTY LIBRARY SYSTEM	14	0	13	1
45	FL0056	BOCA RATON PUBLIC LIBRARY	2	0	2	0
46	FL0065	PASCO COUNTY PUBLIC LIBRARY COOPERATIVE	8	0	8	0
47	FL0091	ST. JOHNS COUNTY PUBLIC LIBRARY SYSTEM	8	0	6	2
48	FL0093	SARASOTA COUNTY PUBLIC LIBRARIES	8	0	8	0
49	FL0095	SEMINOLE COUNTY PUBLIC LIBRARY SYSTEM	5	0	5	0
50	FL0099	VOLUSIA COUNTY PUBLIC LIBRARY	16	0	15	1
51	FL0127	PINELLAS PUBLIC LIBRARY COOPERATIVE	25	0	25	0
52	FL0135	WILDERNESS COAST PUBLIC LIBRARIES	5	0	4	1
53	FL0136	PANHANDLE PUBLIC LIBRARY COOPERATIVE SYSTEM	15	0	14	1
54	FL0146	SUMTER COUNTY PUBLIC LIBRARY SYSTEM	9	0	8	1
55	FL0147	THREE RIVERS REGIONAL LIBRARY SYSTEM	3	0	3	0
56	FL0149	NEW RIVER PUBLIC LIBRARY COOPERATIVE	5	0	3	2
57	FL0150	HEARTLAND LIBRARY COOPERATIVE	6	0	6	0
58	FL0255	SANTA ROSA COUNTY LIBRARY SYSTEM	5	0	5	0
59	FL8001	POLK COUNTY LIBRARY COOPERATIVE	18	0	17	1
60	FL8003	OKALOOSA COUNTY PUBLIC LIBRARY COOPERATIVE	7	0	6	1
61	FL8007	LEVY COUNTY PUBLIC LIBRARY SYSTEM	5	0	5	0
62	ID0062	JEFFERSON COUNTY DISTRICT	3	0	3	0
63	ID0112	BENEWAH DISTRICT	2	0	2	0
64	MD0002	ANNE ARUNDEL COUNTY PUBLIC LIBRARY	15	0	15	0
65	MD0004	BALTIMORE COUNTY PUBLIC LIBRARY	21	0	17	4
66	MD0007	CARROLL COUNTY PUBLIC LIBRARY	6	0	5	1
67	MD0009	CHARLES COUNTY PUBLIC LIBRARY	3	0	3	0
68	MD0013	HARFORD COUNTY PUBLIC LIBRARY	13	0	11	2
69	MD0016	MONTGOMERY COUNTY PUBLIC LIBRARIES	22	0	21	1
70	MD0017	PRINCE GEORGE'S COUNTY MEMORIAL LIBRARY SYSTE	18	0	18	0
71	MD0019	ST. MARY'S COUNTY LIBRARY	3	0	3	0
72	MD0024	WORCESTER COUNTY LIBRARY	5	0	5	0
73	MI0171	IOSCO-ARENAC DISTRICT LIBRARY	8	0	8	0
74	MI0182	KENT DISTRICT LIBRARY	18	0	18	0
75	MI0190	LAPEER DISTRICT LIBRARY	8	0	8	0
76	MI0240	MUSKEGON AREA DISTRICT LIBRARY	10	0	9	1
77	MI0310	COMMUNITY DISTRICT LIBRARY	7	0	7	0

### Appendix E – Libraries With No Central Outlet

Obs	FSCS ID#	Library Name	Total	Centrals	Branches	Bookmobiles
78	MN0001	ARROWHEAD LIBRARY SYSTEM	1	0	0	1
79	MN0038	CARVER COUNTY LIBRARY SYSTEM	6	0	6	0
80	MN0039	DAKOTA COUNTY LIBRARY	10	0	9	1
81	MN0043	RAMSEY COUNTY LIBRARY	7	0	7	0
82	MN0045	SCOTT COUNTY LIBRARY	8	0	8	0
83	MN0046	WASHINGTON COUNTY LIBRARY	9	0	9	0
84	MN0109	VIKING LIBRARY SYSTEM	2	0	0	2
85	MN0145	KITCHIGAMI REGIONAL LIBRARY	10	0	9	1
86	MN0152	PLUM CREEK LIBRARY SYSTEM	1	0	0	1
87	MN9030	SIBLEY COUNTY LIBRARY	5	0	5	0
88	MS0006	CENTRAL MISSISSIPPI REGIONAL LIBRARY	20	0	20	0
89	MS0013	FIRST REGIONAL LIBRARY	13	0	13	0
90	MS0016	HARRISON COUNTY LIBRARY SYSTEM	9	0	9	0
91	MO0004	CONSOLIDATED LIBRARY DISTRICT #3	30	0	30	0
92	MO0035	SAINT CHARLES CITY-COUNTY LIBRARY DISTRICT	12	0	12	0
93	MO0039	BOONSLICK REGIONAL LIBRARY	5	0	4	1
94	MO0040	CASS COUNTY PUBLIC LIBRARY	8	0	7	1
95	MO0045	TRAILS REGIONAL LIBRARY	8	0	8	0
96	MO0059	NORTHEAST MISSOURI LIBRARY SERVICE	4	0	4	0
97	MO0137	REYNOLDS COUNTY LIBRARY DISTRICT	5	0	5	0
98	MO0147	JEFFERSON COUNTY LIBRARY DISTRICT	3	0	3	0
99	MO0164	OREGON COUNTY LIBRARY DISTRICT	5	0	5	0
100	MO0172	MONITEAU COUNTY LIBRARY	2	0	2	0
101	MO0174	HEARTLAND REGIONAL LIBRARY SYSTEM	4	0	4	0
102	MO0178	CEDAR COUNTY LIBRARY DISTRICT	2	0	2	0
103	NV0008	LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT	24	0	24	0
104	NV0025	WASHOE COUNTY LIBRARY SYSTEM	13	0	12	1
105	NV0027	ESMERALDA COUNTY LIBRARIES	3	0	3	0
106	NY0041	SENECA NATION LIBRARY	2	0	2	0
107	NY0562	QUEENS BOROUGH PUBLIC LIBRARY	61	0	61	0
108	NC0002	APPALACHIAN REGIONAL LIBRARY	6	0	5	1
109	NC0003	AVERY-MITCHELL-YANCEY REGIONAL LIBRARY	5	0	4	1
110	NC0006	CRAVEN-PAMLICO-CARTERET REGIONAL LIBRARY	9	0	9	0
111	NC0008	FONTANA REGIONAL LIBRARY	6	0	6	0
112	NC0011	NANTAHALA REGIONAL LIBRARY	5	0	4	1
113	NC0013	NORTHWESTERN REGIONAL LIBRARY	14	0	13	1
114	NC0014	PETTIGREW REGIONAL LIBRARY	4	0	4	0
115	NC0015	SANDHILL REGIONAL LIBRARY SYSTEM	17	0	15	2
116	NC0018	BRUNSWICK COUNTY LIBRARY	5	0	5	0

### Appendix E – Libraries With No Central Outlet

Obs FSCS ID#	Library Name	Total	Centrals	Branches	Bookmobiles	
117	NC0054	ROCKINGHAM COUNTY PUBLIC LIBRARY	6	0	5	1
118	NC0063	WAKE COUNTY PUBLIC LIBRARIES	21	0	19	2
119	ND0078	SIOUX COUNTY LIBRARY	1	0	0	1
120	OH0018	CLERMONT COUNTY PUBLIC LIBRARY	10	0	10	0
121	OH0046	GEAUGA COUNTY PUBLIC LIBRARY	7	0	6	1
122	OH0052	CUYAHOGA COUNTY PUBLIC LIBRARY	28	0	28	0
123	OH0075	PREBLE COUNTY DISTRICT LIBRARY	9	0	9	0
124	OH0089	PORTAGE COUNTY DISTRICT LIBRARY	6	0	6	0
125	OH0099	SOUTHWEST PUBLIC LIBRARIES	3	0	3	0
126	OH0129	ADAMS COUNTY PUBLIC LIBRARY	4	0	4	0
127	OH0242	WILLOUGHBY-EASTLAKE PUBLIC LIBRARY	4	0	4	0
128	OH0246	WORTHINGTON PUBLIC LIBRARY	3	0	3	0
129	OH0247	GREENE COUNTY PUBLIC LIBRARY	8	0	7	1
130	OR0091	DESCHUTES PUBLIC LIBRARY DISTRICT	6	0	5	1
131	OR0117	WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES	1	0	1	0
132	OR0134	LINCOLN COUNTY LIBRARY DISTRICT	1	0	1	0
133	PA0532	ALLEGHENY COUNTY LIBRARY ASSOC	3	0	0	3
134	PA0533	GREENE COUNTY LIBRARY SYSTEM	1	0	0	1
135	PA0534	LIB SYSM OF LANCASTER COUNTY	1	0	0	1
136	PA9002	BERKS CO PUB LIBRARIES	2	0	0	2
137	PA9007	SOMERSET COUNTY FED LIB SYSTEM	1	0	0	1
138	SC0002	ABBE REGIONAL LIBRARY SYSTEM	15	0	14	1
139	UT0005	BOX ELDER COUNTY BOOKMOBILE LIBRARY	3	0	1	2
140	UT0009	CACHE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
141	UT0015	CARBON COUNTY BOOKMOBILE LIBRARY	2	0	1	1
142	UT0022	EMERY COUNTY LIBRARY	8	0	8	0
143	UT0028	JUAB COUNTY BOOKMOBILE LIBRARY	1	0	0	1
144	UT0030	KANE COUNTY BOOKMOBILE LIBRARY	1	0	0	1
145	UT0032	MILLARD COUNTY BOOKMOBILE LIBRARY	1	0	0	1
146	UT0036	PIUTE COUNTY BOOKMOBILE LIBRARY	1	0	0	1
147	UT0038	SANPETE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
148	UT0043	SEVIER COUNTY BOOKMOBILE LIBRARY	1	0	0	1
149	UT0049	SALT LAKE COUNTY LIBRARY SYSTEM	19	0	19	0
150	UT0050	SAN JUAN COUNTY LIBRARY	3	0	2	1
151	UT0053	TOOELE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
152	UT0068	WAYNE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
153	VT0216	WINDHAM CO. READS	1	0	0	1
154	VT0220	FRANKLIN-GRAND ISLE BOOKMOBILE	1	0	0	1
155	VT0221	BIG READ WAGON (NCLC)	1	0	0	1

**Appendix E – Libraries With No Central Outlet**

<b>Obs FSCS ID#</b>	<b>Library Name</b>	<b>Total</b>	<b>Centrals</b>	<b>Branches</b>	<b>Bookmobiles</b>
156	VA0026 FAIRFAX COUNTY PUBLIC LIBRARY	21	0	21	0
157	VA0036 HENRICO COUNTY PUBLIC LIBRARY	11	0	10	1
158	VA0044 LOUDOUN COUNTY PUBLIC LIBRARY	8	0	7	1
159	VA0050 MIDDLESEX COUNTY PUBLIC LIBRARY	2	0	2	0
160	VA0051 MONTGOMERY-FLOYD REGIONAL LIBRARY	5	0	4	1
161	VA0053 NEWPORT NEWS PUBLIC LIBRARY SYSTEM	5	0	4	1
162	VA0055 NOTTOWAY COUNTY LIBRARY SYSTEM	3	0	3	0
163	VA0057 PAMUNKEY REGIONAL LIBRARY	11	0	10	1
164	VA0064 PRINCE WILLIAM PUBLIC LIBRARY SYSTEM	10	0	10	0
165	VA0078 SOUTHSIDE REGIONAL	6	0	6	0
166	VA0086 WILLIAMSBURG REGIONAL LIBRARY	4	0	2	2
167	VA0091 CENTRAL VIRGINIA REGIONAL LIBRARY	2	0	2	0
168	WA0047 WALLA WALLA COUNTY RURAL LIBRARY DISTRICT	4	0	4	0
169	WA0057 WHATCOM COUNTY LIBRARY SYSTEM	10	0	9	1
170	WA0059 KING COUNTY LIBRARY SYSTEM	52	0	44	8
171	WA0061 MID-COLUMBIA LIBRARY SYSTEM	12	0	11	1
172	WA0063 PIERCE COUNTY LIBRARY SYSTEM	20	0	17	3
173	WA0065 SNO-ISLE LIBRARIES	22	0	21	1
174	WA0066 SPOKANE COUNTY LIBRARY DISTRICT	10	0	10	0
175	WA0069 TIMBERLAND REGIONAL LIBRARY	27	0	27	0
176	WA0072 STEVENS COUNTY RURAL LIBRARY DISTRICT	7	0	7	0
177	WI0148 KENOSHA PUBLIC LIBRARY	5	0	4	1
178	WI0153 KIMBERLY--LITTLE CHUTE PUBLIC LIBRARY	2	0	2	0
179	WI0390 LA CROSSE COUNTY LIBRARY	5	0	5	0
		<b>1,665</b>	<b>0</b>	<b>1,549</b>	<b>116</b>

## Appendix F – Survey Questionnaire

<b>State Characteristics</b>			
Item No.	Item	Current Year	Prior Year
100	Reporting Period Start Date (MM/YYYY)		
101	Reporting Period End Date (MM/YYYY)		
102	State Total Population Estimate		
103	Total Unduplicated Population of Legal Service Areas		

<b>Administrative Entity – Name/Addresses</b>			
Item No.	Item	Current Year	Prior Year
150	FSCS ID		
151	LIB ID		
152	Library Name		
152a	Name Status		
	<b>Street Address</b>		
153	Address		
153a	Address status		
154	City		
155	ZIP Code		
156	ZIP+4		
	<b>Mailing Address</b>		
157	Address		
158	City		
159	ZIP Code		
160	ZIP+4		

<b>Administrative Entity – Other Identification</b>			
Item No.	Item	Current Year	Prior Year
161	County		
162	Phone		
163	Web Address		
200	Interlibrary Relationship Code		▽
201	Legal Basis Code		▽
202	Administrative Structure Code		▽
203	FSCS Public Library Definition		▽



## Appendix F – Survey Questionnaire

204	Geographic Code		▽	
205	Legal Service Area Boundary Change		▽	
206	Reporting Period Start Date (MM/DD/YYYY)			
207	Reporting Period End Date (MM/DD/YYYY)			

<b>Administrative Entity – Population/Outlets/Staff</b>			
Item No.	Item	Current Year	Prior Year
208	Population of the Legal Service Area		
	<b>Service Outlets</b>		
209	Number of Centrals		
210	Number of Branches		
211	Number of Bookmobiles		
	<b>Paid Staff (Full-Time Equivalent)</b>		
250	ALA-MLS Librarians		
251	Total Librarians		
252	All Other Paid Staff		
253	Total Paid Employees		

<b>Administrative Entity – Operating Revenue</b>			
Item No.	Item	Current Year	Prior Year
300	Local Government Operating Revenue		
301	State Government Operating Revenue		
302	Federal Government Operating Revenue		
303	Other Operating Revenue		
304	Total Operating Revenue		

<b>Administrative Entity – Operating Expenditures</b>			
Item No.	Item	Current Year	Prior Year
	<b>Staff Expenditures</b>		
350	Salaries and Wages Expenditures		
351	Employee Benefits		
352	Total Staff Expenditures		
	<b>Collection Expenditures</b>		
353	Print Materials Expenditures		
354	Electronic Materials Expenditures		
355	Other Materials Expenditures		

## Appendix F – Survey Questionnaire

356	Total Collection Expenditures		
357	Other Operating Expenditures		
358	Total Operating Expenditures		

<b>Administrative Entity – Capital</b>			
Item No.	Item	Current Year	Prior Year
	<b>Capital Revenue</b>		
400	Local Government Capital Revenue		
401	State Government Capital Revenue		
402	Federal Government Capital Revenue		
403	Other Capital Revenue		
404	Total Capital Revenue		
	<b>Capital Expenditures</b>		
405	Total Capital Expenditures		

<b>Administrative Entity – Library Collections</b>			
Item No.	Item	Current Year	Prior Year
450	Print Materials		
451	Electronic Books		
452	Audio		
453	Video		
	<b>Licensed Databases</b>		
454	Local		
455	State (state government or state library)		
456	Other cooperative agreements (or consortia) within state or region		
457	Total Licensed Databases		
458	Current Print Serial Subscriptions		
459	Current Electronic Serial Subscriptions		

<b>Administrative Entity – Service Measures</b>			
Item No.	Item	Current Year	Prior Year
500	Public Service Hours Per Year		
501	Library Visits		
502	Reference Transactions		
503	Registered Borrowers		

## Appendix F – Survey Questionnaire

550	Total Circulation		
551	Children's Circulations		
552	Interlibrary Loans Provided to		
553	Interlibrary Loans Received From		

<b>Administrative Entity – Programs/Other Electronic</b>			
Item No.	Item	Current Year	Prior Year
	<b>Library Programs</b>		
600	Total Library Programs		
601	Children's Programs		
602	Total Program Attendance		
603	Children's Program Attendance		
	<b>Other Electronic Information</b>		
650	Internet Terminals Used by the General Public		
651	Users of Public Internet Computers Per Year		

<b>Outlet</b>			
Item No.	Item	Current Year	Prior Year
700	FSCS ID and SEQ		
700a			
701	LIB ID		
702	Name		
702a	Name Status		
	<b>Street Address</b>		
703	Address		
703a	Address Status		
704	City		
705	ZIP Code		
706	ZIP+4		
707	County		
708	Phone		
709	Outlet Type Code		▼
710	Metropolitan Status Code		▼
711	Square Footage of Outlet		
712	Number of Bookmobiles		

## Appendix F – Survey Questionnaire

### State Characteristics Data Element Definitions

Note: The items below are answered by the state library agency.

#	<u>Data Element Name</u>	<u>Data Element Definition</u>
100	Reporting Period Starting Date	<p>This is the earliest date (month and year) for a 12-month period that applies to the state's data being submitted to IMLS.</p> <p>Note: Reporting period means data for the fiscal year that ended in the previous calendar year. If data are collected for different local reporting periods, provide the earliest starting date.</p>
101	Reporting Period Ending Date	<p>This is the latest date (month and year) for a 12-month period that applies to the state's data being submitted to IMLS.</p> <p>Note: Reporting period means data for the fiscal year that ended in the previous calendar year. If data are collected for different local reporting periods, provide the latest ending date.</p>
102	State Total Population Estimate	<p>This is the most recent total population figure for your state that matches the local population figures that you are submitting to IMLS. The State Data Coordinator should obtain this figure annually from the State Data Center or other official state sources.</p>
103	Total Unduplicated Population of Legal Service Areas	<p>This is the total unduplicated population of those areas in your state that receive library services. The population of unserved areas is not included in this figure.</p> <p>Note: A state's actual total population of legal service areas may be different from the total population of legal service areas as calculated by WebPLUS. This happens in states where there are overlaps in population of legal service areas served by individual libraries, resulting in the same population being counted twice in the WebPLUS calculation. For states that have no overlapping jurisdictions, this number will be identical to your state's total population of legal service areas as calculated by WebPLUS. For states that do have overlaps in population of legal service areas served by individual libraries, this number must be calculated separately.</p> <p>Use your state's most recent official state population figures for jurisdictions in your state as the basis for calculating the total unduplicated population of legal service areas.</p>

## Appendix F – Survey Questionnaire

### Administrative Entity Data Element Definitions

**Administrative Entity.** (This is not a WebPLUS Data Element.) This is the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet, or it may have more than one outlet.

<u>#</u>	<u>Data Element Name</u>	<u>Data Element Definition</u>
150	FSCS ID (Automatic Display)	This is the identification code assigned by WebPLUS to the administrative entity.
151	LIB ID	This is the state-assigned identification code for the administrative entity.
152	Name	This is the legal name of the administrative entity.  Note: Provide the name of the public library. Do not use acronyms. Do not abbreviate the name unless it exceeds the WebPLUS field length of 60 characters. Avoid abbreviations at the beginning of the name and do not punctuate abbreviations. (See Standard Abbreviations for WebPLUS in Appendix I.)

#### Street Address

153	Street Address	This is the complete street address of the administrative entity.  Note: Do not report a post office box or general delivery.
154	City (of street address)	This is the city or town in which the administrative entity is located.
155	ZIP Code (of street address)	This is the standard five-digit postal zip code for the street address of the administrative entity.
156	ZIP+4 (of street address)	This is the four-digit postal ZIP code extension for the street address of the administrative entity.

#### Mailing Address

157	Mailing Address	This is the mailing address of the administrative entity.
158	City (of mailing address)	This is the city or town of the mailing address for the administrative entity.
159	ZIP Code (of mailing address)	This is the standard five-digit postal ZIP code for the mailing address of the administrative entity.
160	ZIP+4 (of mailing address)	This is the four-digit postal ZIP code extension for the mailing address of the administrative entity.
161	County of the Entity	This is the county in which the headquarters of the administrative entity is located.

## Appendix F – Survey Questionnaire

- 162 Phone This is the telephone number of the administrative entity, including area code.
- Note: Report telephone number without spacing or punctuation. If the Administrative Entity has no phone, enter “-3” (for Not Applicable).
- 163 Web Address This is the Web address of the administrative entity.  
http://\_\_\_\_\_
- Note: If the Administrative Entity has no web address, enter “-3” (for Not Applicable).
- 200 Interlibrary Relationship Code Select one of the following:
- HQ—Headquarters of a Federation or Cooperative. The library or entity that provides the physical space and staff who manage, coordinate, or administer the programs of the federation or cooperative.
- Note: Agencies that serve other libraries rather than the public should not be reported to FSCS.
- ME—Member of a Federation or Cooperative. An autonomous library joined by formal or informal agreement(s) with (a) other autonomous libraries in the same state to perform various services cooperatively, such as resource sharing, communications, etc., and (b) libraries that are part of national, multi-state or statewide library federations or cooperatives. (Do not include OCLC.) Do not include multiple-outlet administrative entities (e.g., libraries with branches and that have the word "system" in their legal name) if the entity does not have an agreement with another autonomous library.
- NO—Not a Member of a Federation or Cooperative.
- 201 Legal Basis Code The legal basis is the type of local government structure within which the entity functions. It reflects the state or local law, which authorizes the library.
- Select one of the following:
- CC—City/County. A multi-jurisdictional entity that is operated jointly by a county and a city.
- CI—Municipal Government (city, town or village). A municipal government is an organized local government authorized in a state’s constitution and statutes and established to provide general government for a specific concentration of population in a defined area.
- CO—County/Parish. An organized local government authorized in a state’s constitution and statutes and established to provide general government.

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LD—Library District. A library district is a local entity other than a county, municipality, township, or school district that is authorized by state law to establish and operate a public library as defined by FSCS. It has sufficient administrative and fiscal autonomy to qualify as a separate government. Fiscal autonomy requires support from local taxation dedicated to library purposes (e.g., a library tax).

MJ—Multi-jurisdictional. An entity operated jointly by two or more units of local government under an intergovernmental agreement which creates a jointly appointed board or similar means of joint governance; to be distinguished from a library which contracts to serve other jurisdictions and from special library districts.

Note: Please put city/county combinations under 'CC', rather than under Multi-jurisdictional.

NL—Native American Tribal Government. An organized local government authorized and established to provide general government to residents of a Native American reservation.

Note: Include native Alaskan villages in this category.

NP—Non-profit Association or Agency. An entity privately controlled but meeting the statutory definition of a public library in a given state; includes association libraries.

SD—School District. An organized local entity providing public elementary, secondary, and/or higher education which, under state law, has sufficient administrative and fiscal autonomy to qualify as a separate government. Excludes "dependent public school systems" of county, municipal, township, or state governments.

OT—Other.

202 Administrative Structure Code

This code identifies an autonomous library entity (administrative entity) that has its own governance and funding.

An administrative entity is the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet, or it may have more than one outlet.

Select one of the following:

MA—Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are separate. An administrative entity that serves the public directly with two or more service outlets, including some combination of one central library, branch(es), bookmobile(s), and/or books-by-mail only. The administrative offices are separate from the direct service outlets and do not provide direct library services.

## Appendix F – Survey Questionnaire

MO—Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are Not Separate. An administrative entity that serves the public directly with two or more service outlets, including some combination of one central library, branch(es), bookmobile(s), and/or books-by-mail only.

SO—Administrative Entity with a Single Direct Service Outlet. An administrative entity that serves the public directly with one central library, books-by-mail only, or one bookmobile.

203 FSCS Public Library Definition

Answer <Y>es or <N>o to the following question: *“Does this public library meet all the criteria of the FSCS public library definition?”*

A public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

Note: If the library meets all of the requirements of this definition, respond with a <Y>es. If the library does not meet one or more of the requirements, respond with a <N>o.

204 Geographic Code

Choose from among the following types of readily available Census Bureau geography, one code that either exactly or most nearly describes the geographic area for which the public library has been established to offer services and from which (or on behalf of which) the library derives revenue, plus any areas served under contract for which the library is the primary service provider.

Note: The Population of Legal Service Area (data element #208) should be reflected in the geographic code selected. For further clarification of municipal government, county/parish, and school district, refer to definitions under Legal Basis Code (data element #201). For further clarification of metropolitan area, see Metropolitan Status Code “NC—Metropolitan Area, but Not Within Central City Limits” (data element #710—Outlet Data Element Definitions).



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CI1—Municipal Government (city, town or village) (exactly)  
 CI2—Municipal Government (city, town or village) (most nearly)  
 CO1—County/Parish (exactly)  
 CO2—County/Parish (most nearly)  
 MA1—Metropolitan Area (exactly)  
 MA2—Metropolitan Area (most nearly)  
 MC1—Multi-County (exactly)  
 MC2—Multi-County (most nearly)  
 SD1—School District (exactly)  
 SD2—School District (most nearly)  
 OTH—Other

- |     |                                      |  |
|-----|--------------------------------------|--|
| 205 | Legal Service Area Boundary Change   | <p>Answer &lt;Y&gt;es or &lt;N&gt;o to the following question: “<i>Did the administrative entity’s legal service area boundaries change since last year?</i>”</p> <p>Note: Changes are likely to result, for example, when a municipality annexes land, when one municipality in a county becomes either an independent city or its own county necessitating its exclusion from the first county’s geography, or when an administrative entity contracts to provide public library service for some additional geographic area other than the geographic area for which it was established (e.g., a municipal library contracts to serve county residents).</p>                                      |
| 206 | Reporting Period Starting Date       | <p>This is the starting date (month, day, and year) for a 12-month period that applies to the administrative entity’s data being submitted to IMLS.</p> <p>Note: Reporting period means data for the fiscal year that ended in the previous calendar year.</p>   |
| 207 | Reporting Period Ending Date         | <p>This is the ending date (month, day, and year) for a 12-month period that applies to the administrative entity’s data being submitted to IMLS.</p> <p>Note: Reporting period means data for the fiscal year that ended in the previous calendar year.</p>   |
| 208 | Population of the Legal Service Area | <p>The number of people in the geographic area for which a public library has been established to offer services and from which (or on behalf of which) the library derives revenue, plus any areas served under contract for which the library is the primary service provider.</p> <p>Note: The determination of this population figure shall be the responsibility of the state library agency. This population figure should be based on the most recent official state population figures for jurisdictions in your state available from the State Data Center. The State Data Coordinator should obtain these figures annually from the State Data Center or other official state sources.</p> |

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209	Number of Central Libraries	<p>This is one type of single outlet library (SO) or the library, which is the operational center of a multiple-outlet library (MO or MA). Usually all processing is centralized here and the principal collections are housed here. Synonymous with main library.</p> <p>Note: Each administrative entity may report either no central library or one central library. No administrative entity may report more than one central library. In the administrative entity file, this simply means reporting “0” or “1” for central library. Where two or more libraries are considered “centrals” for state or local purposes, one central library and one or more branch libraries should be reported. If you wish to identify a central library in the outlet file, identify the library with the largest collection as the central library, and report all others as branches. Where there are several co-equal outlets and no principal collection, report all such outlets as branches, not central libraries.</p>
210	Number of Branch Libraries	<p>A branch library is an auxiliary unit of an administrative entity which has at least all of the following:</p> <ol style="list-style-type: none"> <li>1. Separate quarters;</li> <li>2. An organized collection of library materials;</li> <li>3. Paid staff; and</li> <li>4. Regularly scheduled hours for being open to the public.</li> </ol>
211	Number of Bookmobiles	<p>A bookmobile is a traveling branch library. It consists of at least all of the following:</p> <ol style="list-style-type: none"> <li>1. A truck or van that carries an organized collection of library materials;</li> <li>2. Paid staff; and</li> <li>3. Regularly scheduled hours (bookmobile stops) for being open to the public.</li> </ol> <p>Note: Count the number of vehicles in use, not the number of stops the vehicle makes.</p>

### PAID STAFF (FULL-TIME EQUIVALENT)

Report figures as of the last day of the fiscal year. Include all positions funded in the library’s budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

250	ALA-MLS	Librarians with Master’s degrees from programs of library and information studies accredited by the American Library Association.
251	Total Librarians	Persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect. This data element also includes ALA-MLS (data element #250).
252	All Other Paid Staff	This includes all other FTE employees paid from the reporting unit budget, including plant operations, security, and maintenance staff.
253	Total Paid Employees	This is the sum of Total Librarians and All Other Paid Staff (data elements #251 and #252).

## Appendix F – Survey Questionnaire

### OPERATING REVENUE

Report revenue used for operating expenditures as defined below. Include federal, state, local, or other grants. DO NOT include revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). (Funds transferred from one public library to another public library should be reported by only one of the public libraries. The State Data Coordinator shall determine which library will report these funds.)

300	Local Government Revenue	<p>This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants.</p> <p>Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.</p>
301	State Government Revenue	<p>These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.</p> <p>Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).</p>
302	Federal Government Revenue	<p>This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the state.</p>
303	Other Operating Revenue	<p>This is all operating revenue other than that reported under local, state, and federal (data elements #300, #301, and #302). Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.</p>
304	Total Operating Revenue	<p>This is the sum of Local Government Revenue, State Government Revenue, Federal Government Revenue, and Other Operating Revenue (data elements #300 through #303).</p>

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### OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of free items as expenditures. Do not report estimated costs as expenditures. Do not report capital expenditures under this category.

#### Staff Expenditures

- |     |                                |   |
|-----|--------------------------------|---|
| 350 | Salaries & Wages Expenditures  | This includes salaries and wages for all library staff (including plant operations, security, and maintenance staff) for the fiscal year. Include salaries and wages before deductions but exclude employee benefits.   |
| 351 | Employee Benefits Expenditures | These are the benefits outside of salaries and wages paid and accruing to employees (including plant operations, security, and maintenance staff), regardless of whether the benefits or equivalent cash options are available to all employees. Include amounts for direct paid employee benefits including Social Security, retirement, medical insurance, life insurance, guaranteed disability income protection, unemployment compensation, workmen's compensation, tuition, and housing benefits. |
| 352 | Total Staff Expenditures       | This is the sum of Salaries & Wages Expenditures and Employee Benefits Expenditures (data elements #350 and #351).  |

#### Collection Expenditures

This includes all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

- |     |                                   |  |
|-----|-----------------------------------|--|
| 353 | Print Materials Expenditures      | Report all operating expenditures for the following print materials: books, serial back files, current serial subscriptions, government documents, and any other print acquisitions.   |
| 354 | Electronic Materials Expenditures | Report all operating expenditures for electronic (digital) materials. Types of electronic materials include e-books, e-serials (including journals), government documents, databases (including locally mounted, full text or not), electronic files, reference tools, scores, maps, or pictures in electronic or digital format, including materials digitized by the library. Electronic materials can be distributed on magnetic tape, diskettes, computer software, CD-ROM, or other portable digital carrier, and can be accessed via a computer, via access to the Internet, or by using an e-book reader. Include expenditures for materials held locally and for remote materials for which permanent or temporary access rights have been acquired. Include expenditures for database licenses. [Note: Based on ISO 2789 definition.] |

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Note: Expenditures for computer software used to support library operations or to link to external networks, including the Internet, are reported under Other Operating Expenditures (data element #357).

355	Other Materials Expenditures	Report all operating expenditures for other materials, such as microform, audio, video, DVD, and materials in new formats.
356	Total Collection Expenditures	This is the sum of Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (data elements #353, #354, and #355).
357	Other Operating Expenditures	This includes all expenditures other than those reported for Total Staff Expenditures (data element #352) and Total Collection Expenditures (data element #356).
<p>Note: Include expenses such as binding, supplies, repair or replacement of existing furnishings and equipment; and costs of computer hardware and software used to support library operations or to link to external networks, including the Internet. Report contracts for services, such as costs of operating and maintaining physical facilities, and fees paid to a consultant, auditor, architect, attorney, etc.</p>		
358	Total Operating Expenditures	This is the sum of Total Staff Expenditures, Total Collection Expenditures, and Other Operating Expenditures (data elements #352, #356, and #357).

### CAPITAL REVENUE

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

400	Local Government Capital Revenue	Report all governmental funds designated by the community, district, or region and available to the public library for the purpose of major capital expenditures, except for state and/or federal money distributed by the local government.
401	State Government Capital Revenue	Report all funds distributed to public libraries by state government for expenditure by the public libraries for the purpose of major capital expenditures, except for federal money distributed by the state.
402	Federal Government Capital Revenue	Report federal governmental funds, including federal funds distributed by the state or locality, and grants and aid received by the library for the purpose of major capital expenditures.

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403 Other Capital Revenue Report private (non-governmental funds), including grants received by the library for the purpose of major capital expenditures.

404 Total Capital Revenue This is the sum of Local Government Capital Revenue, State Government Capital Revenue, Federal Government Capital Revenue, and Other Capital Revenue (data elements #400 through #403).

Note: The amounts reported for Total Capital Revenue and Total Capital Expenditures are not expected to be equal.

### CAPITAL EXPENDITURES

405 Total Capital Expenditures Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

### LIBRARY COLLECTION

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (data elements #353, #354, and #355). Under this category report only items the library has acquired as part of the collection and catalogued, whether purchased, leased, licensed, or donated as gifts.

450 Print Materials Report a single figure that includes both of the following:

1. Books in print. Books are non-serial printed publications (including music and maps) that are bound in hard or soft covers, or in loose-leaf format. Include non-serial government documents. Report the number of physical units, including duplicates. For smaller libraries, if volume data are not available, count the number of titles. Books packaged together as a unit (e.g., a 2-volume set) and checked out as a unit are counted as one physical unit.

## Appendix F – Survey Questionnaire

2. Serial back files in print. Serials are publications issued in successive parts, usually at regular intervals that are intended to be continued indefinitely. Serials include periodicals (magazines); newspapers; annuals (reports, yearbooks, etc.); journals, memoirs, proceedings, and transactions of societies; and numbered monographic series. Government documents and reference tools are often issued as serials. Except for the current volume, count unbound serials as a volume when the library has at least half of the issues in a publisher's volume. Report the number of physical units, including duplicates. For smaller libraries, if volume data are not available, count the number of titles. Serials packaged together as a unit (e.g., a 2-volume serial monograph) and checked out as a unit are counted as one physical unit.

451      Electronic Books (E-Books)      E-books are digital documents (including those digitized by the library), licensed or not, where searchable text is prevalent, and which can be seen in analogy to a printed book (monograph). Include non-serial government documents. E-books are loaned to users on portable devices (e-book readers) or by transmitting the contents to the user's personal computer for a limited time. Include e-books held locally and remote e-books for which permanent or temporary access rights have been acquired. Report the number of physical or electronic units, including duplicates, for all outlets. For smaller libraries, if volume data are not available, the number of titles may be counted. E-books packaged together as a unit (e.g., multiple titles on a single e-book reader) and checked out as a unit are counted as one unit.

Note: Under this category report only items the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC).

452      Audio      These are materials on which sounds (only) are stored (recorded) and that can be reproduced (played back) mechanically, electronically, or both. Include records, audiocassettes, audio cartridges, audio discs (including audio-CD-ROMs), audio-reels, talking books, and other sound recordings, such as web-based or downloaded audiobooks and MP3 files.

Report the number of units, both physical and electronic, including duplicates. Items packaged together as a unit (e.g., two audiocassettes for one recorded book) and checked out as a unit are counted as one physical unit. For electronic units, report only items the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC).

453      Video      These are materials on which moving pictures are recorded, with or without sound. Electronic playback reproduces pictures, with or without sound, using a television receiver or monitor. Video formats may include tape, DVD, CD-ROM, web-based or downloaded files, etc.

Report the number of units, both physical and electronic, including duplicates. Items packaged together as a unit (e.g., two video cassettes for one movie) and checked out as a unit are counted as one physical unit. For electronic units, report only items the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC).

## Appendix F – Survey Questionnaire

Report the number of physical units, including duplicates. For smaller libraries, if physical unit data are not available, count the number of titles. Items packaged together as a unit (e.g., two video cassettes for one movie) and checked out as a unit are counted as one physical unit.

### Licensed Databases

Report the number of licensed databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region. A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data.

Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under Current Electronic Serial Subscriptions (data element #459). Each database is counted individually even if access to several databases is supported through the same vendor interface

Report the number of licensed databases acquired through payment or formal agreement, by source of access:

454*	Local	
455*	State (state government or state library)	
456*	Other cooperative agreements (or consortia) within state or region	
457**	Total Licensed Databases	This is the sum of Local, State, and Other licensed databases (data elements #454 through #456).

### Current Serial Subscriptions

Current serial subscriptions are arrangements by which, in return for a sum paid in advance, serials are provided for a specified number of issues. Include current serial subscriptions in print, electronic, and digital formats.

458**	Current Print Serial Subscriptions	Report the number of current print serial subscriptions, including duplicates, for all outlets. Examples of serials are periodicals (magazines), newspapers, annuals, some government documents, some reference tools, and numbered monographic series.
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459\*\* Current Electronic Serial Subscriptions Report the number of current electronic, electronic and other format, and digital serial subscriptions (e-serials, e-journals), including duplicates, for all outlets. Examples include periodicals (magazines), news-papers, annuals, some government documents, some reference tools, and numbered monographic series distributed in the following ways: (a) via the Internet (e.g., HTML, PDF, JPEG, or compressed file formats such as zipped files), (b) on CD-ROM or other portable digital carrier, (c) on databases (including locally mounted databases), and (d) on diskettes or magnetic tapes. Electronic serial subscriptions include serials held locally or remote resources that the library has authorization to access, including those available through statewide or consortia agreements. Do not include subscriptions to indexing and abstracting databases that include full-text serial content (e.g., EBSCO Host, ProQuest, OCLC FirstSearch).

### SERVICES

500 Public Service Hours Per Year This is the sum of annual public service hours for outlets.

Note: Include the hours open for public service for Centrals (data element #209), Branches (data element #210), Bookmobiles (data element #211), and Books-by-Mail Only. For each bookmobile, count only the hours during which the bookmobile is open to the public. For administrative entities that offer ONLY books-by-mail service, count the hours that the outlet is staffed for service. Minor variations in scheduled public service hours need not be included, however, extensive hours closed to the public due to natural disasters or other events should be excluded even if the staff is scheduled to work.

501 Library Visits This is the total number of persons entering the library for whatever purpose during the year.

Note: If an actual count of visits is unavailable, determine an annual estimate by counting visits during a typical week in October and multiplying the count by 52. A "typical week" is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open).

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502	Reference Transactions	<p>A reference transaction is an information contact which involves the knowledge, use, recommendations, interpretation, or instruction in the use of one or more information sources by a member of the library staff. It includes information and referral services. Information sources include printed and non-printed materials, machine-readable databases, catalogs and other holdings records, and, through communication or referral, other libraries and institutions and people inside and outside the library. The request may come in person, by phone, by fax, or by mail, electronic mail, or through live or networked electronic reference service from an adult, a young adult, or a child.</p> <p>Do not count directional transactions or questions of rules or policies. Examples of directional transactions are “<i>Where are the children’s books?</i>” and “<i>I’m looking for a book with the call number 811.2G.</i>” An example of a question of rules or policies is “<i>Are you open until 9:00 tonight?</i>”</p> <p>Note: If an annual count of reference transactions is unavailable, determine an annual estimate by counting reference transactions during a typical week in October and multiply the count by 52. A “typical week” is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or in the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open).</p>
503*	Number of Registered Borrowers	<p>A registered borrower is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources. (<i>Output Measures for Public Libraries, 2<sup>nd</sup> edition</i>).</p> <p>Note: Files should have been purged within the past three (3) years.</p>
550	Total Circulation	<p>The total annual circulation of all library materials of all types, including renewals.</p> <p>Note: Count all materials in all formats that are charged out for use outside the library. Interlibrary loan transactions included are only items borrowed for users. Do not include items checked out to another library.</p>
551	Circulation of Children’s Materials	<p>The total annual circulation of all children’s materials in all formats to all users, including renewals.</p>

### INTER-LIBRARY LOANS

552	Provided To	<p>These are library materials, or copies of the materials, provided by one autonomous library to another upon request. The libraries involved in interlibrary loans are not under the same library administration. These data are reported as annual figures.</p>
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## Appendix F – Survey Questionnaire

553 Received From These are library materials, or copies of the materials, received by one autonomous library from another upon request. The libraries involved in interlibrary loans are not under the same library administration. These data are reported as annual figures.

### LIBRARY PROGRAMS

600 Total Number of Library Programs A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions.

Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities.

If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

601 Number of Children's Programs A children's program is any planned event for which the primary audience is children and which introduces the group of children attending to any of the broad range of library services or activities for children or which directly provides information to participants. Children's programs may cover use of the library, library services, or library tours. Children's programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include story hours and summer reading events.

Count all children's programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Do not include children's programs sponsored by other groups that use library facilities. If children's programs are offered as a series, count each program in the series. For example, a story hour offered once a week, 48 weeks a year, should be counted as 48 programs. Exclude library activities for children delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities. This figure is a subset of the Total Number of Library Programs (data element #600).

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Note: *Output Measures for Public Library Services to Children: A Manual of Standardized Procedures* (ALA, 1992) defines children as persons age 14 and under.

602 Total Attendance at Library Programs This is a total count of the audience at all library programs during the reporting period. (See Total Number of Library Programs, data element #600, for the definition of a library program.)

603 Children's Program Attendance The count of the audience at all programs for which the primary audience is children 14 years and under. Include adults who attend programs intended primarily for children.

Note: Do not count attendance at library activities for children that are delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities. (See Number of Children's Programs, data element #601, for the definition of a children's library program.)

### OTHER ELECTRONIC INFORMATION

650\*\*\* Number of Internet Computers Used by General Public Report the number of the library's Internet computers [personal computers (PCs) and laptops], whether purchased, leased, or donated, used by the general public in the library.

651\*\*\* Number of Users of Public Internet Computers Per Year Report the total number of individuals that have used Internet computers in the library during the last year. If the computer is used for multiple purposes (Internet access, word-processing, OPAC, etc.) and Internet users cannot be isolated, report all usage. A typical week or other reliable estimate may be used to determine the annual number. Sign-up forms or Web-log tracking software also may provide a reliable count of users.

Note: The number of users may be counted manually, using registration logs. Count each user that uses public internet computers, regardless of the amount of time spent on the computer. A user who uses the library's public internet computer(s) three times a year would count as three customers. Software such as "Historian" can also be used to track the number of users at each public internet computer. If the data element is collected as a weekly figure, multiply that figure by 52 to annualize it.

\* New data element

\*\* Renumbered data elements

\*\*\* Revised data element name or definition

## Appendix F – Survey Questionnaire

### Outlet Data Element Definitions

#	<u>Data Element Name</u>	<u>Data Element Definition</u>
700	FSCS ID and SEQ (Automatic Display)	This is the identification code assigned by WebPLUS. Outlets are assigned the same FSCS ID as the administrative entity to which they belong, with a unique three-digit suffix added to distinguish each outlet.
701	LIB ID (Optional)	This is the state-assigned identification code for the outlet.
702	Name	<p>This is the legal name of the outlet.</p> <p>Note: Provide the legal name of the outlet. Do not use acronyms. Do not abbreviate the name unless it exceeds the WebPLUS field length of 60 characters. Avoid abbreviations at the beginning of the name and do not punctuate abbreviations. (See Standard Abbreviations for WebPLUS in Appendix I.)</p>
703	Street Address	<p>This is the complete street address of the outlet.</p> <p>Note: Do not report a post office box or general delivery. For a bookmobile that operates from an administrative entity, branch, or central library, report the address of the administrative entity, branch or central library from which it operates. For a bookmobile that is itself the administrative entity, report the address where the bookmobile is parked at night.</p>
704	City	This is the city or town in which the outlet is located.
705	ZIP Code	This is the standard five-digit postal ZIP code for the street address of the outlet.
706	ZIP+4	This is the four-digit postal ZIP code extension for the street address of the outlet.
707	County of the Outlet	This is the county in which the outlet is located.
708	Phone	<p>This is the telephone number of the outlet, including area code.</p> <p>Note: Report telephone number without spacing or punctuation. If the outlet has no phone, enter “-3” (for Not Applicable).</p>

## Appendix F – Survey Questionnaire

709 Outlet Type Code

An outlet is a unit of an administrative entity that provides direct public library service.

Select one of the following:

**BM—Books-by-Mail Only.** A direct mail order service which provides books and other library materials. Books-by-mail typically serves rural residents, the disabled, the homebound, and others without access to another type of public library outlet. Requests for materials are usually received by mail and by telephone only. Only books-by-mail services that are housed separately from any other type of direct public service outlet (that is, central library, branches, or bookmobiles) should be coded here.

**BR—Branch Library.** A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. Separate quarters;
2. An organized collection of library materials;
3. Paid staff; and
4. Regularly scheduled hours for being open to the public.

**BS—Bookmobile(s).** A bookmobile is a traveling branch library. It consists of at least all of the following:

1. A truck or van that carries an organized collection of library materials;
2. A paid staff; and
3. Regularly scheduled hours (bookmobile stops) for being open to the public.

Note: A separate outlet record may be created for each bookmobile. You may wish to create separate outlet records for individual bookmobiles if (1) they have different addresses and/or (2) they have different Metropolitan Status Codes (see outlet data element #710). Alternatively, a bookmobile outlet record may include more than one bookmobile.

**CE—Central Library.** This is one type of single outlet library (SO) or the library which is the operational center of a multiple-outlet library (MO or MA). Usually all processing is centralized here and the principal collections are housed here. Synonymous with main library.

## Appendix F – Survey Questionnaire

Note: Each administrative entity may report either no central library or one central library. No administrative entity may report more than one central library. If you wish to identify a central library in the outlet file, identify the library with the largest collection as the central library, and report all others as branches. Where there are several co-equal outlets and no principal collection, report all such outlets as branches, not central libraries.

710 Metropolitan Status Code

Select one of the following. Bookmobiles should report the code which best describes their primary service area.

Note: Contact the State Data Center for specific information about Metropolitan Areas in your state.

CC—Central City. The largest central city and, in some cases, up to two additional central cities are included in the title of the Metropolitan Area; there also are central cities that are not included in a Metropolitan Area title. A Metropolitan Area central city does not include any part of that city that extends outside the Metropolitan Area boundary.

NC—Metropolitan Area, but Not Within Central City Limits. A large population nucleus, together with adjacent communities that have a high degree of economic and social integration with that nucleus. Some Metropolitan Areas are defined around two or more nuclei. Each Metropolitan Area must contain a place with a minimum population of 50,000 or a Census Bureau-defined urbanized area and a total Metropolitan Area population of at least 100,000 (75,000 in New England). A Metropolitan Area comprises one or more central counties. (Independent cities are considered county equivalents.) A Metropolitan Area may also include one or more outlying counties that have close economic and social relationships with the central county. An outlying county must have a specified level of commuting to the central counties and also must meet certain standards regarding metropolitan character, such as population density, urban population, and population growth. In New England, Metropolitan Areas are composed of cities and towns rather than whole counties.

NO—Not in a Metropolitan Area.

711 Square Footage of Outlet

Provide the area, in square feet, of the public library outlet (central library or branch). Report the total area in square feet for each library outlet (central library or branch) separately. This is the area on all floors enclosed by the outer walls of the library outlet. Include all areas occupied by the library outlet, including those areas off-limits to the public. Include any areas shared with another agency or agencies if the outlet has use of that area.

## Appendix F – Survey Questionnaire

712 Number of Bookmobiles in the  
Bookmobile Outlet Record

The number of bookmobiles in the bookmobile outlet record.

Note: A bookmobile outlet record may include one or more bookmobiles. Complete this data element only if the outlet record is of the type BS—Bookmobile(s) (see outlet data element #709). A bookmobile is a traveling branch library. It consists of at least all of the following:

1. A truck or van that carries an organized collection of library materials;
2. A paid staff; and
3. Regularly scheduled hours (bookmobile stops) for being open to the public. Count vehicles in use, not the number of stops the vehicle makes.



## Appendix G – Imputation Flags and Definitions for Public Library Data Files

Note: See the Imputation section for more details on the imputation methodology.

R_08	The variable was not imputed.
IG07, IG06, IG05, IG04	Prior year data with cell mean growth rate, using the most current data from (2007, 2006, 2005, or 2004)
IQ08	Adjusted cell mean (the ratio of population of legal service area to the cell mean population of legal service area was used to adjust the imputed value)
IJ08	Unadjusted cell mean
IK07, IK06, IK05, IK04	Prior year ratio to another item, using the most current data from (2007, 2006, 2005, or 2004)
ID08	Cell median ratio to another item
IP07, IP06, IP05, IP04	Data carried forward, using the most current data that are available from (2007, 2006, 2005, or 2004)
IM08	Unadjusted cell median
IT08	Value obtained by relationship of total to detail item
IB08	Raking of detail items to match totals
IS08	Special imputation procedures
IY08	Consistency check derived value
U_08	New item or outlying areas- no imputation done
H_08	Data were suppressed (to protect confidentiality of respondents) (public-use file only)

### State-level Flags:

R_08	All detail comprising total is reported data
IF08	Some detail comprising total is imputed data
IA08	All detail comprising total is imputed data
U_08	New item or outlying areas – no imputation done
H_08	Total is suppressed (public-use file only)

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

Item Response Rate—The ratio of the number of eligible units responding to an item to the number of responding units eligible to have responded to the item.

Total Quantity Response Rate (TQRR)—The ratio of total quantity of data from responding units to the total estimated quantity for all units eligible for tabulation (includes imputed data). The TQRR measures the percentage of the total quantity of a given variable that was actually reported by respondents, as opposed to being imputed during data processing.

**STATE ABBREVIATION=AK**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	80.2	93.6

**STATE ABBREVIATION=AL**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
ESUBSCR	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	96.2	18.1**
VISITS	LIBRARY VISITS	91.4	90.6
REFERENC	REFERENCE TRANS	93.3	93.1
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	95.7	94.1
SQ_FEET	SQUARE FOOTAGE OF OUTLET	90.0	98.9

**STATE ABBREVIATION=AR**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
OTHMATEX	OP EXP FOR OTHER MAT	94.1	99.7
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	96.1	†
CAPITAL	TOTAL CAPITAL EXPENDITURES	92.2	97.2
EBOOK	ELECTRONIC BOOKS	94.1	100.0
ESUBSCR	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	96.1	92.5
VISITS	LIBRARY VISITS	94.1	98.7

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
REFERENC	REFERENCE TRANS	92.2	94.1
REGBOR	REGISTERED BORROWERS	94.1	99.6
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	94.1	96.8

**STATE ABBREVIATION=AZ**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
STGVT	STATE GOVERNMENT REVENUE	94.2	98.2
TOTINCM	TOTAL OPERATING REVENUE	94.2	98.9
SALARIES	SALARIES & WAGES EXP	93.0	99.8
BENEFIT	EMPLOYEE BENEFITS	90.7	99.8
STAFFEXP	TOTAL STAFF EXP	94.2	99.9
ELMATEXP	OP EXP FOR ELECTRONIC MAT	94.2	100.0
OTHMATEX	OP EXP FOR OTHER MAT	94.2	99.9
OTHOPEXP	OTHER OPERATING EXP	94.2	99.9
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	93.0	100.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	93.0	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	93.0	100.0
OCAP_REV	OTHER CAPITAL REVENUE	93.0	100.0
CAP_REV	TOTAL CAPITAL REVENUE	93.0	100.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	94.2	99.9
EBOOK	ELECTRONIC BOOKS	90.7	100.0
AUDIO	AUDIO	94.2	99.6
DB_LOC	LOCAL LICENSED DATABASES	93.0	99.4
DB_ST	STATE LICENSED DATABASES	94.2	94.2
DB_OTH	OTHER LICENSED DATABASES	91.9	97.6
DATABASE	TOTAL LICENSED DATABASES	90.7	92.2
ESUBSCR	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	91.9	99.1
VISITS	LIBRARY VISITS	94.2	99.8
REFERENC	REFERENCE TRANS	83.7	73.3
REGBOR	REGISTERED BORROWERS	90.7	94.6

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
TOTCIR	TOTAL CIRCULATION	94.2	99.9
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	91.9	93.0
LOANTO	LOAN TO	94.2	99.8
LOANFM	LOAN FROM	93.0	99.5
TOTPRO	TOTAL LIBRARY PROGRAMS	94.2	99.3
KIDPRO	TOTAL KIDS PROGRAMS	94.2	99.6
TOTATTEN	TOTAL PROGRAM ATTENDANCE	94.2	99.6
KIDATTEN	KIDS PROGRAM ATTENDANCE	93.0	99.5
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	93.0	83.9

**STATE ABBREVIATION=CA**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	94.5	99.9
VISITS	LIBRARY VISITS	92.3	96.3
LOANFM	LOAN FROM	97.8	94.3

**STATE ABBREVIATION=CO**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	99.1	91.0
REFERENC	REFERENCE TRANS	90.4	96.6
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	94.8	84.1

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

STATE ABBREVIATION=CT

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	92.8	96.0
LIBRARIA	TOTAL LIBRARIANS	92.8	96.0
OTHPAID	ALL OTHER PAID STAFF	92.8	95.2
TOTSTAFF	TOTAL PAID EMPLOYEES	92.8	95.5
LOGVGT	LOCAL GOVERNMENT REVENUE	92.8	95.5
STGVT	STATE GOVERNMENT REVENUE	92.8	91.1
FEDGVT	FEDERAL GOVERNMENT REVENUE	92.8	100.0
OTHINCM	OTHER OPERATING REVENUE	92.8	96.2
TOTINCM	TOTAL OPERATING REVENUE	92.8	95.6
SALARIES	SALARIES & WAGES EXP	92.8	96.0
BENEFIT	EMPLOYEE BENEFITS	76.4*	96.6
STAFFEXP	TOTAL STAFF EXP	92.8	96.1
PRMATEXP	OP EXP FOR PRINT MAT	92.3	95.1
ELMATEXP	OP EXP FOR ELECTRONIC MAT	92.3	94.3
OTHMATEX	OP EXP FOR OTHER MAT	92.8	94.0
TOTEXPCO	TOTAL COLLECTION EXP	92.8	94.8
OTHOPEXP	OTHER OPERATING EXP	92.8	94.7
TOTOPEXP	TOTAL OPERATING EXP	92.8	95.7
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	92.8	100.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	92.8	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	92.8	†
OCAP_REV	OTHER CAPITAL REVENUE	92.8	100.0
CAP_REV	TOTAL CAPITAL REVENUE	92.8	100.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	92.8	86.3
BKVOL	PRINT MATERIALS	92.8	90.6
EBOOK	ELECTRONIC BOOKS	92.8	99.7
AUDIO	AUDIO	92.3	94.8
VIDEO	VIDEO	92.8	95.4
DB_LOC	LOCAL LICENSED DATABASES	92.8	93.7
DB_ST	STATE LICENSED DATABASES	92.8	92.1
DB_OTH	OTHER LICENSED DATABASES	92.8	96.5

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
DATABASE	TOTAL LICENSED DATABASES	92.8	92.4
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	90.8	89.7
ESUBSCRP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	91.8	60.1**
HRS_OPEN	PUBLIC SERV HRS/YR	92.8	95.5
VISITS	LIBRARY VISITS	89.7	92.6
REFERENC	REFERENCE TRANS	85.6	85.5
REGBOR	REGISTERED BORROWERS	92.8	94.7
TOTCIR	TOTAL CIRCULATION	92.8	95.8
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	90.8	95.4
LOANTO	LOAN TO	92.8	83.2
LOANFM	LOAN FROM	92.8	84.7
TOTPRO	TOTAL LIBRARY PROGRAMS	92.8	96.6
KIDPRO	TOTAL KIDS PROGRAMS	92.8	96.4
TOTATTEN	TOTAL PROGRAM ATTENDANCE	92.8	95.6
KIDATTEN	KIDS PROGRAM ATTENDANCE	92.8	95.0
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	92.8	96.0
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	84.6	89.4
SQ_FEET	SQUARE FOOTAGE OF OUTLET	94.4	100.0

**STATE ABBREVIATION=DC**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
STGVT	STATE GOVERNMENT REVENUE	100.0	‡
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
OCAP_REV	OTHER CAPITAL REVENUE	100.0	‡
DB_ST	STATE LICENSED DATABASES	0.0*	—
DB_OTH	OTHER LICENSED DATABASES	0.0*	—
ESUBSCRP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0*	—
REFERENC	REFERENCE TRANS	0.0*	—
REGBOR	REGISTERED BORROWERS	0.0*	—

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=DE**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	81.0	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
EBOOK	ELECTRONIC BOOKS	0.0*	—
DB_LOC	LOCAL LICENSED DATABASES	0.0*	—
DB_ST	STATE LICENSED DATABASES	0.0*	—
DB_OTH	OTHER LICENSED DATABASES	0.0*	—
DATABASE	TOTAL LICENSED DATABASES	0.0*	—
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0*	—
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	85.7	79.8

**STATE ABBREVIATION=FL**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
PRMATEXP	OP EXP FOR PRINT MAT	86.3	97.3
ELMATEXP	OP EXP FOR ELECTRONIC MAT	86.3	99.1
OTHMATEX	OP EXP FOR OTHER MAT	86.3	98.7
EBOOK	ELECTRONIC BOOKS	93.8	100.0
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	92.5	99.9
VISITS	LIBRARY VISITS	93.8	99.8
REFERENC	REFERENCE TRANS	88.8	99.7
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	91.3	92.2
LOANTO	LOAN TO	93.8	99.6
KIDPRO	TOTAL KIDS PROGRAMS	93.8	99.8
KIDATTEN	KIDS PROGRAM ATTENDANCE	93.8	99.8
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	93.8	98.4
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	91.3	97.7

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=GA**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
PRMATEXP	OP EXP FOR PRINT MAT	96.6	90.8
ELMATEXP	OP EXP FOR ELECTRONIC MAT	96.6	79.8
OTHMATEX	OP EXP FOR OTHER MAT	96.6	92.6
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
DB_OTH	OTHER LICENSED DATABASES	100.0	‡
REFERENC	REFERENCE TRANS	96.6	85.2

**STATE ABBREVIATION=GU**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	100.0	‡
LIBRARIA	TOTAL LIBRARIANS	100.0	‡
STGVT	STATE GOVERNMENT REVENUE	0.0*	—
FEDGVT	FEDERAL GOVERNMENT REVENUE	0.0*	—
PRMATEXP	OP EXP FOR PRINT MAT	0.0*	—
ELMATEXP	OP EXP FOR ELECTRONIC MAT	0.0*	—
OTHMATEX	OP EXP FOR OTHER MAT	0.0*	—
TOTEXPCO	TOTAL COLLECTION EXP	0.0*	—
OTHOPEXP	OTHER OPERATING EXP	0.0*	—
TOTOPEXP	TOTAL OPERATING EXP	0.0*	—
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	0.0*	—
SCAP_REV	STATE GOVT CAPITAL REVENUE	0.0*	—
OCAP_REV	OTHER CAPITAL REVENUE	0.0*	—
CAP_REV	TOTAL CAPITAL REVENUE	0.0*	—
EBOOK	ELECTRONIC BOOKS	0.0*	—
DB_ST	STATE LICENSED DATABASES	100.0	‡
DB_OTH	OTHER LICENSED DATABASES	100.0	‡
ESUBSCR	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0*	—
LOANFM	LOAN FROM	0.0*	—

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).



**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=HI**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
LOGVGT	LOCAL GOVERNMENT REVENUE	100.0	‡
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
OCAP_REV	OTHER CAPITAL REVENUE	100.0	‡
DB_LOC	LOCAL LICENSED DATABASES	100.0	‡
DB_OTH	OTHER LICENSED DATABASES	100.0	‡

**STATE ABBREVIATION=IA**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	97.2	†
DB_LOC	LOCAL LICENSED DATABASES	95.9	88.4
DB_OTH	OTHER LICENSED DATABASES	95.9	58.6**
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	85.0	98.6
VISITS	LIBRARY VISITS	90.9	97.6
REFERENC	REFERENCE TRANS	91.8	96.5
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	89.8	98.4
LOANTO	LOAN TO	94.1	99.0
LOANFM	LOAN FROM	94.6	99.4
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	92.0	97.5

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=ID**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VISITS	LIBRARY VISITS	91.3	94.2
REFERENC	REFERENCE TRANS	87.5	90.5
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	96.2	92.4
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	95.2	82.9

**STATE ABBREVIATION=IL**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
BENEFIT	EMPLOYEE BENEFITS	94.6	99.5
AUDIO	AUDIO	98.7	90.7
VISITS	LIBRARY VISITS	97.9	78.3
REFERENC	REFERENCE TRANS	98.4	73.5

**STATE ABBREVIATION=IN**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
EBOOK	ELECTRONIC BOOKS	98.3	94.8
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	99.2	81.3

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=KS**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	98.8	†
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	98.8	†
DB_ST	STATE LICENSED DATABASES	98.8	89.7
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	98.5	94.8

**STATE ABBREVIATION=LA**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
DB_OTH	OTHER LICENSED DATABASES	100.0	‡

**STATE ABBREVIATION=MA**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
EBOOK	ELECTRONIC BOOKS	98.9	90.7
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	98.6	90.2
VISITS	LIBRARY VISITS	66.8*	72.3
REFERENC	REFERENCE TRANS	78.6*	92.6
REGBOR	REGISTERED BORROWERS	83.0	91.9
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	91.9	94.3

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=MD**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	95.8	92.3

**STATE ABBREVIATION=ME**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
BKMOB	# OF BOOKMOBILES	100.0	‡
PRMATEXP	OP EXP FOR PRINT MAT	94.5	97.5
ELMATEXP	OP EXP FOR ELECTRONIC MAT	94.5	98.3
OTHMATEX	OP EXP FOR OTHER MAT	94.1	95.9
TOTEXPCO	TOTAL COLLECTION EXP	94.9	98.5
BKVOL	PRINT MATERIALS	93.8	96.0
AUDIO	AUDIO	94.5	96.3
VIDEO	VIDEO	94.5	96.5
DB_ST	STATE LICENSED DATABASES	95.6	24.5**
VISITS	LIBRARY VISITS	89.7	91.9
REFERENC	REFERENCE TRANS	83.5	87.3
REGBOR	REGISTERED BORROWERS	93.0	96.5
TOTCIR	TOTAL CIRCULATION	94.1	99.2
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	82.4	88.0
KIDPRO	TOTAL KIDS PROGRAMS	94.9	98.1
TOTATTEN	TOTAL PROGRAM ATTENDANCE	94.9	99.5
KIDATTEN	KIDS PROGRAM ATTENDANCE	94.5	98.3
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	91.5	94.3
SQ_FEET	SQUARE FOOTAGE OF OUTLET	91.4	100.0
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	100.0	‡

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=MI**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
LOGVGT	LOCAL GOVERNMENT REVENUE	90.6	93.2
STGVT	STATE GOVERNMENT REVENUE	90.6	88.0
FEDGVT	FEDERAL GOVERNMENT REVENUE	90.6	100.0
OTHINCM	OTHER OPERATING REVENUE	90.6	93.3
PRMATEXP	OP EXP FOR PRINT MAT	93.0	97.6
ELMATEXP	OP EXP FOR ELECTRONIC MAT	93.0	99.4
OTHMATEX	OP EXP FOR OTHER MAT	93.0	99.3
EBOOK	ELECTRONIC BOOKS	98.7	92.8
DB_LOC	LOCAL LICENSED DATABASES	99.2	87.2
DB_ST	STATE LICENSED DATABASES	99.5	0.0**
DATABASE	TOTAL LICENSED DATABASES	99.2	88.5
HRS_OPEN	PUBLIC SERV HRS/YR	98.7	94.7
VISITS	LIBRARY VISITS	93.5	95.8
REFERENC	REFERENCE TRANS	91.9	93.2
LOANTO	LOAN TO	87.5	98.9
LOANFM	LOAN FROM	88.8	98.8
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	93.8	84.7

**STATE ABBREVIATION=MN**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
REFERENC	REFERENCE TRANS	95.7	91.6
REGBOR	REGISTERED BORROWERS	89.9	98.1
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	94.9	61.6**

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

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† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=MO**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	99.3	†
VISITS	LIBRARY VISITS	82.2	93.6
REFERENC	REFERENCE TRANS	70.4*	91.4
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	94.7	92.8

**STATE ABBREVIATION=MP**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
POPU_LSA	POPULATION OF LSA	0.0*	—
POPU_UND	UNDUPLICATED POP OF LSA	0.0*	—
CENTLIB	# OF CENTRAL LIBRARIES	0.0*	—
BRANLIB	# OF BRANCH LIBRARIES	0.0*	—
BKMOB	# OF BOOKMOBILES	0.0*	—
MASTER	ALA-MLS	0.0*	—
LIBRARIA	TOTAL LIBRARIANS	0.0*	—
OTHPAID	ALL OTHER PAID STAFF	0.0*	—
TOTSTAFF	TOTAL PAID EMPLOYEES	0.0*	—
LOGVGT	LOCAL GOVERNMENT REVENUE	0.0*	—
STGVT	STATE GOVERNMENT REVENUE	0.0*	—
FEDGVT	FEDERAL GOVERNMENT REVENUE	0.0*	—
OTHINCM	OTHER OPERATING REVENUE	0.0*	—
TOTINCM	TOTAL OPERATING REVENUE	0.0*	—
SALARIES	SALARIES & WAGES EXP	0.0*	—
BENEFIT	EMPLOYEE BENEFITS	0.0*	—
STAFFEXP	TOTAL STAFF EXP	0.0*	—
PRMATEXP	OP EXP FOR PRINT MAT	0.0*	—
ELMATEXP	OP EXP FOR ELECTRONIC MAT	0.0*	—
OTHMATEX	OP EXP FOR OTHER MAT	0.0*	—
TOTEXPCO	TOTAL COLLECTION EXP	0.0*	—

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
OTHOPEXP	OTHER OPERATING EXP	0.0*	—
TOTOPEXP	TOTAL OPERATING EXP	0.0*	—
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	0.0*	—
SCAP_REV	STATE GOVT CAPITAL REVENUE	0.0*	—
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	0.0*	—
OCAP_REV	OTHER CAPITAL REVENUE	0.0*	—
CAP_REV	TOTAL CAPITAL REVENUE	0.0*	—
CAPITAL	TOTAL CAPITAL EXPENDITURES	0.0*	—
BKVOL	PRINT MATERIALS	0.0*	—
EBOOK	ELECTRONIC BOOKS	0.0*	—
AUDIO	AUDIO	0.0*	—
VIDEO	VIDEO	0.0*	—
DB_LOC	LOCAL LICENSED DATABASES	0.0*	—
DB_ST	STATE LICENSED DATABASES	0.0*	—
DB_OTH	OTHER LICENSED DATABASES	0.0*	—
DATABASE	TOTAL LICENSED DATABASES	0.0*	—
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	0.0*	—
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0*	—
HRS_OPEN	PUBLIC SERV HRS/YR	0.0*	—
VISITS	LIBRARY VISITS	0.0*	—
REFERENC	REFERENCE TRANS	0.0*	—
REGBOR	REGISTERED BORROWERS	0.0*	—
TOTCIR	TOTAL CIRCULATION	0.0*	—
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	0.0*	—
LOANTO	LOAN TO	0.0*	—
LOANFM	LOAN FROM	0.0*	—
TOTPRO	TOTAL LIBRARY PROGRAMS	0.0*	—
KIDPRO	TOTAL KIDS PROGRAMS	0.0*	—
TOTATTEN	TOTAL PROGRAM ATTENDANCE	0.0*	—
KIDATTEN	KIDS PROGRAM ATTENDANCE	0.0*	—
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	0.0*	—
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	0.0*	—
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	100.0	‡

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=MT**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡

**STATE ABBREVIATION=NC**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	98.7	90.6
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	94.8	100.0

**STATE ABBREVIATION=ND**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	97.5	†
REFERENC	REFERENCE TRANS	85.2	96.4
REGBOR	REGISTERED BORROWERS	85.2	97.0
TOTATTEN	TOTAL PROGRAM ATTENDANCE	98.8	92.0
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	90.1	94.6
SQ_FEET	SQUARE FOOTAGE OF OUTLET	92.2	100.0

**STATE ABBREVIATION=NE**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	82.2	100.0
LIBRARIA	TOTAL LIBRARIANS	82.2	98.6

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).



**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
OTHPAID	ALL OTHER PAID STAFF	82.2	100.0
TOTSTAFF	TOTAL PAID EMPLOYEES	82.2	99.4
LOGVGT	LOCAL GOVERNMENT REVENUE	82.2	98.6
STGVT	STATE GOVERNMENT REVENUE	82.2	94.1
FEDGVT	FEDERAL GOVERNMENT REVENUE	82.2	100.0
OTHINCM	OTHER OPERATING REVENUE	82.2	98.6
TOTINCM	TOTAL OPERATING REVENUE	82.2	98.6
SALARIES	SALARIES & WAGES EXP	82.2	99.9
BENEFIT	EMPLOYEE BENEFITS	81.1	99.9
STAFFEXP	TOTAL STAFF EXP	82.2	99.9
PRMATEXP	OP EXP FOR PRINT MAT	82.2	98.0
ELMATEXP	OP EXP FOR ELECTRONIC MAT	82.2	99.4
OTHMATEX	OP EXP FOR OTHER MAT	82.2	98.7
TOTEXPCO	TOTAL COLLECTION EXP	82.2	98.3
OTHOPEXP	OTHER OPERATING EXP	82.2	98.1
TOTOPEXP	TOTAL OPERATING EXP	82.2	99.3
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	82.2	99.8
SCAP_REV	STATE GOVT CAPITAL REVENUE	82.2	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	82.2	100.0
OCAP_REV	OTHER CAPITAL REVENUE	82.2	100.0
CAP_REV	TOTAL CAPITAL REVENUE	82.2	99.8
CAPITAL	TOTAL CAPITAL EXPENDITURES	82.2	97.3
BKVOL	PRINT MATERIALS	82.6	93.2
EBOOK	ELECTRONIC BOOKS	82.6	99.3
AUDIO	AUDIO	82.6	94.4
VIDEO	VIDEO	82.6	93.7
DB_LOC	LOCAL LICENSED DATABASES	82.6	100.0
DB_ST	STATE LICENSED DATABASES	82.6	85.6
DB_OTH	OTHER LICENSED DATABASES	82.6	100.0
DATABASE	TOTAL LICENSED DATABASES	82.6	86.6
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	83.3	95.9
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	82.6	67.7**
VISITS	LIBRARY VISITS	82.2	96.2

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
REFERENC	REFERENCE TRANS	80.0	98.3
REGBOR	REGISTERED BORROWERS	81.9	98.3
TOTCIR	TOTAL CIRCULATION	81.1	98.3
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	81.1	98.5
LOANTO	LOAN TO	82.2	89.3
LOANFM	LOAN FROM	82.2	88.3
TOTPRO	TOTAL LIBRARY PROGRAMS	82.2	94.1
KIDPRO	TOTAL KIDS PROGRAMS	82.2	92.8
TOTATTEN	TOTAL PROGRAM ATTENDANCE	82.2	93.7
KIDATTEN	KIDS PROGRAM ATTENDANCE	82.2	92.8
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	82.2	92.8
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	82.2	98.2
SQ_FEET	SQUARE FOOTAGE OF OUTLET	90.2	97.3

**STATE ABBREVIATION=NH**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
BKMOB	# OF BOOKMOBILES	100.0	‡
MASTER	ALA-MLS	94.8	99.5
BENEFIT	EMPLOYEE BENEFITS	91.8	97.9
STAFFEXP	TOTAL STAFF EXP	91.8	96.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	97.0	†
EBOOK	ELECTRONIC BOOKS	92.2	79.7
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	93.1	97.1
VISITS	LIBRARY VISITS	89.6	86.5
REFERENC	REFERENCE TRANS	79.2*	84.3
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	89.2	91.8
SQ_FEET	SQUARE FOOTAGE OF OUTLET	86.9	100.0
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	100.0	‡

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

STATE ABBREVIATION=NJ

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	92.7	99.2
LIBRARIA	TOTAL LIBRARIANS	92.7	98.5
OTHPAID	ALL OTHER PAID STAFF	92.7	98.6
TOTSTAFF	TOTAL PAID EMPLOYEES	92.7	98.6
LOGVGT	LOCAL GOVERNMENT REVENUE	92.4	99.0
STGVT	STATE GOVERNMENT REVENUE	92.4	98.4
FEDGVT	FEDERAL GOVERNMENT REVENUE	92.4	100.0
OTHINCM	OTHER OPERATING REVENUE	92.4	97.8
TOTINCM	TOTAL OPERATING REVENUE	92.4	98.9
SALARIES	SALARIES & WAGES EXP	92.4	99.0
BENEFIT	EMPLOYEE BENEFITS	90.4	99.1
STAFFEXP	TOTAL STAFF EXP	90.4	98.6
PRMATEXP	OP EXP FOR PRINT MAT	92.4	98.8
ELMATEXP	OP EXP FOR ELECTRONIC MAT	92.4	99.2
OTHMATEX	OP EXP FOR OTHER MAT	92.4	98.7
TOTEXPCO	TOTAL COLLECTION EXP	92.4	98.8
OTHOPEXP	OTHER OPERATING EXP	92.4	98.6
TOTOPEXP	TOTAL OPERATING EXP	92.4	99.0
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	92.7	99.7
SCAP_REV	STATE GOVT CAPITAL REVENUE	92.7	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	92.7	100.0
OCAP_REV	OTHER CAPITAL REVENUE	92.7	100.0
CAP_REV	TOTAL CAPITAL REVENUE	92.7	99.7
CAPITAL	TOTAL CAPITAL EXPENDITURES	92.7	96.5
BKVOL	PRINT MATERIALS	92.7	98.2
EBOOK	ELECTRONIC BOOKS	92.7	99.4
AUDIO	AUDIO	92.7	98.1
VIDEO	VIDEO	92.7	97.9
DB_LOC	LOCAL LICENSED DATABASES	92.7	99.9
DB_ST	STATE LICENSED DATABASES	92.7	90.4
DB_OTH	OTHER LICENSED DATABASES	92.7	90.2

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
DATABASE	TOTAL LICENSED DATABASES	92.7	92.1
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	92.7	97.2
ESUBSCRP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	92.7	99.0
HRS_OPEN	PUBLIC SERV HRS/YR	92.7	96.4
VISITS	LIBRARY VISITS	92.4	98.5
REFERENC	REFERENCE TRANS	92.7	98.7
REGBOR	REGISTERED BORROWERS	92.7	98.3
TOTCIR	TOTAL CIRCULATION	92.7	98.7
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	92.7	98.8
LOANTO	LOAN TO	92.4	96.9
LOANFM	LOAN FROM	92.7	96.5
TOTPRO	TOTAL LIBRARY PROGRAMS	92.7	98.3
KIDPRO	TOTAL KIDS PROGRAMS	92.7	98.1
TOTATTEN	TOTAL PROGRAM ATTENDANCE	92.4	98.0
KIDATTEN	KIDS PROGRAM ATTENDANCE	92.4	97.8
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	92.7	97.8
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	92.7	98.6

**STATE ABBREVIATION=NM**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡

**STATE ABBREVIATION=NV**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VISITS	LIBRARY VISITS	95.5	92.6

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=OH**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
FEDGVT	FEDERAL GOVERNMENT REVENUE	100.0	‡
KIDPRO	TOTAL KIDS PROGRAMS	99.6	94.9
KIDATTEN	KIDS PROGRAM ATTENDANCE	99.6	93.6

**STATE ABBREVIATION=OR**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
VISITS	LIBRARY VISITS	88.9	88.5
REFERENC	REFERENCE TRANS	91.3	96.9
REGBOR	REGISTERED BORROWERS	89.7	97.2
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	77.8*	90.5
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	90.5	88.5

**STATE ABBREVIATION=PA**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VISITS	LIBRARY VISITS	93.7	94.7
REFERENC	REFERENCE TRANS	93.4	95.4

**STATE ABBREVIATION=PR**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
BKMOB	# OF BOOKMOBILES	100.0	‡
LIBRARIA	TOTAL LIBRARIANS	85.7	100.0

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
LOGVGT	LOCAL GOVERNMENT REVENUE	65.7*	100.0
STGVT	STATE GOVERNMENT REVENUE	82.9	100.0
FEDGVT	FEDERAL GOVERNMENT REVENUE	80.0	100.0
OTHINCM	OTHER OPERATING REVENUE	74.3*	100.0
TOTINCM	TOTAL OPERATING REVENUE	51.4*	100.0
SALARIES	SALARIES & WAGES EXP	74.3*	100.0
BENEFIT	EMPLOYEE BENEFITS	54.3*	100.0
STAFFEXP	TOTAL STAFF EXP	80.0	100.0
PRMATEXP	OP EXP FOR PRINT MAT	65.7*	100.0
ELMATEXP	OP EXP FOR ELECTRONIC MAT	45.7*	100.0
OTHMATEX	OP EXP FOR OTHER MAT	42.9*	100.0
TOTEXPCO	TOTAL COLLECTION EXP	71.4*	100.0
OTHOPEXP	OTHER OPERATING EXP	48.6*	100.0
TOTOPEXP	TOTAL OPERATING EXP	60.0*	100.0
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	74.3*	100.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	85.7	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	80.0	100.0
OCAP_REV	OTHER CAPITAL REVENUE	71.4*	100.0
CAP_REV	TOTAL CAPITAL REVENUE	65.7*	100.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	62.9*	100.0
BKVOL	PRINT MATERIALS	62.9*	100.0
EBOOK	ELECTRONIC BOOKS	51.4*	100.0
AUDIO	AUDIO	42.9*	100.0
VIDEO	VIDEO	42.9*	100.0
DB_LOC	LOCAL LICENSED DATABASES	68.6*	100.0
DB_ST	STATE LICENSED DATABASES	71.4*	100.0
DB_OTH	OTHER LICENSED DATABASES	80.0	100.0
DATABASE	TOTAL LICENSED DATABASES	68.6*	100.0
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	51.4*	100.0
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	65.7*	†
HRS_OPEN	PUBLIC SERV HRS/YR	88.6	100.0
REFERENC	REFERENCE TRANS	71.4*	100.0
REGBOR	REGISTERED BORROWERS	88.6	100.0

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
TOTCIR	TOTAL CIRCULATION	65.7*	100.0
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	65.7*	100.0
TOTPRO	TOTAL LIBRARY PROGRAMS	88.6	100.0
KIDPRO	TOTAL KIDS PROGRAMS	94.3	100.0
TOTATTEN	TOTAL PROGRAM ATTENDANCE	74.3*	100.0
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	82.9	100.0
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	80.0	100.0
SQ_FEET	SQUARE FOOTAGE OF OUTLET	2.3*	100.0
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	100.0	‡

**STATE ABBREVIATION=RI**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
DB_ST	STATE LICENSED DATABASES	97.9	90.1

**STATE ABBREVIATION=SC**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	97.6	94.1

**STATE ABBREVIATION=SD**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	87.7	95.7
LIBRARIA	TOTAL LIBRARIANS	92.1	93.0
OTHPAID	ALL OTHER PAID STAFF	92.1	98.2
TOTSTAFF	TOTAL PAID EMPLOYEES	92.1	96.1

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
LOGVGT	LOCAL GOVERNMENT REVENUE	92.1	96.7
STGVT	STATE GOVERNMENT REVENUE	92.1	100.0
FEDGVT	FEDERAL GOVERNMENT REVENUE	92.1	100.0
OTHINCM	OTHER OPERATING REVENUE	92.1	96.0
TOTINCM	TOTAL OPERATING REVENUE	92.1	96.6
SALARIES	SALARIES & WAGES EXP	92.1	96.8
BENEFIT	EMPLOYEE BENEFITS	92.1	97.3
STAFFEXP	TOTAL STAFF EXP	92.1	96.9
PRMATEXP	OP EXP FOR PRINT MAT	92.1	96.5
ELMATEXP	OP EXP FOR ELECTRONIC MAT	91.2	98.8
OTHMATEX	OP EXP FOR OTHER MAT	91.2	93.2
TOTEXPCO	TOTAL COLLECTION EXP	92.1	96.4
OTHOPEXP	OTHER OPERATING EXP	92.1	94.9
TOTOPEXP	TOTAL OPERATING EXP	92.1	96.5
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	92.1	100.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	92.1	100.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	92.1	†
OCAP_REV	OTHER CAPITAL REVENUE	92.1	100.0
CAP_REV	TOTAL CAPITAL REVENUE	92.1	100.0
CAPITAL	TOTAL CAPITAL EXPENDITURES	92.1	97.6
BKVOL	PRINT MATERIALS	92.1	94.8
EBOOK	ELECTRONIC BOOKS	90.4	100.0
AUDIO	AUDIO	92.1	96.2
VIDEO	VIDEO	92.1	95.1
DB_LOC	LOCAL LICENSED DATABASES	92.1	98.0
DB_ST	STATE LICENSED DATABASES	92.1	93.7
DB_OTH	OTHER LICENSED DATABASES	92.1	100.0
DATABASE	TOTAL LICENSED DATABASES	92.1	95.4
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	92.1	93.2
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	90.4	10.0**
HRS_OPEN	PUBLIC SERV HRS/YR	90.4	88.8
VISITS	LIBRARY VISITS	92.1	96.2
REFERENC	REFERENCE TRANS	89.5	65.8**

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).



**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
REGBOR	REGISTERED BORROWERS	85.1	93.7
TOTCIR	TOTAL CIRCULATION	92.1	96.6
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	90.4	95.6
LOANTO	LOAN TO	92.1	89.5
LOANFM	LOAN FROM	92.1	91.7
TOTPRO	TOTAL LIBRARY PROGRAMS	91.2	88.2
KIDPRO	TOTAL KIDS PROGRAMS	92.1	95.8
TOTATTEN	TOTAL PROGRAM ATTENDANCE	92.1	96.2
KIDATTEN	KIDS PROGRAM ATTENDANCE	92.1	96.1
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	92.1	95.2
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	90.4	95.6
SQ_FEET	SQUARE FOOTAGE OF OUTLET	88.0	94.5

**STATE ABBREVIATION=TX**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	98.4	89.7
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	98.9	80.9

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=UT**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
PRMATEXP	OP EXP FOR PRINT MAT	78.3*	97.3
OTHMATEX	OP EXP FOR OTHER MAT	78.3*	100.0
DB_OTH	OTHER LICENSED DATABASES	98.6	†
VISITS	LIBRARY VISITS	85.5	70.7
REFERENC	REFERENCE TRANS	79.7*	97.1
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	88.4	96.2
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	94.2	92.8
SQ_FEET	SQUARE FOOTAGE OF OUTLET	94.7	100.0

**STATE ABBREVIATION=VA**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
DB_OTH	OTHER LICENSED DATABASES	100.0	‡
ESUBSCR	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	94.5	96.7
REFERENC	REFERENCE TRANS	89.0	95.5
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	91.2	90.5
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	94.5	93.8

**STATE ABBREVIATION=VI**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
POPU_LSA	POPULATION OF LSA	0.0*	—
POPU_UND	UNDUPLICATED POP OF LSA	0.0*	—
CENTLIB	# OF CENTRAL LIBRARIES	0.0*	—
BRANLIB	# OF BRANCH LIBRARIES	0.0*	—
BKMOB	# OF BOOKMOBILES	0.0*	—
MASTER	ALA-MLS	0.0*	—

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
LIBRARIA	TOTAL LIBRARIANS	0.0*	—
OTHPAID	ALL OTHER PAID STAFF	0.0*	—
TOTSTAFF	TOTAL PAID EMPLOYEES	0.0*	—
LOGVGT	LOCAL GOVERNMENT REVENUE	0.0*	—
STGVT	STATE GOVERNMENT REVENUE	0.0*	—
FEDGVT	FEDERAL GOVERNMENT REVENUE	0.0*	—
OTHINCM	OTHER OPERATING REVENUE	0.0*	—
TOTINCM	TOTAL OPERATING REVENUE	0.0*	—
SALARIES	SALARIES & WAGES EXP	0.0*	—
BENEFIT	EMPLOYEE BENEFITS	0.0*	—
STAFFEXP	TOTAL STAFF EXP	0.0*	—
PRMATEXP	OP EXP FOR PRINT MAT	0.0*	—
ELMATEXP	OP EXP FOR ELECTRONIC MAT	0.0*	—
OTHMATEX	OP EXP FOR OTHER MAT	0.0*	—
TOTEXPCO	TOTAL COLLECTION EXP	0.0*	—
OTHOPEXP	OTHER OPERATING EXP	0.0*	—
TOTOPEXP	TOTAL OPERATING EXP	0.0*	—
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	0.0*	—
SCAP_REV	STATE GOVT CAPITAL REVENUE	0.0*	—
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	0.0*	—
OCAP_REV	OTHER CAPITAL REVENUE	0.0*	—
CAP_REV	TOTAL CAPITAL REVENUE	0.0*	—
CAPITAL	TOTAL CAPITAL EXPENDITURES	0.0*	—
BKVOL	PRINT MATERIALS	0.0*	—
EBOOK	ELECTRONIC BOOKS	0.0*	—
AUDIO	AUDIO	0.0*	—
VIDEO	VIDEO	0.0*	—
DB_LOC	LOCAL LICENSED DATABASES	0.0*	—
DB_ST	STATE LICENSED DATABASES	0.0*	—
DB_OTH	OTHER LICENSED DATABASES	0.0*	—
DATABASE	TOTAL LICENSED DATABASES	0.0*	—
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	0.0*	—
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0*	—

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
HRS_OPEN	PUBLIC SERV HRS/YR	0.0*	—
VISITS	LIBRARY VISITS	0.0*	—
REFERENC	REFERENCE TRANS	0.0*	—
REGBOR	REGISTERED BORROWERS	0.0*	—
TOTCIR	TOTAL CIRCULATION	0.0*	—
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	0.0*	—
LOANTO	LOAN TO	0.0*	—
LOANFM	LOAN FROM	0.0*	—
TOTPRO	TOTAL LIBRARY PROGRAMS	0.0*	—
KIDPRO	TOTAL KIDS PROGRAMS	0.0*	—
TOTATTEN	TOTAL PROGRAM ATTENDANCE	0.0*	—
KIDATTEN	KIDS PROGRAM ATTENDANCE	0.0*	—
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	0.0*	—
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	0.0*	—
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	100.0	‡

**STATE ABBREVIATION=VT**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MASTER	ALA-MLS	94.0	100.0
LIBRARIA	TOTAL LIBRARIANS	94.0	98.5
OTHPAID	ALL OTHER PAID STAFF	93.4	100.0
TOTSTAFF	TOTAL PAID EMPLOYEES	93.4	99.1
LOGVGT	LOCAL GOVERNMENT REVENUE	93.4	99.3
STGVT	STATE GOVERNMENT REVENUE	92.3	97.2
FEDGVT	FEDERAL GOVERNMENT REVENUE	92.3	94.0
OTHINCM	OTHER OPERATING REVENUE	93.4	97.8
TOTINCM	TOTAL OPERATING REVENUE	92.3	96.5
SALARIES	SALARIES & WAGES EXP	77.6*	92.3
BENEFIT	EMPLOYEE BENEFITS	77.6*	96.3
STAFFEXP	TOTAL STAFF EXP	93.4	99.4

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
PRMATEXP	OP EXP FOR PRINT MAT	81.4	89.6
ELMATEXP	OP EXP FOR ELECTRONIC MAT	87.4	94.3
OTHMATEX	OP EXP FOR OTHER MAT	80.9	94.0
TOTEXPCO	TOTAL COLLECTION EXP	94.0	98.6
OTHOPEXP	OTHER OPERATING EXP	92.9	98.4
TOTOPEXP	TOTAL OPERATING EXP	92.3	99.0
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	94.0	98.6
SCAP_REV	STATE GOVT CAPITAL REVENUE	94.0	†
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	94.0	†
OCAP_REV	OTHER CAPITAL REVENUE	94.0	100.0
CAP_REV	TOTAL CAPITAL REVENUE	94.0	99.5
CAPITAL	TOTAL CAPITAL EXPENDITURES	94.0	94.4
BKVOL	PRINT MATERIALS	89.1	94.2
EBOOK	ELECTRONIC BOOKS	92.9	100.0
AUDIO	AUDIO	90.2	95.4
VIDEO	VIDEO	89.6	96.2
DB_LOC	LOCAL LICENSED DATABASES	92.9	97.8
DB_ST	STATE LICENSED DATABASES	92.9	86.8
DB_OTH	OTHER LICENSED DATABASES	94.0	†
DATABASE	TOTAL LICENSED DATABASES	92.9	87.4
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	91.8	94.2
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	92.9	100.0
HRS_OPEN	PUBLIC SERV HRS/YR	93.4	96.1
VISITS	LIBRARY VISITS	90.2	97.6
REFERENC	REFERENCE TRANS	84.2	89.6
REGBOR	REGISTERED BORROWERS	74.3*	87.4
TOTCIR	TOTAL CIRCULATION	88.5	97.4
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	71.6*	83.7
LOANTO	LOAN TO	91.3	97.9
LOANFM	LOAN FROM	90.7	96.5
TOTPRO	TOTAL LIBRARY PROGRAMS	90.2	93.9
KIDPRO	TOTAL KIDS PROGRAMS	90.2	93.7
TOTATTEN	TOTAL PROGRAM ATTENDANCE	82.0	92.0

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
KIDATTEN	KIDS PROGRAM ATTENDANCE	78.1*	84.4
GP TERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	94.0	99.0
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	86.3	93.1

**STATE ABBREVIATION=WA**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
BKVOL	PRINT MATERIALS	96.9	88.5
EBOOK	ELECTRONIC BOOKS	92.2	99.6
AUDIO	AUDIO	93.8	95.7
VIDEO	VIDEO	93.8	94.4
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	85.9	98.9
VISITS	LIBRARY VISITS	92.2	95.2
REFERENC	REFERENCE TRANS	82.8	96.4
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	76.6*	79.0
LOANTO	LOAN TO	95.3	86.6
LOANFM	LOAN FROM	96.9	86.3
KIDPRO	TOTAL KIDS PROGRAMS	93.8	90.0
KIDATTEN	KIDS PROGRAM ATTENDANCE	90.6	90.9
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	85.9	50.9**

**STATE ABBREVIATION=WI**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VISITS	LIBRARY VISITS	89.5	94.3
REFERENC	REFERENCE TRANS	85.3	85.8

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix H—Item Response Rate and Total Quantity Response Rate  
by State by Item  
Only displaying response rates less than 95.0 percent**

**STATE ABBREVIATION=WV**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡
DB_OTH	OTHER LICENSED DATABASES	100.0	‡
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	97.9	84.6

**STATE ABBREVIATION=WY**

VARIABLE	DESCRIPTION	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
SCAP_REV	STATE GOVT CAPITAL REVENUE	100.0	‡
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	100.0	‡

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

Item Response Rate—The ratio of the number of eligible units responding to an item to the number of responding units eligible to have responded to the item.

Total Quantity Response Rate (TQRR)—The ratio of total quantity of data from responding units to the total estimated quantity for all units eligible for tabulation (includes imputed data). The TQRR measures the percentage of the total quantity of a given variable that was actually reported by respondents, as opposed to being imputed during data processing.

**VARIABLE=POPU\_LSA DESCRIPTION=POPULATION OF LSA**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MP	0.0*	—
VI	0.0*	—

**VARIABLE=POPU\_UND DESCRIPTION=UNDUPLICATED POP OF LSA**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MP	0.0*	—
VI	0.0*	—

**VARIABLE=CENTLIB DESCRIPTION=# OF CENTRAL LIBRARIES**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MP	0.0*	—
VI	0.0*	—

**VARIABLE=BRANLIB DESCRIPTION=# OF BRANCH LIBRARIES**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MP	0.0*	—
VI	0.0*	—

**VARIABLE=BKMOB DESCRIPTION=# OF BOOKMOBILES**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
ME	100.0	‡
MP	0.0*	—
NH	100.0	‡
PR	100.0	‡
VI	0.0*	—

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).



**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

**VARIABLE=MASTER DESCRIPTION=ALA-MLS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CO	99.1	91.0
CT	92.8	96.0
DE	81.0	100.0
GU	100.0	‡
MP	0.0*	—
NE	82.2	100.0
NH	94.8	99.5
NJ	92.7	99.2
SD	87.7	95.7
VI	0.0*	—
VT	94.0	100.0

**VARIABLE=LIBRARIA DESCRIPTION=TOTAL LIBRARIANS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	96.0
GU	100.0	‡
MP	0.0*	—
NE	82.2	98.6
NJ	92.7	98.5
PR	85.7	100.0
SD	92.1	93.0
VI	0.0*	—
VT	94.0	98.5

**VARIABLE=OTHPAID DESCRIPTION=ALL OTHER PAID STAFF**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	95.2
MP	0.0*	—
NE	82.2	100.0
NJ	92.7	98.6
SD	92.1	98.2

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VI	0.0*	—
VT	93.4	100.0

**VARIABLE=TOTSTAFF DESCRIPTION=TOTAL PAID EMPLOYEES**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	95.5
MP	0.0*	—
NE	82.2	99.4
NJ	92.7	98.6
SD	92.1	96.1
VI	0.0*	—
VT	93.4	99.1

**VARIABLE=LOGVGT DESCRIPTION=LOCAL GOVERNMENT REVENUE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	95.5
HI	100.0	‡
MI	90.6	93.2
MP	0.0*	—
NE	82.2	98.6
NJ	92.4	99.0
PR	65.7*	100.0
SD	92.1	96.7
VI	0.0*	—
VT	93.4	99.3

**VARIABLE=STGVT DESCRIPTION=STATE GOVERNMENT REVENUE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	98.2
CT	92.8	91.1
DC	100.0	‡
GU	0.0*	—
MI	90.6	88.0
MP	0.0*	—

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
NE	82.2	94.1
NJ	92.4	98.4
PR	82.9	100.0
SD	92.1	100.0
VI	0.0*	—
VT	92.3	97.2

**VARIABLE=FEDGVT DESCRIPTION=FEDERAL GOVERNMENT REVENUE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	100.0
GU	0.0*	—
MI	90.6	100.0
MP	0.0*	—
NE	82.2	100.0
NJ	92.4	100.0
OH	100.0	‡
PR	80.0	100.0
SD	92.1	100.0
VI	0.0*	—
VT	92.3	94.0

**VARIABLE=OTHINCM DESCRIPTION=OTHER OPERATING REVENUE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	96.2
MI	90.6	93.3
MP	0.0*	—
NE	82.2	98.6
NJ	92.4	97.8
PR	74.3*	100.0
SD	92.1	96.0
VI	0.0*	—
VT	93.4	97.8

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

**VARIABLE=TOTINCM DESCRIPTION=TOTAL OPERATING REVENUE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	98.9
CT	92.8	95.6
MP	0.0*	—
NE	82.2	98.6
NJ	92.4	98.9
PR	51.4*	100.0
SD	92.1	96.6
VI	0.0*	—
VT	92.3	96.5

**VARIABLE=SALARIES DESCRIPTION=SALARIES & WAGES EXP**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	93.0	99.8
CT	92.8	96.0
MP	0.0*	—
NE	82.2	99.9
NJ	92.4	99.0
PR	74.3*	100.0
SD	92.1	96.8
VI	0.0*	—
VT	77.6*	92.3

**VARIABLE=BENEFIT DESCRIPTION=EMPLOYEE BENEFITS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	90.7	99.8
CT	76.4*	96.6
IL	94.6	99.5
MP	0.0*	—
NE	81.1	99.9
NH	91.8	97.9
NJ	90.4	99.1
PR	54.3*	100.0
SD	92.1	97.3

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VI	0.0*	—
VT	77.6*	96.3

**VARIABLE=STAFFEXP DESCRIPTION=TOTAL STAFF EXP**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	99.9
CT	92.8	96.1
MP	0.0*	—
NE	82.2	99.9
NH	91.8	96.0
NJ	90.4	98.6
PR	80.0	100.0
SD	92.1	96.9
VI	0.0*	—
VT	93.4	99.4

**VARIABLE=PRMATEXP DESCRIPTION=OP EXP FOR PRINT MAT**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.3	95.1
FL	86.3	97.3
GA	96.6	90.8
GU	0.0*	—
ME	94.5	97.5
MI	93.0	97.6
MP	0.0*	—
NE	82.2	98.0
NJ	92.4	98.8
PR	65.7*	100.0
SD	92.1	96.5
UT	78.3*	97.3
VI	0.0*	—
VT	81.4	89.6

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

**VARIABLE=ELMATEXP DESCRIPTION=OP EXP FOR ELECTRONIC MAT**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	100.0
CT	92.3	94.3
FL	86.3	99.1
GA	96.6	79.8
GU	0.0*	—
ME	94.5	98.3
MI	93.0	99.4
MP	0.0*	—
NE	82.2	99.4
NJ	92.4	99.2
PR	45.7*	100.0
SD	91.2	98.8
VI	0.0*	—
VT	87.4	94.3

**VARIABLE=OTHMATEX DESCRIPTION=OP EXP FOR OTHER MAT**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	94.1	99.7
AZ	94.2	99.9
CT	92.8	94.0
FL	86.3	98.7
GA	96.6	92.6
GU	0.0*	—
ME	94.1	95.9
MI	93.0	99.3
MP	0.0*	—
NE	82.2	98.7
NJ	92.4	98.7
PR	42.9*	100.0
SD	91.2	93.2
UT	78.3*	100.0
VI	0.0*	—
VT	80.9	94.0

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

**VARIABLE=TOTEXPCO DESCRIPTION=TOTAL COLLECTION EXP**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	94.8
GU	0.0*	—
ME	94.9	98.5
MP	0.0*	—
NE	82.2	98.3
NJ	92.4	98.8
PR	71.4*	100.0
SD	92.1	96.4
VI	0.0*	—
VT	94.0	98.6

**VARIABLE=OTHOPEXP DESCRIPTION=OTHER OPERATING EXP**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	99.9
CT	92.8	94.7
GU	0.0*	—
MP	0.0*	—
NE	82.2	98.1
NJ	92.4	98.6
PR	48.6*	100.0
SD	92.1	94.9
VI	0.0*	—
VT	92.9	98.4

**VARIABLE=TOTOPEXP DESCRIPTION=TOTAL OPERATING EXP**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	95.7
GU	0.0*	—
MP	0.0*	—
NE	82.2	99.3
NJ	92.4	99.0
PR	60.0*	100.0
SD	92.1	96.5

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VI	0.0*	—
VT	92.3	99.0

**VARIABLE=LCAP\_REV DESCRIPTION=LOCAL GOVT CAPITAL REVENUE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	93.0	100.0
CT	92.8	100.0
GU	0.0*	—
HI	100.0	‡
MP	0.0*	—
NE	82.2	99.8
NJ	92.7	99.7
PR	74.3*	100.0
SD	92.1	100.0
VI	0.0*	—
VT	94.0	98.6

**VARIABLE=SCAP\_REV DESCRIPTION=STATE GOVT CAPITAL REVENUE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	93.0	100.0
CT	92.8	100.0
DC	100.0	‡
GU	0.0*	—
KS	98.8	†
LA	100.0	‡
MO	99.3	†
MP	0.0*	—
MT	100.0	‡
NE	82.2	100.0
NJ	92.7	100.0
OR	100.0	‡
PR	85.7	100.0
SD	92.1	100.0
VI	0.0*	—
VT	94.0	†

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).



**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
WA	100.0	‡
WY	100.0	‡

**VARIABLE=FCAP\_REV DESCRIPTION=FEDERAL GOVT CAPITAL REVENUE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	96.1	†
AZ	93.0	100.0
CT	92.8	†
DE	100.0	‡
GA	100.0	‡
HI	100.0	‡
IA	97.2	†
KS	98.8	†
MD	100.0	‡
MN	100.0	‡
MP	0.0*	—
MT	100.0	‡
ND	97.5	†
NE	82.2	100.0
NH	97.0	†
NJ	92.7	100.0
NM	100.0	‡
PR	80.0	100.0
SD	92.1	†
VI	0.0*	—
VT	94.0	†
WA	100.0	‡
WV	100.0	‡
WY	100.0	‡

**VARIABLE=OCAP\_REV DESCRIPTION=OTHER CAPITAL REVENUE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	93.0	100.0
CT	92.8	100.0
DC	100.0	‡

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
GU	0.0*	—
HI	100.0	‡
MP	0.0*	—
NE	82.2	100.0
NJ	92.7	100.0
PR	71.4*	100.0
SD	92.1	100.0
VI	0.0*	—
VT	94.0	100.0

**VARIABLE=CAP\_REV DESCRIPTION=TOTAL CAPITAL REVENUE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	93.0	100.0
CT	92.8	100.0
GU	0.0*	—
MP	0.0*	—
NE	82.2	99.8
NJ	92.7	99.7
PR	65.7*	100.0
SD	92.1	100.0
VI	0.0*	—
VT	94.0	99.5

**VARIABLE=CAPITAL DESCRIPTION=TOTAL CAPITAL EXPENDITURES**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	92.2	97.2
AZ	94.2	99.9
CT	92.8	86.3
MP	0.0*	—
NE	82.2	97.3
NJ	92.7	96.5
PR	62.9*	100.0
SD	92.1	97.6
VI	0.0*	—
VT	94.0	94.4

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

**VARIABLE=BKVOL DESCRIPTION=PRINT MATERIALS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	90.6
ME	93.8	96.0
MP	0.0*	—
NE	82.6	93.2
NJ	92.7	98.2
PR	62.9*	100.0
SD	92.1	94.8
VI	0.0*	—
VT	89.1	94.2
WA	96.9	88.5

**VARIABLE=EBOOK DESCRIPTION=ELECTRONIC BOOKS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	94.1	100.0
AZ	90.7	100.0
CT	92.8	99.7
DE	0.0*	—
FL	93.8	100.0
GU	0.0*	—
IN	98.3	94.8
MA	98.9	90.7
MI	98.7	92.8
MP	0.0*	—
NE	82.6	99.3
NH	92.2	79.7
NJ	92.7	99.4
PR	51.4*	100.0
SD	90.4	100.0
VI	0.0*	—
VT	92.9	100.0
WA	92.2	99.6

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

**VARIABLE=AUDIO DESCRIPTION=AUDIO**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	99.6
CT	92.3	94.8
IL	98.7	90.7
ME	94.5	96.3
MP	0.0*	—
NE	82.6	94.4
NJ	92.7	98.1
PR	42.9*	100.0
SD	92.1	96.2
VI	0.0*	—
VT	90.2	95.4
WA	93.8	95.7

**VARIABLE=VIDEO DESCRIPTION=VIDEO**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	95.4
ME	94.5	96.5
MP	0.0*	—
NE	82.6	93.7
NJ	92.7	97.9
PR	42.9*	100.0
SD	92.1	95.1
VI	0.0*	—
VT	89.6	96.2
WA	93.8	94.4

**VARIABLE=DB\_LOC DESCRIPTION=LOCAL LICENSED DATABASES**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	93.0	99.4
CT	92.8	93.7
DE	0.0*	—
HI	100.0	‡
IA	95.9	88.4

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MI	99.2	87.2
MP	0.0*	—
NE	82.6	100.0
NJ	92.7	99.9
PR	68.6*	100.0
SD	92.1	98.0
VI	0.0*	—
VT	92.9	97.8

**VARIABLE=DB\_ST DESCRIPTION=STATE LICENSED DATABASES**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	94.2
CT	92.8	92.1
DC	0.0*	—
DE	0.0*	—
GU	100.0	‡
KS	98.8	89.7
ME	95.6	24.5**
MI	99.5	0.0**
MP	0.0*	—
NE	82.6	85.6
NJ	92.7	90.4
PR	71.4*	100.0
RI	97.9	90.1
SD	92.1	93.7
VI	0.0*	—
VT	92.9	86.8

**VARIABLE=DB\_OTH DESCRIPTION=OTHER LICENSED DATABASES**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	91.9	97.6
CT	92.8	96.5
DC	0.0*	—
DE	0.0*	—
GA	100.0	‡

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
GU	100.0	‡
HI	100.0	‡
IA	95.9	58.6**
LA	100.0	‡
MP	0.0*	—
NE	82.6	100.0
NJ	92.7	90.2
PR	80.0	100.0
SD	92.1	100.0
UT	98.6	†
VA	100.0	‡
VI	0.0*	—
VT	94.0	†
WV	100.0	‡

**VARIABLE=DATABASE DESCRIPTION=TOTAL LICENSED DATABASES**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	90.7	92.2
CT	92.8	92.4
DE	0.0*	—
MI	99.2	88.5
MP	0.0*	—
NE	82.6	86.6
NJ	92.7	92.1
PR	68.6*	100.0
SD	92.1	95.4
VI	0.0*	—
VT	92.9	87.4

**VARIABLE=SUBSCRIP DESCRIPTION=CURRENT PRINT SERIAL SUBSCRIPTIONS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	90.8	89.7
MP	0.0*	—
NC	98.7	90.6
NE	83.3	95.9

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
NJ	92.7	97.2
PR	51.4*	100.0
SD	92.1	93.2
VI	0.0*	—
VT	91.8	94.2

**VARIABLE=ESUBSCRIP DESCRIPTION=CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AL	96.2	18.1**
AR	96.1	92.5
AZ	91.9	99.1
CA	94.5	99.9
CT	91.8	60.1**
DC	0.0*	—
DE	0.0*	—
FL	92.5	99.9
GU	0.0*	—
IA	85.0	98.6
MA	98.6	90.2
MP	0.0*	—
NC	94.8	100.0
NE	82.6	67.7**
NH	93.1	97.1
NJ	92.7	99.0
PR	65.7*	†
SD	90.4	10.0**
VA	94.5	96.7
VI	0.0*	—
VT	92.9	100.0
WA	85.9	98.9

**VARIABLE=HRS\_OPEN DESCRIPTION=PUBLIC SERV HRS/YR**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	95.5
MI	98.7	94.7

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MP	0.0*	—
NJ	92.7	96.4
PR	88.6	100.0
SD	90.4	88.8
VI	0.0*	—
VT	93.4	96.1

**VARIABLE=VISITS DESCRIPTION=LIBRARY VISITS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AL	91.4	90.6
AR	94.1	98.7
AZ	94.2	99.8
CA	92.3	96.3
CT	89.7	92.6
FL	93.8	99.8
IA	90.9	97.6
ID	91.3	94.2
IL	97.9	78.3
MA	66.8*	72.3
ME	89.7	91.9
MI	93.5	95.8
MO	82.2	93.6
MP	0.0*	—
NE	82.2	96.2
NH	89.6	86.5
NJ	92.4	98.5
NV	95.5	92.6
OR	88.9	88.5
PA	93.7	94.7
SD	92.1	96.2
UT	85.5	70.7
VI	0.0*	—
VT	90.2	97.6
WA	92.2	95.2
WI	89.5	94.3

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).



**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

VARIABLE=REFERENC DESCRIPTION=REFERENCE TRANS

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AL	93.3	93.1
AR	92.2	94.1
AZ	83.7	73.3
CO	90.4	96.6
CT	85.6	85.5
DC	0.0*	—
FL	88.8	99.7
GA	96.6	85.2
IA	91.8	96.5
ID	87.5	90.5
IL	98.4	73.5
MA	78.6*	92.6
ME	83.5	87.3
MI	91.9	93.2
MN	95.7	91.6
MO	70.4*	91.4
MP	0.0*	—
ND	85.2	96.4
NE	80.0	98.3
NH	79.2*	84.3
NJ	92.7	98.7
OR	91.3	96.9
PA	93.4	95.4
PR	71.4*	100.0
SD	89.5	65.8**
UT	79.7*	97.1
VA	89.0	95.5
VI	0.0*	—
VT	84.2	89.6
WA	82.8	96.4
WI	85.3	85.8

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

**VARIABLE=REGBOR DESCRIPTION=REGISTERED BORROWERS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AR	94.1	99.6
AZ	90.7	94.6
CT	92.8	94.7
DC	0.0*	—
MA	83.0	91.9
ME	93.0	96.5
MN	89.9	98.1
MP	0.0*	—
ND	85.2	97.0
NE	81.9	98.3
NJ	92.7	98.3
OR	89.7	97.2
PR	88.6	100.0
SD	85.1	93.7
VI	0.0*	—
VT	74.3*	87.4

**VARIABLE=TOTCIR DESCRIPTION=TOTAL CIRCULATION**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	99.9
CT	92.8	95.8
ME	94.1	99.2
MP	0.0*	—
NE	81.1	98.3
NJ	92.7	98.7
PR	65.7*	100.0
SD	92.1	96.6
VI	0.0*	—
VT	88.5	97.4

**VARIABLE=KIDCIRCL DESCRIPTION=CIRCULATION OF KIDS MATERIALS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AK	80.2	93.6

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	91.9	93.0
CT	90.8	95.4
FL	91.3	92.2
IA	89.8	98.4
ID	96.2	92.4
IN	99.2	81.3
ME	82.4	88.0
MP	0.0*	—
NE	81.1	98.5
NJ	92.7	98.8
OR	77.8*	90.5
PR	65.7*	100.0
SD	90.4	95.6
TX	98.4	89.7
UT	88.4	96.2
VA	91.2	90.5
VI	0.0*	—
VT	71.6*	83.7
WA	76.6*	79.0
WV	97.9	84.6

**VARIABLE=LOANTO DESCRIPTION=LOAN TO**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	99.8
CT	92.8	83.2
FL	93.8	99.6
IA	94.1	99.0
MI	87.5	98.9
MP	0.0*	—
NE	82.2	89.3
NJ	92.4	96.9
SD	92.1	89.5
VI	0.0*	—
VT	91.3	97.9
WA	95.3	86.6

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

**VARIABLE=LOANFM DESCRIPTION=LOAN FROM**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	93.0	99.5
CA	97.8	94.3
CT	92.8	84.7
GU	0.0*	—
IA	94.6	99.4
MI	88.8	98.8
MP	0.0*	—
NE	82.2	88.3
NJ	92.7	96.5
SD	92.1	91.7
VI	0.0*	—
VT	90.7	96.5
WA	96.9	86.3

**VARIABLE=TOTPRO DESCRIPTION=TOTAL LIBRARY PROGRAMS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	99.3
CT	92.8	96.6
MP	0.0*	—
NE	82.2	94.1
NJ	92.7	98.3
PR	88.6	100.0
SD	91.2	88.2
VI	0.0*	—
VT	90.2	93.9

**VARIABLE=KIDPRO DESCRIPTION=TOTAL KIDS PROGRAMS**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	99.6
CT	92.8	96.4
FL	93.8	99.8
ME	94.9	98.1

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
MP	0.0*	—
NE	82.2	92.8
NJ	92.7	98.1
OH	99.6	94.9
PR	94.3	100.0
SD	92.1	95.8
VI	0.0*	—
VT	90.2	93.7
WA	93.8	90.0

**VARIABLE=TOTATTEN DESCRIPTION=TOTAL PROGRAM ATTENDANCE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	94.2	99.6
CT	92.8	95.6
ME	94.9	99.5
MP	0.0*	—
ND	98.8	92.0
NE	82.2	93.7
NJ	92.4	98.0
PR	74.3*	100.0
SD	92.1	96.2
VI	0.0*	—
VT	82.0	92.0

**VARIABLE=KIDATTEN DESCRIPTION=KIDS PROGRAM ATTENDANCE**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AZ	93.0	99.5
CT	92.8	95.0
FL	93.8	99.8
ME	94.5	98.3
MP	0.0*	—
NE	82.2	92.8
NJ	92.4	97.8
OH	99.6	93.6
SD	92.1	96.1

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
VI	0.0*	—
VT	78.1*	84.4
WA	90.6	90.9

**VARIABLE=GPTERMS DESCRIPTION=INTERNET COMPUTERS USED BY GEN PUBLIC**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
CT	92.8	96.0
FL	93.8	98.4
MP	0.0*	—
NE	82.2	92.8
NJ	92.7	97.8
PR	82.9	100.0
SD	92.1	95.2
VI	0.0*	—
VT	94.0	99.0

**VARIABLE=PITUSR DESCRIPTION=PUBLIC INTERNET COMPUTER USERS PER YEAR**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AL	95.7	94.1
AR	94.1	96.8
AZ	93.0	83.9
CO	94.8	84.1
CT	84.6	89.4
DE	85.7	79.8
FL	91.3	97.7
IA	92.0	97.5
ID	95.2	82.9
KS	98.5	94.8
MA	91.9	94.3
MD	95.8	92.3
ME	91.5	94.3
MI	93.8	84.7
MN	94.9	61.6**
MO	94.7	92.8
MP	0.0*	—

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

**Appendix I—Item Response Rate and Total Quantity Response Rate  
by Item by State  
Only displaying response rates less than 95.0 percent**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
ND	90.1	94.6
NE	82.2	98.2
NH	89.2	91.8
NJ	92.7	98.6
OR	90.5	88.5
PR	80.0	100.0
SC	97.6	94.1
SD	90.4	95.6
TX	98.9	80.9
UT	94.2	92.8
VA	94.5	93.8
VI	0.0*	—
VT	86.3	93.1
WA	85.9	50.9**

**VARIABLE=SQ\_FEET DESCRIPTION=SQUARE FOOTAGE OF OUTLET**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
AL	90.0	98.9
CT	94.4	100.0
ME	91.4	100.0
ND	92.2	100.0
NE	90.2	97.3
NH	86.9	100.0
PR	2.3*	100.0
SD	88.0	94.5
UT	94.7	100.0

**VARIABLE=L\_NUM\_BM DESCRIPTION=NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV**

STATE	ITEM RESPONSE RATE	TOTAL QUANTITY RESPONSE RATE
ME	100.0	‡
MP	100.0	‡
NH	100.0	‡
PR	100.0	‡
VI	100.0	‡

\* Item response rate less than 80.0 percent, IMLS's statistical standard.

\*\* Total quantity response rate less than 70.0 percent, i.e., does not meet IMLS's statistical standard.

‡ All respondents in state reported value of 0 (no nonrespondents).

† All respondents in state reported value of 0 and all nonrespondents were imputed as 0.

—Total nonresponse (all nonrespondents were imputed as 0).

## Appendix J—Frequencies of Categorical Variables on Public Library Data File

INTERLIBRARY RELATIONSHIP				
C_RELATN	Frequency	Percent	Cumulative Frequency	Cumulative Percent
HQ	108	1.17	108	1.17
ME	6,971	75.29	7,079	76.46
NO	2,180	23.54	9,259	100.00

HQ—Headquarters of a federation or cooperative  
 ME—Member of a federation or cooperative  
 NO—Not a member of a federation or cooperative  
 M—Missing (unknown, not reported)



**Appendix J—Frequencies of Categorical Variables on Public Library Data File**

C_LEGBAS	LEGAL BASIS		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
CC	93	1.00	93	1.00
CI	4,891	52.82	4,984	53.83
CO	907	9.80	5,891	63.62
LD	1,342	14.49	7,233	78.12
MJ	310	3.35	7,543	81.47
NL	48	0.52	7,591	81.99
NP	1,372	14.82	8,963	96.80
OT	114	1.23	9,077	98.03
SD	182	1.97	9,259	100.00

CC—City/County  
 CI—Municipal Government (city, town, or village)  
 CO—County/Parish  
 LD—Library District  
 MJ—Multi-jurisdictional  
 NL—Native American Tribal Government  
 NP—Non-profit Association or Agency  
 SD—School District OT—Other  
 M—Missing (unknown, not reported)

## Appendix J—Frequencies of Categorical Variables on Public Library Data File

### ADMINISTRATIVE STRUCTURE

C_ADMIN	Frequency	Percent	Cumulative Frequency	Cumulative Percent
MA	124	1.34	124	1.34
MO	1,644	17.76	1,768	19.09
SO	7,491	80.91	9,259	100.00

MA—Administrative Entity with multiple direct service outlets where administrative offices are separate

MO—Administrative Entity with multiple direct service outlets where administrative offices are not separate

SO—Single Outlet Administrative Entity

M—Missing (unknown, not reported)

### FSCS PUBLIC LIBRARY

C_FSCS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N	296	3.20	296	3.20
Y	8,963	96.80	9,259	100.00

Y—Yes

N—No

## Appendix J—Frequencies of Categorical Variables on Public Library Data File

GEOCODE	GEOGRAPHIC CODE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
CI1	3,188	34.43	3,188	34.43
CI2	1,498	16.18	4,686	50.61
CO1	1,123	12.13	5,809	62.74
CO2	503	5.43	6,312	68.17
MA1	11	0.12	6,323	68.29
MA2	9	0.10	6,332	68.39
MC1	130	1.40	6,462	69.79
MC2	39	0.42	6,501	70.21
OTH	2,268	24.50	8,769	94.71
SD1	438	4.73	9,207	99.44
SD2	52	0.56	9,259	100.00

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CI1—Municipal Government (city, town, or village) (exactly)  
 CI2—Municipal Government (city, town, or village) (most nearly)  
 CO1—County/Parish (exactly)  
 CO2—County/Parish (most nearly)  
 MA1—Metropolitan Area (exactly)  
 MA2—Metropolitan Area (most nearly)  
 MC1—Multi-County (exactly)  
 MC2—Multi-County (most nearly)  
 SD1—School District (exactly)  
 SD2—School District (most nearly)  
 OTH—Other  
 M—Missing (unknown, not reported)

## Appendix J—Frequencies of Categorical Variables on Public Library Data File

### LSA BOUNDARY CHANGE FROM PY

LSABOUND	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N	9,027	97.49	9,027	97.49
Y	232	2.51	9,259	100.00

Y—Yes

N—No

## Appendix J—Frequencies of Categorical Variables on Public Library Data File

STARTDAT	REPORTING PERIOD START DATE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
01/01/2007	289	3.12	289	3.12
01/01/2008	3,718	40.16	4,007	43.28
01/08/2008	1	0.01	4,008	43.29
01/11/2008	1	0.01	4,009	43.30
02/01/2007	1	0.01	4,010	43.31
03/01/2007	14	0.15	4,024	43.46
04/01/2007	130	1.40	4,154	44.86
04/16/2007	1	0.01	4,155	44.88
05/01/2007	208	2.25	4,363	47.12
05/31/2007	1	0.01	4,364	47.13
06/01/2007	49	0.53	4,413	47.66
07/01/2007	3,680	39.75	8,093	87.41
07/02/2007	1	0.01	8,094	87.42
08/01/2007	12	0.13	8,106	87.55
09/01/2007	39	0.42	8,145	87.97
10/01/2006	12	0.13	8,157	88.10
10/01/2007	1,085	11.72	9,242	99.82
11/01/2007	7	0.08	9,249	99.89
12/01/2006	8	0.09	9,257	99.98
M	2	0.02	9,259	100.00

M—Missing (unknown, not reported)

## Appendix J—Frequencies of Categorical Variables on Public Library Data File

ENDDATE	REPORTING PERIOD END DATE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
01/31/2008	1	0.01	1	0.01
02/29/2008	14	0.15	15	0.16
03/31/2008	130	1.40	145	1.57
04/15/2008	1	0.01	146	1.58
04/30/2008	205	2.21	351	3.79
05/30/2008	1	0.01	352	3.80
05/31/2008	49	0.53	401	4.33
06/30/2008	3,682	39.77	4,083	44.10
07/01/2008	1	0.01	4,084	44.11
07/31/2008	12	0.13	4,096	44.24
08/31/2008	39	0.42	4,135	44.66
09/30/2007	12	0.13	4,147	44.79
09/30/2008	1,085	11.72	5,232	56.51
10/31/2008	6	0.06	5,238	56.57
11/30/2007	8	0.09	5,246	56.66
12/19/2008	1	0.01	5,247	56.67
12/31/2007	291	3.14	5,538	59.81
12/31/2008	3,719	40.17	9,257	99.98
M	2	0.02	9,259	100.00

M—Missing (unknown, not reported)

**Appendix J—Frequencies of Categorical Variables on Public Library Data File**

OBEREG	OBE REGION CODE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
01	1,299	14.03	1,299	14.03
02	1,561	16.86	2,860	30.89
03	1,888	20.39	4,748	51.28
04	1,621	17.51	6,369	68.79
05	1,128	12.18	7,497	80.97
06	853	9.21	8,350	90.18
07	391	4.22	8,741	94.41
08	480	5.18	9,221	99.59
09	38	0.41	9,259	100.00

- 01—New England (CT ME MA NH RI VT)
- 02—Mid East (DE DC MD NJ NY PA)
- 03—Great Lakes (IL IN MI OH WI)
- 04—Plains (IA KS MN MO NE ND SD)
- 05—Southeast (AL AR FL GA KY LA MS NC SC TN VA WV)
- 06—Southwest (AZ NM OK TX)
- 07—Rocky Mountains (CO ID MT UT WY)
- 08—Far West (AK CA HI NV OR WA)
- 09—Outlying Areas (AS GU MP PR VI)

**Appendix J—Frequencies of Categorical Variables on Public Library Data File**

RSTATUS	RESPONDENT STATUS		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
1	7,401	79.93	7,401	79.93
2	1,672	18.06	9,073	97.99
3	2	0.02	9,075	98.01
4	184	1.99	9,259	100.00

- 1—Respondent, with no imputed data
- 2—Respondent, with both reported and imputed data
- 3—Nonrespondent, not imputed
- 4—Nonrespondent with imputed data



## Appendix J—Frequencies of Categorical Variables on Public Library Data File

STATSTRU	STRUCTURE CHANGE CODE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
00	9,208	99.45	9,208	99.45
01	6	0.06	9,214	99.51
02	22	0.24	9,236	99.75
04	1	0.01	9,237	99.76
05	1	0.01	9,238	99.77
08	9	0.10	9,247	99.87
09	8	0.09	9,255	99.96
13	4	0.04	9,259	100.00

- 00—No change from last year
- 01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet
- 02—Newly created Administrative Entity or Outlet
- 03—Closed
- 04—Move Outlet to a newly created Administrative Entity
- 05—Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet
- 06—(reserved)
- 07—(reserved)
- 08—Restored a closed Administrative Entity or Outlet record
- 09—Restored an incorrectly deleted Administrative Entity or Outlet
- 10—Delete an incorrect record
- 11—Outlet moved to a different previously existing Administrative Entity
- 12—(reserved)
- 13—Add an existing Administrative Entity or Outlet not previously reported

**Appendix J—Frequencies of Categorical Variables on Public Library Data File**

NAME CHANGE CODE

STATNAME	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00	8,932	96.47	8,932	96.47
06	79	0.85	9,011	97.32
14	248	2.68	9,259	100.00

00—No change from last year  
 06—Official name change  
 14—Minor name change

ADDRESS CHANGE CODE

STATADDR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00	8,081	87.28	8,081	87.28
07	124	1.34	8,205	88.62
15	1,054	11.38	9,259	100.00

00—No change from last year  
 07—Moved to a new location  
 15—Minor address change

## Appendix J—Frequencies of Categorical Variables on Public Library Data File

LOCALE	LOCALE CODE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
.	5	0.05	5	0.05
11	77	0.83	82	0.89
12	118	1.27	200	2.16
13	305	3.29	505	5.45
21	1,706	18.43	2,211	23.88
22	228	2.46	2,439	26.34
23	164	1.77	2,603	28.11
31	327	3.53	2,930	31.64
32	1,126	12.16	4,056	43.81
33	789	8.52	4,845	52.33
41	589	6.36	5,434	58.69
42	2,077	22.43	7,511	81.12
43	1,748	18.88	9,259	100.00

. –Missing

11–City, Large: Territory inside an urbanized area and inside a principal city with population of 250,000 or more

12–City, Mid-size: Territory inside an urbanized area and inside a principal city with a population less than 250,000 and greater than or equal to 100,000

13–City, Small: Territory inside an urbanized area and inside a principal city with a population less than 100,000

21–Suburb, Large: Territory outside a principal city and inside an urbanized area with population of 250,000 or more

22–Suburb, Mid-size: Territory outside a principal city and inside an urbanized area with a population less than 250,000 and greater than or equal to 100,000

23–Suburb, Small: Territory outside a principal city and inside an urbanized area with a population less than 100,000

31–Town, Fringe: Territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area

32–Town, Distant: Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area

33–Town, Remote: Territory inside an urban cluster that is more than 35 miles from an urbanized area

## Appendix J—Frequencies of Categorical Variables on Public Library Data File

- 41—Rural, Fringe: Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster
- 42—Rural, Distant: Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster
- 43—Rural, Remote: Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster

**Appendix K—Distributions of Continuous Variables on Public Library Data File (Suppressed)**

**Note: These are distributional characteristics of the file after all suppressions have been excluded.**

Variable	Label	N	Mean	Median	Minimum	Maximum
POPU_LSA	POPULATION OF LSA	9,257	32,529.55	7,031.00	17.00	4,045,873.00
POPU_UND	UNDUPLICATED POP OF LSA	9,257	32,068.43	6,795.00	17.00	4,045,873.00
CENTLIB	# OF CENTRAL LIBRARIES	9,257	0.98	1.00	0.00	1.00
BRANLIB	# OF BRANCH LIBRARIES	9,257	0.83	0.00	0.00	88.00
BKMOB	# OF BOOKMOBILES	9,257	0.09	0.00	0.00	10.00
MASTER	ALA-MLS	9,257	3.52	0.00	0.00	587.21
LIBRARIA	TOTAL LIBRARIANS	9,252	5.19	1.50	0.00	587.21
OTHPAID	ALL OTHER PAID STAFF	9,257	10.54	1.75	0.00	1,865.96
TOTSTAFF	TOTAL PAID EMPLOYEES	9,257	15.73	3.70	0.00	2,453.17
LOGVGT	LOCAL GOVERNMENT REVENUE	9,245	1,019,530.21	131,397.00	0.00	146,816,680.00
STGVT	STATE GOVERNMENT REVENUE	9,250	106,776.76	5,288.00	0.00	47,527,770.00
FEDGVT	FEDERAL GOVERNMENT REVENUE	9,249	5,459.11	0.00	0.00	5,091,492.00
OTHINCM	OTHER OPERATING REVENUE	9,248	100,951.17	15,583.00	0.00	69,401,924.00
TOTINCM	TOTAL OPERATING REVENUE	9,240	1,233,432.74	190,532.50	0.00	242,039,262.00
SALARIES	SALARIES & WAGES EXP	5,881	902,037.35	234,092.00	722.00	118,322,523.00
BENEFIT	EMPLOYEE BENEFITS	5,874	282,563.36	61,557.50	0.00	40,936,567.00
STAFFEXP	TOTAL STAFF EXP	5,883	1,183,883.75	297,915.00	818.00	159,259,090.00
PRMATEXP	OP EXP FOR PRINT MAT	9,244	103,226.84	18,465.00	0.00	32,725,101.00
ELMATEXP	OP EXP FOR ELECTRONIC MAT	9,237	16,842.66	95.00	0.00	2,490,954.00
OTHMATEX	OP EXP FOR OTHER MAT	9,236	29,003.82	3,500.00	0.00	5,781,119.00
TOTEXPCO	TOTAL COLLECTION EXP	9,246	149,013.49	23,866.50	0.00	32,774,759.00
OTHOPEXP	OTHER OPERATING EXP	5,871	382,139.43	99,301.00	0.00	56,957,081.00
TOTOPEXP	TOTAL OPERATING EXP	9,242	1,160,792.43	179,182.00	0.00	248,990,930.00
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	9,247	98,933.03	0.00	0.00	66,931,000.00
SCAP_REV	STATE GOVT CAPITAL REVENUE	9,251	9,893.89	0.00	0.00	16,425,000.00
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	9,250	2,365.16	0.00	0.00	9,000,000.00
OCAP_REV	OTHER CAPITAL REVENUE	9,246	37,770.00	0.00	0.00	47,324,287.00
CAP_REV	TOTAL CAPITAL REVENUE	9,244	148,976.82	0.00	0.00	66,931,000.00

**Appendix K—Distributions of Continuous Variables on Public Library Data File (Suppressed)**  
**Note: These are distributional characteristics of the file after all suppressions have been excluded.**

Variable	Label	N	Mean	Median	Minimum	Maximum
CAPITAL	TOTAL CAPITAL EXPENDITURES	9,244	135,804.95	0.00	0.00	36,560,047.00
BKVOL	PRINT MATERIALS	9,244	88,336.60	28,489.50	0.00	21,611,832.00
EBOOK	ELECTRONIC BOOKS	9,239	1,515.06	0.00	0.00	204,761.00
AUDIO	AUDIO	9,237	5,375.12	1,275.00	0.00	2,085,456.00
VIDEO	VIDEO	9,237	5,323.08	1,559.00	0.00	577,328.00
DB_LOC	LOCAL LICENSED DATABASES	9,246	5.56	0.00	0.00	4,463.00
DB_ST	STATE LICENSED DATABASES	9,247	32.28	22.00	0.00	348.00
DB_OTH	OTHER LICENSED DATABASES	9,250	5.51	0.00	0.00	4,463.00
DATABASE	TOTAL LICENSED DATABASES	9,246	43.36	32.00	0.00	9,192.00
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	9,240	194.84	64.00	0.00	68,339.00
ESUBSCRIP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	9,244	61.64	0.00	0.00	41,418.00
HRS_OPEN	PUBLIC SERV HRS/YR	9,253	4,036.34	2,384.00	0.00	248,248.00
VISITS	LIBRARY VISITS	9,257	162,618.48	31,300.00	0.00	17,943,787.00
REFERENC	REFERENCE TRANS	9,247	32,552.83	3,166.00	0.00	8,668,103.00
REGBOR	REGISTERED BORROWERS	9,253	18,047.33	3,794.00	0.00	3,063,833.00
TOTCIR	TOTAL CIRCULATION	9,245	246,370.97	43,123.00	0.00	23,239,871.00
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	9,245	85,062.64	14,190.00	0.00	12,124,681.00
LOANTO	LOAN TO	9,256	5,958.60	291.50	0.00	754,471.00
LOANFM	LOAN FROM	9,255	5,993.26	497.00	0.00	863,251.00
TOTPRO	TOTAL LIBRARY PROGRAMS	9,253	372.59	114.00	0.00	36,515.00
KIDPRO	TOTAL KIDS PROGRAMS	9,255	250.34	79.00	0.00	20,013.00
TOTATTEN	TOTAL PROGRAM ATTENDANCE	9,248	8,912.88	2,180.00	0.00	779,929.00
KIDATTEN	KIDS PROGRAM ATTENDANCE	9,256	6,591.77	1,644.00	0.00	561,437.00
GPTERMS	INTERNET COMPUTERS USED BY GEN PUBLIC	9,251	23.81	8.00	0.00	3,085.00
PITUSR	PUBLIC INTERNET COMPUTER USERS PER YEAR	9,250	38,451.17	7,010.00	0.00	5,311,507.00

Note: Fields coded with -1 (nonresponse) and fields with suppressed data were excluded from the distributions. In some states with several small libraries, the characteristics of the suppressed and unsuppressed files could be very different.

**Appendix L—Frequencies of Selected Variables on State Summary/State  
Characteristics Data File**

REPORTING PERIOD START DATE

STARTDAT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
01/2007	3	5.45	3	5.45
01/2008	13	23.64	16	29.09
02/2007	1	1.82	17	30.91
03/2007	1	1.82	18	32.73
04/2007	1	1.82	19	34.55
07/2007	25	45.45	44	80.00
10/2006	2	3.64	46	83.64
10/2007	6	10.91	52	94.55
12/2006	1	1.82	53	96.36
M	2	3.64	55	100.00

M—Missing (unknown, not reported)

REPORTING PERIOD END DATE

ENDDATE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
06/2008	23	41.82	23	41.82
09/2008	9	16.36	32	58.18
12/2008	21	38.18	53	96.36
M	2	3.64	55	100.00

M—Missing (unknown, not reported)

**Appendix L—Frequencies of Selected Variables on State Summary/State  
Characteristics Data File**

OBE REGION CODE

OBEREG	Frequency	Percent	Cumulative Frequency	Cumulative Percent
01	6	10.91	6	10.91
02	6	10.91	12	21.82
03	5	9.09	17	30.91
04	7	12.73	24	43.64
05	12	21.82	36	65.45
06	4	7.27	40	72.73
07	5	9.09	45	81.82
08	6	10.91	51	92.73
09	4	7.27	55	100.00

- 01—New England (CT ME MA NH RI VT)
- 02—Mid East (DE DC MD NJ NY PA)
- 03—Great Lakes (IL IN MI OH WI)
- 04—Plains (IA KS MN MO NE ND SC)
- 05—Southeast (AL AR FL GA KY LA MS NC SC TN VA WV)
- 06—Southwest (AZ NM OK TX)
- 07—Rocky Mountains (CO ID MT UT WY)
- 08—Far West (AK CA HI NV OR WA)
- 09—Outlying Areas (AS GU MP PR VI)



## Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

### Frequencies of Categorical Variables

C_OUT_TY	OUTLET TYPE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
BM	2	0.01	2	0.01
BR	7,646	43.83	7,648	43.84
BS	718	4.12	8,366	47.96
CE	9,079	52.04	17,445	100.00

CE—Central Library  
 BR—Branch Library  
 BS—Bookmobile(s)  
 BM—Books-by-Mail Only

C_MSA	METROPOLITAN STATUS		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
CC	3,066	17.58	3,066	17.58
NC	6,023	34.53	9,089	52.10
NO	8,356	47.90	17,445	100.00

CC—Central City  
 NC—Metropolitan Area, but not within central city limits  
 NO—Not in a Metropolitan Area  
 M—Missing (unknown, not reported)

## Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

STATSTRU	STRUCTURE CHANGE CODE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
00	17,236	98.80	17,236	98.80
01	2	0.01	17,238	98.81
02	136	0.78	17,374	99.59
08	18	0.10	17,392	99.70
09	9	0.05	17,401	99.75
11	25	0.14	17,426	99.89
13	19	0.11	17,445	100.00

00—No change from last year

01—Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet

02—Newly created Administrative Entity or Outlet

03—Closed

04—Move Outlet to a newly created Administrative Entity

05—Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet

06—(reserved)

07—(reserved)

08—Restored a closed Administrative Entity or Outlet record

09—Restored an incorrectly deleted Administrative Entity or Outlet

10—Delete an incorrect record

11—Outlet moved to different previously existing Administrative Entity

12—(reserved)

13—Add an existing Administrative Entity or Outlet not previously reported

## Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

### NAME CHANGE CODE

STATNAME	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00	16,389	93.95	16,389	93.95
06	412	2.36	16,801	96.31
14	644	3.69	17,445	100.00

00—No change from last year  
 06—Official name change  
 14—Minor name change

### ADDRESS CHANGE CODE

STATADDR	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00	15,943	91.39	15,943	91.39
07	251	1.44	16,194	92.83
15	1,251	7.17	17,445	100.00

00—No change from last year  
 07—Moved to a new location  
 15—Minor address change

## Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

LOCALE	LOCALE CODE		Cumulative Frequency	Cumulative Percent
	Frequency	Percent		
.	739	4.24	739	4.24
11	1,429	8.19	2,168	12.43
12	627	3.59	2,795	16.02
13	748	4.29	3,543	20.31
21	3,147	18.04	6,690	38.35
22	465	2.67	7,155	41.01
23	290	1.66	7,445	42.68
31	536	3.07	7,981	45.75
32	1,681	9.64	9,662	55.39
33	1,090	6.25	10,752	61.63
41	1,115	6.39	11,867	68.03
42	3,206	18.38	15,073	86.40
43	2,372	13.60	17,445	100.00

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. –Missing  
 11–City, Large: Territory inside an urbanized area and inside a principal city with population of 250,000 or more  
 12–City, Mid-size: Territory inside an urbanized area and inside a principal city with a population less than 250,000 and greater than or equal to 100,000  
 13–City, Small: Territory inside an urbanized area and inside a principal city with a population less than 100,000  
 21–Suburb, Large: Territory outside a principal city and inside an urbanized area with population of 250,000 or more  
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 33–Town, Remote: Territory inside an urban cluster that is more than 35 miles from an urbanized area

## Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

41—Rural, Fringe: Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster

42—Rural, Distant: Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster

43—Rural, Remote: Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster

### Distributions of Continuous Variables

Variable	Label	N	Mean	Median	Minimum	Maximum
SQ_FEET	SQUARE FOOTAGE OF OUTLET	16,409	11,405.03	5,700.00	0.00	970,000.00
L_NUM_BM	NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV	17,445	0.05	0.00	0.00	10.00

Note: Fields coded with -1 (nonresponse) were excluded from the distributions.